

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

August 20, 2015

MINUTES

PRESENT: Bernard Allanson, Sarah Beekman, Jane Borrelli, Anthony Gaddy, Marion Grimes, Bonnie Kerr, Barbara Madonna, Keith Seeber, and Eric Trahan, Director.

EXCUSED: Rebecca Sokol

GUESTS: Kathy Insero

President Sarah Beekman called the meeting to order at 9:30 am.

Barbara Madonna moved, Jane Borrelli seconded approval of the minutes from June 18, 2015 as presented. All approved.

The **Director's Report** for June and July were distributed before the meeting. Eric Trahan reported:

1. Basic State Aid and Supplemental Aid has not been announced or received.
2. Senator Farley is providing MVLS and SALS with bullet aid for 2015. These funds will be used to experiment with introducing library resources and content to show up in Google and other web searches. JA has contracted with Zepheira, LLC.
3. Governor Cuomo has vetoed the Special District Library legislation.

DIRECTORS' COUNCIL will meet September 3, 2015 at the Gloversville Public Library.

PRIVILEGE OF THE FLOOR

Bonnie Kerr shared member library news articles. Barbara Madonna reported the Gloversville Public Library added Braille books to the children's collection. This was made possible by a \$2,000 grant from the Lions Club. The books are available through ILL. Nicole Hauser was promoted to Librarian in Gloversville. Keith Seeber stated the Fort Plain Free Library is looking for a part-time clerk to start in October. Eric reported MVLS coordinated the internship for Tara Resch at the Amsterdam Free Library.

TREASURER REPORT

Eric Trahan presented the Financial Statements for June and July 2015 and Payment Schedules for June and July 2015.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for June and July 2015.
Allanson/Kerr. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #6 for June in the amount of \$88,951.26 and Payment Schedule #7 for July in the amount of \$93,851.47.
Gaddy/Grimes. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE

The Committee will meet September 17, 2015 following the Board meeting to begin the 2016 budget process.

AWARDS No report.

BUILDING & EQUIPMENT

Eric Trahan reported the back exterior wall is currently being repaired and painted at a cost of \$600. The brick repair/replacement and cement restoration will cost approximately \$5,000.

LIBRARY SERVICES

Eric Trahan reported the committee will meet 9:30 A.M. September 11, 2015 at MVLS to discuss the Public Library Construction Grants. Several applications are expected.

NOMINATING

There are currently 4 vacancies on the MVLS Board of Trustees. Fulton and Schoharie Counties have two openings each. Active recruitment is needed in these counties. Send contact names to Eric Trahan. Eric is visiting several member library board meetings in the fall and will state representation of these counties is needed on the MVLS Board.

PERSONNEL

Will enter into Executive Session at the end of the meeting.

JOINT AUTOMATION COUNCIL

Eric reported the Joint Automation Council discussed server upgrades and security issues. It is possible the "cloud" will host websites and email. This will free up JA staff to work on other projects.

UNFINISHED BUSINESS**ILL UPDATE**

Eric reported SCPL had a few issues but overall the transition has been positive.

FOUNDATION UPDATE

Eric reported the Foundation has funds available for member library grants. He will discuss under new business. The golf tournament will become an annual fundraiser to be held in June. A spring event and a direct mail fundraiser are currently being planned. The law firm Whiteman Osterman & Hanna has been contacted for a proposal to explore the possibility of serving as a community foundation for interested member libraries.

CENTRAL LIBRARY PLAN

Eric Trahan reported the Central Library Advisory Committee produced a draft copy of the Central Library Plan to be submitted to DLD along with the MVLS Plan of Service. A draft copy was distributed for review.

MERAKI GRANTS

Nine libraries and branches are participating in the Meraki Wireless Router Grants. MVLS will have a total of 14 sites with high quality wireless routers. It is possible more libraries will submit a request for a grant.

PLAN OF SERVICE

The Plan of Service is due to DLD in 2016. The process will begin with Eric meeting with member library boards to present MVLS services and discuss their future needs. Facilitated focus groups will be held in each county with member library staff and trustees to gather information on perceptions and needs. Surveys will be generated for input from the public. Hiring a PR or marketing firm was discussed.

NEW BUSINESS**LIBRARY SERVICES GRANTS**

The Foundation will provide funding for a \$250 Library Services Grant to each library that applies to be used to enhance the service that the library provides to its public. A second grant will provide competitive grants to libraries that are engaging in local advocacy or community projects.

NYLA CONFERENCE AND CE GRANTS

MVLS will provide Continuing Education grants of up to \$200 for attendance at the NYLA Conference to be held in Lake Placid October 21-24, 2015. Grants may also be applied for other continuing education purposes such as workshops.

MVLS BYLAWS AMENDMENT

Eric Trahan presented a draft version of the revised MVLS Bylaws stating the need for clarification of language of committees. The draft version will be discussed further.

MVLS GOVERNANCE POLICY

Eric Trahan presented a draft copy of the Board Governance Policy. Trustees will review and discuss approval at the September meeting.

OCTOBER MEETING LOCATION

Eric will contact Johnstown Public Library and Gloversville Public Library for availability. Location will be announced.

EXECUTIVE SESSION

MOTION: To enter into Executive Session at 11:14 A.M.
Grimes/Madonna Ayes - All. Nays - None.

The business meeting resumed at 11:25 A.M.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:26 A.M.

Respectfully submitted,

Jane Borrelli
Secretary

NEXT MEETING:

Date: Thursday September 17, 2015
Time: 9:30 A.M.
Place: MVLS