

MOHAWK VALLEY LIBRARY SYSTEM

**BOARD OF TRUSTEES**

April 21, 2011

MVLS Service Center

**MINUTES**

**PRESENT:** Sarah Beekman, Margaret Carballeira, Lisa Cardilli, Cheryl Cufari, Patty Franco, Barbara Germain, Marion Grimes, Colleen Izzo, Bonnie Kerr, Ellen McHale, Jean Wildgrube, and Carol Clingan, Director.

**EXCUSED:** Betty Cleary and René Roser.

**GUESTS:** Kathy Insero

Secretary Patti Franco called the meeting to order at 9:38 a.m.

The minutes of the March 10, 2011 meeting were accepted as submitted.  
Germain/Grimes. Passed.

The **Director's Report** for March was distributed prior to the meeting. Carol reported:

- MVLS has received payments on the remaining **2010 State Aid**. Local Library Support Aid and Central Library Development Aid were distributed to member libraries.
- **2011 State Aid:** The final state budget restored part of the cut proposed by the Governor, but there is an anticipated additional 7% reduction in MVLS state aid.
- **Central Library Development Committee** met to discuss services from the Central Library. Some Central Book Aid funds will be utilized for ebooks. A series of demonstrations from various vendors were scheduled the last two weeks.
- Stacey Wesley, a student in the University at Albany graduate library program will begin an **internship** at MVLS working on cataloging with Sharon O'Brien beginning in early May.
- **Anne Coletta** has resigned to take a position at the Bethlehem Library.
- Carol and Sharon O'Brien met with Sara Dallas and Jennifer Ferriss from SALS to discuss **cataloging** services for the shared database.
- A **Member Library Survey** was distributed to libraries for satisfaction, value and use of system services. This will be used as a guide for budget decisions and the Long Range Plan.

Barbara Germain reported for the **Director's Council**. She thanked MVLS for arranging ebook demos and found it very helpful to speak with different vendors. She asked trustees to encourage library directors or a representative to attend workshops and Directors' Council meetings.

Vice President Colleen Izzo presided over the rest of the meeting.

**Privilege of the Floor.** Bonnie Kerr presented newspaper clippings of member library events and mentioned that she had visited several of the Montgomery County libraries. Margaret Carballeira reported that the Schoharie Free Library has monthly fundraisers that have been successful. Cheryl Cufari of Schenectady reported the One County One Book program ended

with Robin Oliviera, author of the selected book, presenting a program. She commended Karen Bradley for coordinating the project.

Margaret Carballeira presented financial statements and Payment Schedules for March 2011. She reported 2010 state aid was received, putting MVLS in a better position. Carol Clingan noted the "PY" stated on some categorical lines indicates previous year funds received in 2011.

## **COMMITTEE REPORTS**

### **AUDIT AND FINANCE**

#### **Statements of Financial Position:**

**MOTION:** To accept for audit the Statements of Financial Position for March 2011.  
Kerr/Cufari. Passed.

#### **Payment Schedules:**

**MOTION:** To approve Payment Schedule #3 for March in the amount of \$233,847.22.  
Cufari/Franco. Passed.

### **AWARDS COMMITTEE**

Barbara Germain reported that the committee met at the Johnstown Public Library and reviewed two nominations for the Harold & Junice Wusterbarth Volunteer Service Award and three nominations for the Library Recognition Award. All who submitted nominations were notified and asked to resubmit next year. Barbara thanked Patty Franco, Marion Grimes, and Bonnie Kerr who served on the committee.

### **BUILDING & EQUIPMENT**

No report.

### **LIBRARY SERVICES**

No report.

### **NOMINATING COMMITTEE**

Cheryl Cufari reported the committee has nominees for all board vacancies for the annual meeting. The slate of officers will be presented at the June meeting.

### **PERSONNEL**

Carol reported on the Medicare Advantage Program. Of MVLS' nine eligible employees, seven have elected to switch to the CDPHP plan, saving about \$6000 this year.

A problem arose regarding prescription program for the two retirees who switched from the regular CDPHP plan to the CDPHP Advantage Program. Since the previous plan had a prescription cap, a fee of about \$60 will be assessed which will be paid by MVLS.

### **JOINT AUTOMATION COUNCIL**

No report.

## **NEW BUSINESS**

### **MVLS 2010 ANNUAL REPORT CERTIFICATION**

Carol forwarded electronic copies of the MVLS 2010 report. After discussion:

**MOTION:** To certify the MVLS 2010 Annual Report to New York State.  
Germain/Grimes. Passed.

**CSEA AGREEMENT**

Carol noted copies of the CSEA Agreement were included in packets. The Agreement was extended through 2012 and was previously approved by the board.

**MVLS WEBSITE**

The new MVLS website should be launched in June. JA is working the kinks out of the new server which will host the website.

**MVLS ANNUAL DINNER MEETING**

The MVLS Annual Dinner Meeting is scheduled for Wednesday, May 11, 2010 at the River Stone Manor in Glenville. Reservations are due by April 29.

**TIME AND PLACE OF NEXT MEETING:**

Date: June 16, 2011

Time: 9:30 a.m.

Place: MVLS Service Center

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:18 a.m.

Respectfully submitted,

Patti Franco, Secretary