

Mohawk Valley Library System

Online Resources for Job Seeking

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Type	Organization	Web Link	Description
Blog	JIST Publishing	http://jistjobsearchandcareer.blogspot.com/	Job search and career blog
Blog	Green Collar Blog	http://www.greencollarblog.org/green-job-boards.html	Listing of job boards that focus on social or environmental responsibility
Blog	Business week First Jobs	http://www.businessweek.com/managing/blogs/first_jobs/	
Career Exploration	NY Career Zone- NYS Department of Labor	http://www.nycareerzone.org/	A place to explore careers related to your strengths, skills and talents.
Career Exploration	Occupational Outlook Handbook	http://www.bls.gov/oco/	For hundreds of jobs describes training and education needed, earnings, expected job prospects, what workers do on the job, and working conditions
Career Exploration	O*NET online	http://online.onetcenter.org/	Primary source of occupational information offering key attributes and characteristics of workers and occupations - match your skills to specific kinds of jobs
Civil Service	Fulton County Chamber of Commerce	http://fultoncountychamber.chambermaster.com/directory/jsp/jobs/Search.jsp?ccid=97&aname=1	
Civil Service	Montgomery County Personnel Site	http://www.co.montgomery.ny.us/personnel/default.asp	
Civil Service	Schenectady County Civil Service Exam announcements	http://www.schenectadycounty.com/FullStory.aspx?m=179&amid=375	
Civil Service	Schoharie County Employment	http://www.schohariecounty-ny.gov/CountyWebSite/citGuide.jsp	
Computer Accessibility	Microsoft Accessibility Tutorials	http://www.microsoft.com/enable/training/	Accessibility tutorials on how to use the most commonly needed accessibility features for microsoft products.

Computer Skills	Custom Guide	http://www.customguide.com/quick_references.htm	FREE quick reference guides for Microsoft - access, excel, frontpage, Internet explorer, Office, Outlook, Powerpoint, publisher, word. Guides are also available for Adobe, MAC, Firefox etc.
Computer Skills	Microsoft digital literacy	http://www.microsoft.com/about/corporatecitizenship/citizenship/giving/programs/up/digitalliteracy/default.mspx	Microsoft Digital Literacy Curriculum is to teach and assess basic computer concepts and skills so that people can use computer technology in everyday life to develop new social and economic opportunities for themselves, their families, and their communities.
Computer Skills	How to use the mouse	http://www.ckls.org/~crippel/computerlab/tutorials/mouse/page1.html	
Computer Skills	How to use the mouse	http://libwww.washoecounty.us/mod.php?mod=userpage&page_id=91&menu=3501	
Computer Skills	Microsoft Word Templates for Resumes	File> New> On My Computer > Other Documents · File> New> Templates On Office Online	
Database	Simply Hired	http://www.simplyhired.com/	Job search made simple. Search jobs across the web
Database	All Nurses	http://allnurses.com/	Nurses helping nurses
Database	HighTech NY	http://www.hightechny.com/welcome.cfm	Offers a database to search for employment.
Database	USA Jobs	http://www.usajobs.opm.gov/	Official job site of the US Federal Government. Your one-stop source for Federal jobs and employment information.
Database	LatPro	http://www.latpro.com/	The essential job board for Hispanic and bilingual professionals
Database	Destiny Group	http://www.destinygrp.com/destiny/index.jsp	Veterans transitioning to civilian life and looking for employment
Database	Capital Area Help Wanted	http://regionalhelpwanted.com/capital-area-jobs/	
Database	Construction Jobs	http://www.constructionjobs.com/	
Database	Craigslist for Albany	http://albany.craigslist.org/	

Database	Indeed job search	http://www.indeed.com/	
Database	JobDig Career Search and Employment Guide	http://www.jobdig.com/	
Database	Monster Jobs database	http://www.monster.com/	
Database	NY Job Source- for New York City	http://www.nyjobsources.com/	
Database	The Daily Gazette	http://www.dailygazette.com/classified/	
Database	The Leader Herald	http://jobs.leaderherald.com/home/	
Database	The Recorder	http://access.recordernews.com/results.php?classification_id=0110&text=&dateSearch=2005-09-28&numPer=10&category_id=10&mls=&acTst=Grr	
Database	Times Union Job Listings	http://www.timesunion.com/jobs/index.asp	
Database	Times Union Jobs Weekly	http://www.timesunion.com/jobs/jobweekly/	
Database	Yahoo! Hot Jobs	http://hotjobs.yahoo.com/	
Email	free email	Hotmail, Gmail, Yahoo! Mail	
Government Agency	Workforce Solution Center	http://www.fmsworkforcesolutions.org/	Available to Fulton, Montgomery and Schoharie County residents seeking job services, employment and training.
Government Agency	NY State Office of Temporary and Disability Assistance	https://www.mybenefits.ny.gov/selfservice/	Benefits check from NYS
Government Agency	US Department of Commerce Minority Business Development Agency	http://www.mbda.gov/	Focused on minority-owned businesses get information on financing, loans, etc

Government Agency	US Department of Labor Job Corps	http://www.jobcorps.gov/home.aspx	Job Corps is a free education and training program that helps young people learn a career, earn a high school diploma or GED, and find and keep a good job. For eligible youth at least 16 years of age, Job Corps provides the all-around skills needed to succeed in a career and in life.
Government Agency	Americorps	http://www.americorps.gov/	National service for adults of all ages to work in communities across America
Government Agency	Business link to the US Government	http://www.business.gov/	Provide information on business laws, labor laws, licenses and permits, statistics etc.
Government Agency	US Department of Labor Employment and Training Administration	http://www.doleta.gov/OA/eta_default.cfm	Registered apprenticeship program
Government Agency	Bureau of Labor Statistics	http://www.bls.gov/emp/	The home page for employment projections.
Government Agency	Capital Region Workforce NY	http://www.capreg.org/	Workforce Investment Board- Schenectady County
Government Agency	Governor's Office of Employee Relations	http://www.statejobsny.com/	
Government Agency	NY State Department of Labor	http://www.labor.state.ny.us/	
Government Agency	NYS Department of Civil Service	http://www.cs.state.ny.us/	
Government Agency	NYS Department of Civil Service	http://www.cs.state.ny.us/jobseeker/public/	
Government Agency	NYS Department of Civil Service Workers with Disabilities	http://www.cs.state.ny.us/dpm/workersdisabilities.cfm	
Government Agency	NYS Division of Veteran's Affairs	http://www.veterans.state.ny.us/vet_emp.html	
Government Agency	US Department of Labor	http://www.dol.gov/	

Green	American Solar Energy Society	http://www.ases.org/index.php?option=com_content&view=article&id=81&Itemid=6	GreenStart Job Board listing organizations in the green economy and their current job openings.
Green	Northeast Sustainable Energy Association	http://www.nesea.org/	Offers conferences and workshops, a resource library and green building open house
Green	Solar Energy International	http://www.solarenergy.org/	Offers hands-on workshops and online course to become certified to design, install and maintain renewable energy.
Green	Solar Living Institute	http://www.solarliving.org/workshops/	Offers workshops, conferences on green jobs.
Green	US Green Building Council	http://www.usgbc.org/	USGBC offers workshops, online courses and webinars to help increase knowledge in the green building industry.
Interview	Circle of Experts	http://www.circleofexperts.net/interviewee-questions.aspx	Interviewees list of questions
Interview	NC Career Resource Network Interview questions	http://www.soicc.state.nc.us/SOICC/planning/questions.htm	More questions
License	NY State Professions	http://www.op.nysed.gov/proflist.htm	License requirements and application forms
Networking	Linkedin	http://www.linkedin.com/	A social network to assist with staying informed about your contacts and industry.
Networking	Jobster	http://www.jobster.com/	
Networking	social networks	Linkedin, Facebook, MySpace, Twitter	
Networking	The professional Latino network	http://www.ihispano.com/	
Podcast	JobDig Podcasts- jobseeking info	http://www.jobdig.com/podcast/job-seeker-and-career-advice.php	
Reentry-Correctional Facilities	Center for Law and Justice	http://www.cflj.org/LocalResources.cfm?pagename=Ex-Prisoner%20Resource%20Page	resources for formerly incarcerated individuals

Reentry-Correctional Facilities	Connections 2008 from NY Public Library	http://www.nypl.org/branch/services/connections/	
Reentry-Correctional Facilities	The Prime Objective	http://www.reentry.net/ny/library/item.105372-The_Prime_Objective_A_Guide_to_Preparing_the_JobSeeing_ExOffender_NYS_Depa	
Resource	My fact sheet	http://www.worksmart.ca.gov/tips_application_fact_sheet.html	A form with your background info that you can carry with you on your job search. From worksmart.ca.gov
Resource	JobStar Central	http://jobstar.org/index.php	A job search guide. Jobs are focused on California
Resource	Working Mother career center	http://www.workingmother.com/?service=vpage/600	Career Center, a new virtual meeting place for moms like you to get the inside scoop on finding—and keeping—a job that works.
Resource	The Riley Guide	http://rileyguide.com/jobs.html	Connections to job and industry resources
Resource	NYS Small Business Development Center	http://www.nyssbdc.org/	Delivers high quality business counseling and training to New Yorkers who want to start a business or improve the performance of an existing business
Resource	Portfolio Library	http://amby.com/kimeldorf/p_mk-toc.html	Developing a portfolio
Resource	SCORE Counselors to America's Small Business	http://www.score.org/index.html	Educates entrepreneurs about the formation, growth and success of small businesses. A partner with the U.S. Small Business Administration (SBA).
Resource	Womens media	http://www.womensmedia.com/	Expert advice for working women
Resource	Job application guide	http://jobsearch.about.com/od/jobapplications/a/jobapplication.htm	Includes information on how to complete an online, paper or employer direct job application
Resource	Coroflot	http://www.coroflot.com/	Job searching and portfolio hosting for design and creative professionals
Resource	Women in Technology International	http://www.witi.com/	Leading organization for professional tech savvy women
Resource	Nanopros	http://nanoguys.com/	Most recent nanotech job postings
Resource	Working in Nanotechnology	http://www.workingin-nanotechnology.com/	Nanotech jobs, education and training

Resource	Idea Café	http://www.businessownersideacafe.com/	Small business ideas for starting a business, marketing, financing, grants, and network with others
Resource	Job Hunters Bible	http://www.jobhuntersbible.com/counseling/index.php	The author of What Color is Your Parachute? Offers internet resources for counseling and testing your
Resource	Dice	http://www.dice.com/	The career hub for tech insiders
Resource	Transition Assistance Online for the Military	http://www.taonline.com/	Transition assistance information and tools for today's separating military--TAOnline.com is not part of, or funded by, the U.S. Military or Government
Resource	Career onestop	http://www.careeronestop.org/	
Resource	Creating your Career Portfolio	http://www2.biz.colostate.edu/career/portfolio.htm	
Resource	NYS Library- Job & Career sites other library sites	http://www.nysl.nysed.gov/libdev/outreach/careers.htm	
Resource	The Black Collegian Online - Job tools	http://www.blackcollegian.com/index.php?option=com_wrapper&view=wrapper&Itemid=110	
Resource	Wet Feet	http://www.wetfeet.com/	
Resource-- specific job skills	American Society of Mechanical Engineers	http://www.asme.org/jobs/	Career center one stop resource for job hunting strategies, career management, workplace trends and advice and job board dedicated to mechanical engineers
Resource-- specific job skills	Mechanical engineer	http://mechanicalengineer.com/	Mechanical engineering employers showcase their open jobs and products to the ME community
Resume	Emurse	http://www.emurse.com/home/	Create share and store your resume online for free.
Resume	Free Resume Test	http://www.freeresumetest.com/default.asp?lp=FRT2&cobrand=CLEAR	Receive a free report on whether or not your resume will stand out from the crowd.
Resume	The Damn Good Resume	http://www.damngood.com/	Resume advice, sample resumes, cover letter help, job search tips

Resume	Career onestop	http://www.acinet.org/resume/resume_intro.asp	
Resume	Online Writing Lab- Purdue University	http://owl.english.purdue.edu/workshops/hypertext/ResumeW/index.html	
Resume	Quintessential Careers	http://www.quintcareers.com/	
Salary	Salary Expert	http://www.salaryexpert.com/	
Salary	Salary Negotiation and Job offer tools and resources	http://www.quintcareers.com/salary_negotiation.html	
Test Prep	CSEA Work Institute	http://www.csealocal1000.org/wi/cstp.php	
Test Prep	CSEA Work Institute	http://cseaunit8458.org/civilservicetestpreparation.htm	
Test Prep	CSEA Work Institute	http://csealocal648.org/test_prep_booklets.htm	
Test Prep	CSEA Work Institute	http://csealaborlocal670.org/booklets.htm	
Test Prep	CSEA Work Institute	http://www.csealocal658.org/CSEATrainingBooklets/CivilServiceTrainingBooklets.html	
Typing	Internet4Classrooms	http://www.internet4classrooms.com/winkeyboard.htm#f6	
Typing	Mr Kent's Typing Tutor	http://www.mrkent.com/kb/keyboard.htm	
Typing	Power typing	http://www.powertyping.com/#tte	
Typing	Sense-Lang	http://www.sense-lang.org/typing/	
University	University at Albany Student Success	http://www.albany.edu/cdc/	Access to job and internship opportunities that employers have posted just for UAlbany students

University	Fulton Montgomery Community College	http://fmcc.suny.edu/index.php/Community_Business/Business_Industry_Center/	Active in serving the education and training needs of business, industry, and not-for-profit organizations throughout Fulton and Montgomery Counties.
University	University at Albany (State University of New York)	http://library.albany.edu/reference/career.html	
video	Career TV	http://www.careertv.com/v2/CareerTVShow.aspx?searchcategory=ByCareerTVShow&searchitem=2009%20Giving%20Back%20While%20Going%20to%20Work&eidparam=14	
Video	JobDig Career videos	http://www.jobdig.com/tv.php	
YouTube	How to tie a tie	http://www.youtube.com/results?search_type=&search_query=how+to+tie+a+tie+slow+motion&aq=5&oq=How+to+tie+a+tie	
YouTube	Job interview question and answers	http://www.youtube.com/results?search_type=&search_query=job+interview+questions+and+answers&aq=7&oq=job+	

