

**2010 CONTINUING EDUCATION, ADULT EDUCATION, and EMPLOYMENT TRAINING OPPORTUNITIES IN FULTON, MONTGOMERY, SCHENECTADY AND SCHOHARIE COUNTIES**

***OFFERINGS MAY VARY, STUDENTS WILL NEED TO CHECK WITH PROGRAMS TO DETERMINE ELIGIBILITY AND IF PROGRAMS ARE FREE OR FEE BASED.***

**ABBREVIATIONS**

**ABE** Adult Basic Education

**ESOL/ESL** English for Speakers of Other Languages/English as a Second Language

**GED** General Equivalency Development Test (General Equivalency Diploma)

**LPN** Licensed Practical Nursing

**New York State Department of Education GED Testing Hotline 1-518- 474-5906 [www.nysed.gov/ged](http://www.nysed.gov/ged)**

The Hotline provides English or Spanish information to callers about the GED test and programs in their area. No results are given over the phone. An operator is available between 8:00 a.m. to 4:30 p.m. Monday through Friday. A touch tone phone is required for use of the hotline.

**IN ALL COUNTIES LISTED**

**SUNY Empire State College**

**2 Union Ave., Saratoga Springs, NY 12866 (518) 587-2100**

**[www.esc.edu](http://www.esc.edu)**

**At these locations:**

**Adirondack Community College** - Queensbury, NY, 518 832-7616, E-mail: [info@esc.edu](mailto:info@esc.edu)

**Albany/ Latham** - 21 British American Boulevard, Latham, NY, 518 783-6203, E-mail: [Northeast.Ctr@esc.edu](mailto:Northeast.Ctr@esc.edu)

**Empire State Plaza** - Concourse Level , Suite 108 (next to SEFCU), 518-473-4034, Email: [plaza@esc.edu](mailto:plaza@esc.edu)

**Johnstown** - Fulton-Montgomery Community College, Johnstown, NY, 518 762-4651 ext. 73810

**Schenectady** - 328 State Street, Schenectady, 518 388-0483, E-mail: [info@esc.edu](mailto:info@esc.edu)

Eligible: World wide to anyone with a GED or high school diploma. A SUNY diploma for Associates, Bachelors, or Masters degrees. Program and be designed by the individual. At locations above or through distance learning for 300 courses.

**Excelsior College**

**7 Columbia Circle**

**Albany, NY 12203-5159**

**Toll Free: 888-647-2388**

**International Students: 518-464-8500**

**TDD: 518-464-8501**

**[www.excelsior.edu](http://www.excelsior.edu)**

Distance education for certificate, undergraduate and graduate degrees. Students determine their own path through consultation with an advisor. Traditional classes also available. Credit may be given for previous courses or other training.

**Wildwood Programs**

**1190 Troy-Schenectady Road, Building #1**

**Latham, NY 12110**

**(518) 640-3300 General**

**(518) 640-3356 Intake**

**(518) 640-3352 Director**

**[www.wildwood.edu](http://www.wildwood.edu)**

Eligibility: Over 18 with documented disability

The Adult Learning provides individualized learning opportunities in five focus areas: employability, technology, interpersonal skills, health/ exercise/nutrition and the arts. In addition, literacy, ABE and GED preparation are offered.

### **Literacy New York**

[www.lvanys.org/affiliate-capitaldistrict.html](http://www.lvanys.org/affiliate-capitaldistrict.html)

Eligibility: 16 years old or older

Provides free confidential on-on-one instruction by trained staff and volunteers. Educational services include: basic literacy instruction in reading and writing; math; ELL (English Language Learners) tutoring; and preparation for the GED exam. Tutors and learners meet at mutually agreed upon times in public locations.

## **FULTON COUNTY**

### **Fulton-Montgomery Community College**

**2805 State Hwy 67,  
Johnstown, New York 12095  
(518) 762-4651**

[www.fmcc.suny.edu](http://www.fmcc.suny.edu)

Eligibility: varies

Fulton-Montgomery Community College offers traditional classes as well as online options.

In addition, FMCC has a full-time non-credit Intensive English as a Second Language (ESL) Program for students who need to improve their language ability before beginning full-time study in a college degree program. The ESL Language Program is also intended for those who want to study English for career or social purposes. Students are given instruction in listening, reading, writing and speaking skills as well as American culture studies. A free placement exam is required before enrollment. Special accommodations available for students with disabilities. International students welcomed.

The mission of the Bridge Program at Fulton Montgomery Community College is to promote the well-being of the economically, socially and academically under-served residents of Fulton and Montgomery counties by developing and maintaining quality educational and workforce training programs and services.

### **Hamilton, Fulton, Montgomery BOCES**

**2755 St. Highway 67  
Johnstown, NY 12095  
Adult Services , LPN (518) 736-4681, ext.4969  
Adult Literacy (518) 736-4340  
Email: Lbargstedt@yahoo.com**

[www.hfmboces.org](http://www.hfmboces.org)

Eligibility: Adults age 18 and older

Classes are at various locations in Fulton and Montgomery Counties, including within the Amsterdam Literacy Zone. Basic skills development concentrates on reading and math skills. GED preparation is available for adults who want to transition to qualify for employment opportunities, or transition into college and training programs. English as a Second Language develops speaking, listening, reading and writing skills. Distance learning options are available for GED preparation. Financial literacy, health education, and civic involvement are integrated into all programming.

### **Literacy Volunteers**

**73 N. Main St.  
Gloversville, NY 12078  
Phone: (518) 725-1440  
E-mail: [lvfc@frontier.com](mailto:lvfc@frontier.com)  
[www.fultonliteracy.org](http://www.fultonliteracy.org)**

Eligibility: People 16 years of age and older (tutors need to be at least 21)

Provides free confidential one-on-one instruction by trained staff and volunteers. Educational services include: basic literacy instruction in reading and writing; math; ELL (English Language Learners) tutoring; and preparation for the GED exam. Tutors and learners meet at mutually agreed upon times in public locations.

**Workforce Solutions Center**

**199 South Main Street**

**Gloversville, NY 12078**

**Phone: (518) 725-6473**

[www.fmsworkforcesolutions.org](http://www.fmsworkforcesolutions.org)

Eligibility: varies with program

GED, Vocational programs - Classroom Vocational Training Program, On The Job Training program (some lead to academic degrees, others to employment), Programs held in Fulton, Montgomery, or Schoharie Counties, Resource room offers ability to: develop resumes and cover letters, check job listings, look for training opportunities, list jobs, attend informational workshops

## MONTGOMERY COUNTY

**Centro Civico**

**143-145 East Main Street**

**Amsterdam, NY 12010**

**(518) 842-3762**

Eligibility: varies

Offers "Bridge Program" to help people learn English for job skills. Referral to other programs if eligible.

**Fulton-Montgomery Community College**

**2805 State Hwy 67,**

**Johnstown, New York 12095**

**(518) 762-4651**

[www.fmcc.suny.edu](http://www.fmcc.suny.edu)

Eligibility: varies

Fulton-Montgomery Community College offers traditional classes as well as online options.

In addition, FMCC has a full-time non-credit Intensive English as a Second Language (ESL) Program for students who need to improve their language ability before beginning full-time study in a college degree program. The ESL Language Program is also intended for those who want to study English for career or social purposes. Students are given instruction in listening, reading, writing and speaking skills as well as American culture studies. A free placement exam is required before enrollment. Special accommodations available for students with disabilities. International students welcomed.

The mission of the Bridge Program at Fulton Montgomery Community College is to promote the well-being of the economically, socially and academically under-served residents of Fulton and Montgomery counties by developing and maintaining quality educational and workforce training programs and services.

**Hamilton, Fulton, Montgomery BOCES**

**2755 St. Highway 67**

**Johnstown, NY 12095**

**Adult Services (518) 736-4681, ext.4969**

**Adult Literacy (518) 736-4340**

**Email: Lbargstedt@yahoo.com**

[www.hfmboces.org](http://www.hfmboces.org)

Eligibility: Adults age 18 and older

Classes are at various locations in Fulton and Montgomery Counties, including within the Amsterdam Literacy Zone. Basic skills development concentrates on reading and math skills. GED preparation is available for adults who want to transition to qualify for employment opportunities, or transition into college and training programs. English as a Second Language develops speaking, listening, reading and writing skills. Distance learning options are available for GED preparation. Financial literacy, health education, and civic involvement are integrated into all programming.

### **Literacy Volunteers of Schoharie and Montgomery Counties**

**518-234-2576**

**E-mail: [ivascho@verizon.net](mailto:ivascho@verizon.net)**

#### **Cobleskill (Monday through Friday):**

United Methodist Church  
107 Chapel Street, Suite 2  
Cobleskill, NY 12043

#### **Fonda (Wednesday):**

Fonda Reformed Church  
19-21 Broadway (next to Stewarts)  
Fonda, NY 12068

#### **Canajoharie (by appointment only):**

The Canajoharie Town Office Building  
12 Mitchell Street  
Canajoharie, NY 13317

Eligible: varies

Provides free confidential on-on-one instruction by trained staff and volunteers. Educational services include: basic literacy instruction in reading and writing; math; ELL (English Language Learners) tutoring; and preparation for the GED exam. Tutors and learners meet at mutually agreed upon times in public locations.

### **Margaret Reaney Memorial Library**

**19 Kingsbury Ave., St. Johnsville, NY 13452**

**(518) 568-7822**

**[www2.telenet.net/community/mvla/stjo](http://www2.telenet.net/community/mvla/stjo)**

Eligibility: varies

The External Diploma Program is a high school equivalency diploma based on life experience and meeting a specific level of achievement in a variety of competencies.

### **Montgomery County Literacy Project**

**1300A Riverfront Center**

**Amsterdam, NY 12010**

**(518) 842-4562**

**[mcliteracyproject.com/Site/Home%20Page.html](http://mcliteracyproject.com/Site/Home%20Page.html)**

Eligibility: No restrictions as to age or race for Residents of Montgomery County Free Confidential one-on one tutoring by a trained literacy volunteer in basic Basic English, English as a Second Language, and GED.

### **Workforce Solutions Center**

**2620 Riverfront Center, Amsterdam, NY 12010 (518) 842-3676**

**[www.fmsworkforcesolutions.org](http://www.fmsworkforcesolutions.org)**

Eligibility: varies with program

GED, Vocational programs- Classroom Vocational Training Program, On The Job Training program (some lead to academic degrees, others to employment), Programs held in Fulton, Montgomery, or Schoharie

Counties, Resource room offers ability to: develop resumes and cover letters, check job listings, look for training opportunities, list jobs, attend informational workshops.

## **SCHENECTADY COUNTY**

### **Capital Region BOCES**

**1015 Watervliet Shaker Rd., Albany, NY 12205**

**(518) 862-4791 or (518) 862-4707**

**Email: [kbrizzell@gw.neric.org](mailto:kbrizzell@gw.neric.org)**

**[www.bocescareertech.org/CTEAdulteducation.htm](http://www.bocescareertech.org/CTEAdulteducation.htm)**

Eligible: Varies

Offers GED, ESOL, and a variety of career and technical training courses. Distance learning for GED.

### **Literacy New York-Greater Capital Region**

**1510 Central Avenue, Suite 305, Albany, NY 12205**

**(518) 452-3382**

**E-mail: [rstevens@literacynycap.org](mailto:rstevens@literacynycap.org)**

**[www.literacynycap.org](http://www.literacynycap.org)**

Eligible: 16 years or older and not enrolled in a secondary school program Provides free confidential one-on-one literacy and language skills instruction to adults in Schenectady and Albany Counties. Basic literacy (reading and writing below the 8th grade level) and ESL are available.

### **Literacy Task Force Resource Directory**

**[www.literacynycap.org/pdf/LTFdirectory\\_2009.pdf](http://www.literacynycap.org/pdf/LTFdirectory_2009.pdf)**

### **Schenectady County Community College - Division of Continuing Education**

**78 Washington Ave.**

**Schenectady, NY 12305**

**Continuing Education (518) 381-1315 or 381- 1316**

**[www.sunysccc.edu/academic/conted/StoneSoup5/GED.htm](http://www.sunysccc.edu/academic/conted/StoneSoup5/GED.htm)**

Eligible: Age 16 requires release from school, 17 and older GED Preparation offers students the opportunity to build their basic reading, writing, and mathematic skills within a 6-week period. Students are assessed and instruction is based on their individual and group needs. The TIER GED program provides basic remedial education to prepare for the GED exam, military service or entrance into college.

### **English as a Second Language**

Maria Katary

(518) 381 -1423

Non-credit English as a Second Language instruction based on student level and needs. Group classes.

### **Schenectady Job Training Agency**

**797 Broadway**

**Schenectady, NY 12305**

**(518) 344-2735**

**Email: [dennis.packard@schenectadycounty.com](mailto:dennis.packard@schenectadycounty.com)**

**[www.capreg.org](http://www.capreg.org)**

Eligibility: varies with program

Works with other agencies in the county to refer people for employment and career training. Resource room offers: develop resumes and cover letters, check job listings, look for training opportunities, list jobs, attend informational workshops, career planning

### **Washington Irving Educational Center**

**422 Mumford Street**

**Schenectady, NY 12307**

**(518) 370-8220**

[www.schenectady.k12.ny.us/schools/wiec/](http://www.schenectady.k12.ny.us/schools/wiec/)

Eligibility: Schenectady City and County or Capital District resident; GED free if 21 and older, if younger need direct transfer from high school. The center offers comprehensive ABE/GED preparation, professional computer/ business instruction, ESOL, career readiness, and adult life skills programs. Some programs include GED.

**Drop-In Center**

**Dottie Daly or John Guay, Transition Counselors**

**(518) 370-2728 OR (518) 388-4300 EXT 272**

The Drop-in Center is a resource/referral center designed to help formerly incarcerated individuals who need assistance and information concerning employment skills, job placement, housing, education and counseling.

**HOME STUDY**

**GRASP... A GED Home Study Program Capital Region BOCES**

**1015 Watervliet Shaker Rd., Albany, NY 12205**

**English (518) 456-9042 or 456-9889 Spanish (518) 456-9888**

[www.capregboces.org](http://www.capregboces.org)

Eligibility: 21 or older

English and Spanish programs available-- for advanced ESOL students who wish to improve their English comprehension and writing skills. Packets must be picked up at local library; student works independently and should be at intermediate level.

**SCHOHARIE COUNTY**

***For Northern Schoharie County***

**Serving Cobleskill / Richmondville, Middleburgh, Schoharie, and Sharon Springs**

**Capital Region BOCES**

**1015 Watervliet Shaker Rd., Albany, NY 12205**

**(518) 862-4791 or (518) 862-4707**

**Email: [kbrizzell@gw.neric.org](mailto:kbrizzell@gw.neric.org)**

[www.bocescareertech.org/CTEAdulteducation.htm](http://www.bocescareertech.org/CTEAdulteducation.htm)

Eligible: Varies

Offers GED, ESOL, and a variety of career and technical training courses. Distance learning for GED.

**Literacy Volunteers of Schoharie and Montgomery Counties**

**518-234-2576**

**E-mail: [lvascho@verizon.net](mailto:lvascho@verizon.net)**

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107 Chapel Street, Suite 2  
Cobleskill, NY 12043

**Montgomery County**

**Fonda (Wednesday):**

Fonda Reformed Church  
19-21 Broadway (next to Stewarts)  
Fonda, NY 12068

**Canajoharie (by appointment only):**

The Canajoharie Town Office Building

12 Mitchell Street  
Canajoharie, NY 13317

Eligible: varies

Provides free confidential on-on-one instruction by trained staff and volunteers. Educational services include: basic literacy instruction in reading and writing; math; ELL (English Language Learners) tutoring; and preparation for the GED exam. Tutors and learners meet at mutually agreed upon times in public locations.

**Cobleskill Workforce Solutions Center**

**795 East Main Street, Suite 4**

**Cobleskill, NY 12043**

**(518) 234-4254**

[www.fmsworkforcesolutions.org](http://www.fmsworkforcesolutions.org)

Eligibility: varies with program

GED, Vocational programs- Classroom Vocational Training Program, On The Job Training program (some lead to academic degrees, others to employment), Programs held in Fulton, Montgomery, or Schoharie Counties Resource room offers ability to: develop resumes and cover letters, check job listings, look for training opportunities, list jobs, attend informational workshops.

**HOME STUDY**

**GRASP A GED Home Study Program**

Capital Region BOCES, call (518) 295-8563 or (518) 234-7299 Eligibility: 21 and older. Packets must be picked up at local library; student works independently and should be at intermediate level.

***FOR SOUTHERN SCHOHARIE COUNTY***  
**Serving Jefferson, Gilboa-Conesville**

**Otsego-Northern Catskill BOCES**

**Administrative Offices**

**Jeanine Velan**

**159 West Main Street**

**Stamford, NY 12167**

**Phone: (607) 652-1200**

**Email: [jvelan@mail.oncboces.org](mailto:jvelan@mail.oncboces.org)**

[www.oncboces.org](http://www.oncboces.org)

Eligibility: varies

Call for information: Free GED, employment training, job searching, free occupational training if enrolled in GED, library on site, will search for college programs. LPN program offered. Distance learning on various topics.

**Locations:**

**Northern Catskill Occupational Center**

Jump Brook Road, Grand Gorge, NY 12434

**Gilboa-Conesville Central School**

RR1, Box 6, Wyckoff Road, Gilboa, NY

Eligible: Gilboa-Conesville Central School District residents

Community members can utilize the guidance office for assistance with college information, transcript requests, and financial aid information. Seminars and college courses can also be accessed through the Distance Learning Center. Library is open to the community. Call for hours.

## **HOME STUDY**

### **GRASP A GED Home Study Program**

Otsego Northern Catskill BOCES, call (607) 652-1200

Eligibility: 21 and older. Packets must be picked up at local library; student works independently and should be at intermediate level.

## **Local Distance Learning Programs**

### **Adirondack Community College**

[www.sunyacc.edu/academics/online\\_programs.html](http://www.sunyacc.edu/academics/online_programs.html)

### **Capital Region Career & Technical School/Albany campus**

Dr. Hank Stopinski, Director of Career & Technical Education

1015 Watervliet-Shaker Road

Albany, NY 12205

(518) 862-4800

email: [hstopins@gw.neric.org](mailto:hstopins@gw.neric.org)

### **Capital Region Career & Technical School/Schoharie campus**

Dr. Hank Stopinski, Director of Career & Technical Education

174 State Route 30A

Schoharie, NY 12157

(518) 295-3000

email: [hstopins@gw.neric.org](mailto:hstopins@gw.neric.org)

### **Fulton Montgomery Community College**

(518) 762-4651 call for information

### **Hamilton, Fulton, Montgomery BOCES**

Laurie Bargstedt (518) 736-4340

### **Hudson Valley Community College**

[www.hvcc.edu/dl/index.html](http://www.hvcc.edu/dl/index.html)

### **Schenectady County Community College**

[www.sunysccc.edu/academic/distance/](http://www.sunysccc.edu/academic/distance/)

### **State University of New York – Cobleskill**

[www.sunysccc.edu/academic/distance/](http://www.sunysccc.edu/academic/distance/)

### **SUNY- Delhi**

[www.delhi.edu/online/](http://www.delhi.edu/online/)

### **University at Albany**

[www.albany.edu/its/distance\\_learning.htm](http://www.albany.edu/its/distance_learning.htm)