

Mohawk Valley Library System

Annual Report for Library Systems - 2014 (Public Library Systems)

CURRENT YEAR

1. General System Information

1.1	SEDCODE	530600700012
1.2	System Name	Mohawk Valley Library System
1.3	Beginning Reporting Year	1/1/2014
1.4	Ending Reporting Year	12/31/2014
1.5	Street Address	858 Duanesburg Rd.
1.6	City	Schenectady
1.7	Zip Code	12306
1.8	Four-Digit Zip Code Extension (enter N/A if unknown)	1057
1.9	Mailing Address	858 Duanesburg Rd.
1.10	City	Schenectady
1.11	Zip Code	12306
1.12	Four-Digit Zip Code Extension (enter N/A if unknown)	1057
1.13	Library System Telephone Number (enter 10 digits only and hit the Tab key)	(518) 355-2010
1.14	Fax Number (enter 10 digits only)	(518) 355-0674
1.15	System Home Page URL	www.mvls.info
1.16	URL of the system's complete Plan of Service	http://www.mvls.info/wp-content/uploads/2014/05/BTCollect_Plan_of_Service.pdf
1.17	Population Chartered to Serve (2010 Census)	293,226
1.18	Area Chartered to Serve (square miles)	1725
1.19	Federal Employer Identification Number	141458888
1.20	County	Schenectady
1.21	County (Counties) Served	Fulton, Montgomery, Schenectady, Schoharie
1.22	School District	Schalmont Central School District
1.23	Title of System Director: (drop-down): Mr., Mrs., Ms., Miss, Dr.	Mr.
1.24	First Name of System Director	Eric
1.25	Last Name of System Director	Trahan

- 1.26 NYS Public Librarian
Certification Number of the
Director of Public Library
System, and Reference and
Research Library Resources
System. 16164
- 1.31 Telephone Number of the
System Director, including
area code and extension (enter
digits only, field will
automatically format with
extension) (518) 355-2010 Ext.223
- 1.32 E-Mail Address of the System
Director etrahan@mvlis.info
- 1.33 Fax Number of the System
Director (enter 10 digits only
and hit the Tab key) (518) 355-0674
- 1.34 Name of Outreach
Coordinator Lois Gordon
- 1.48 Does the reporting system
have a contractual agreement
with a municipality or district
to provide library services to
residents of an area not served
by a chartered library? Enter
Y for Yes, N for No. If yes,
please complete one repeating
group for each contract. If no,
enter N/A on questions 1
through 5 of one repeating
group. N
1. Name of Contracting
Municipality or District N/A
2. Is this a written contract?
(Enter Y for Yes, N for No) N/A
3. Population of the geographic
area served by this contract N/A
4. Dollar amount of contract N/A
5. Indicate "Full" or "Partial"
range of services provided by
this contract (Select one) N/A
- 1.49 For the reporting year, has the
system experienced any
unusual circumstance(s) that
affected the statistics and/or
information reported (e.g.
natural disaster, fire, closed
for renovations, massive
weeding of collection, etc.)?
Indicate Y for Yes, N for No.
If Yes, please annotate using
the State note. N

2. Personnel Information

2.1 FTE (Full-Time Equivalent Calculation)
 The number of hours per work week used to compute FTE for all budgeted positions. 35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

(enter to two decimal places; enter decimal point)

2.4 Public Library System Director per CR 90.3(f) - Filled Position FTE 1

2.5 Public Library System Director per CR 90.3(f) - Vacant Position FTE 0

2.10 Librarians - Filled Position(s) FTE 2

2.11 Librarians - Vacant Position(s) FTE 0

2.12 Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Filled Position FTE 1

2.13 Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Vacant Position FTE 0

2.14 **Total Certified Librarians - Filled Position(s) FTE (total questions 2.4 + 2.6 + 2.8 + 2.10 + 2.12)** 4.00

2.15 **Total Certified Librarians - Vacant Position(s) FTE (total questions 2.5 + 2.7 + 2.9 + 2.11 + 2.13)** 0.00

2.16 Total Other Professional Staff - Filled Position(s) FTE 0

2.17 Total Other Professional Staff - Vacant Position(s) FTE 0

2.18 Total Other Staff - Filled Position(s) FTE 2.5

2.19 Total Other Staff - Vacant Position(s) FTE 0

2.20 **Total Paid Staff - Filled Position(s) FTE (total questions 2.14 + 2.16 + 2.18)** 6.50

2.21 **Total Paid Staff - Vacant Position(s) FTE (total questions 2.15 + 2.17 + 2.19)** 0.00

SALARY INFORMATION

2.22 Entry-Level Librarian (certified) FTE 0

2.23 Entry-Level Librarian (certified) Current Annual Salary \$49,769

2.24	System Director FTE	1
2.25	System Director Current Annual Salary	\$87,711

3. System Membership, Outlets and Governance

PUBLIC SERVICE OUTLETS

3.9	Number of member libraries	14
3.15	Main Library/System Headquarters	1
3.16	Branches	0
3.17	Bookmobiles	0
3.18	Reading Centers	0
3.19	Other Outlets	0
3.20	Total Public Service Outlets (total questions 3.15 through 3.19)	1
3.21	Name of Central Library/Co-Central Libraries	Schenectady County Public Library

BOARD/COUNCIL MEETINGS

3.22	Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year	9
3.24	Number of <u>voting</u> positions on system board/council	13

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

3.25	Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members were named to the Board/Council.	E
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SYSTEM BOARD/COUNCIL

Public Library Systems - enter information for the period January 1, 2015, through December 31, 2015.

School Library Systems and 3Rs Systems - enter information for the period July 1, 2015, through June 30, 2016

President/Council Chair

3.26	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Ms.
3.27	First Name	Sarah
3.28	Last Name	Beekman
3.29	Institutional Affiliation	Middleburgh Public Library
3.30	Professional Title	Trustee
3.31	Mailing Address	737 Lawton Hollow
3.32	City	Middleburgh

- 3.33 Zip Code (enter five digits only) 12122
- 3.34 Telephone for the Board President (enter 10 digits only and hit the Tab key) N/A
- 3.35 E-mail Address sarahbeekman@yahoo.com
- 3.36 Term Begins - Month June
- 3.37 Term Begins - Year (yyyy) 2010
- 3.38 Term Expires - Month or N/A June
- 3.39 Term Expires - Year (YYYY) or N/A 2015
- 3.40 What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5
- 3.41 The date the board president took the Oath of Office (mm/dd/yyyy) 5/24/2010
- 3.42 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 5/28/2010
- 3.43 Is this a brand new trustee? N

Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1 (no less than five and no more than 11).

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Mr.
2. First Name Bernard
3. Last Name Allanson
4. Institutional Affiliation Schenectady County Public Library
5. Professional Title Friend of the Library
6. Mailing Address 1193 Oxford Place
7. City Schenectady
8. Zip Code (enter five digits only) 12308
9. Term Begins - Month June
10. Term Begins - Year (yyyy) 2013
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2018

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 1 year
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 10/27/2014
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 10/30/2014
16. Is this a brand new trustee? Y
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.
2. First Name Patricia
3. Last Name Franco
4. Institutional Affiliation Gloversville Public Library
5. Professional Title Trustee
6. Mailing Address 8 Robin St.
7. City Gloversville
8. Zip Code (enter five digits only) 12078
9. Term Begins - Month June
10. Term Begins - Year (yyyy) 2010
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2015
13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 5/27/10
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 6/11/10
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.
2. First Name Rebecca

- | | | |
|-----|--|-----------------------------------|
| 3. | Last Name | Sokol |
| 4. | Institutional Affiliation | Margaret Reaney Memorial Library |
| 5. | Professional Title | Trustee |
| 6. | Mailing Address | 140 Allen Heights |
| 7. | City | St. Johnsville |
| 8. | Zip Code (enter five digits only) | 13452 |
| 9. | Term Begins - Month | June |
| 10. | Term Begins - Year (yyyy) | 2014 |
| 11. | Term Expires - Month or N/A | June |
| 12. | Term Expires - Year (YYYY) or N/A | 2020 |
| 13. | What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). | 5 years |
| 14. | The date the trustee took the Oath of Office (mm/dd/yyyy) | 9/29/2014 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 10/14/2014 |
| 16. | Is this a brand new trustee? | N |
| 1. | Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant | Ms. |
| 2. | First Name | Cheryl |
| 3. | Last Name | Cufari |
| 4. | Institutional Affiliation | Schenectady County Public Library |
| 5. | Professional Title | Trustee |
| 6. | Mailing Address | 93 Morning Glory Way |
| 7. | City | Schenectady |
| 8. | Zip Code (enter five digits only) | 12306 |
| 9. | Term Begins - Month | June |
| 10. | Term Begins - Year (yyyy) | 2012 |
| 11. | Term Expires - Month or N/A | June |
| 12. | Term Expires - Year (YYYY) or N/A | 2017 |

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 Years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 6/21/2012
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 6/22/2012
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.
2. First Name Jane
3. Last Name Borrelli
4. Institutional Affiliation Northville Public Library
5. Professional Title Volunteer
6. Mailing Address PO Box 1311
7. City Northville
8. Zip Code (enter five digits only) 12134
9. Term Begins - Month June
10. Term Begins - Year (yyyy) 2012
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2017
13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 5/21/2012
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 5/24/2012
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.
2. First Name Bonnie

3. Last Name Kerr
4. Institutional Affiliation Fort Plain Free Library
5. Professional Title Patron
6. Mailing Address 12 Goodrich Avenue
7. City Fort Plain
8. Zip Code (enter five digits only) 13339
9. Term Begins - Month June
10. Term Begins - Year (yyyy) 2012
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2017

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 years

14. The date the trustee took the Oath of Office (mm/dd/yyyy) 6/18/2012

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 7/9/2012

16. Is this a brand new trustee? N

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.

2. First Name Barbara

3. Last Name Madonna

4. Institutional Affiliation Gloversville Public Library

5. Professional Title Director

6. Mailing Address 58 East Fulton Street

7. City Gloversville

8. Zip Code (enter five digits only) 12078

9. Term Begins - Month June

10. Term Begins - Year (yyyy) 2011

11. Term Expires - Month or N/A June

12. Term Expires - Year (YYYY) or N/A 2015

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 3 years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 9/15/2012
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 9/16/2012
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.
2. First Name Janet
3. Last Name Sand
4. Institutional Affiliation Community Library, Cobleskill
5. Professional Title Trustee
6. Mailing Address 144 Settles Mountain Road
7. City Cobleskill
8. Zip Code (enter five digits only) 12043
9. Term Begins - Month November
10. Term Begins - Year (yyyy) 2011
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2016
13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 11/16/2011
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 11/18/2011
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Vacant
2. First Name N/A

3.	Last Name	N/A
4.	Institutional Affiliation	N/A
5.	Professional Title	N/A
6.	Mailing Address	N/A
7.	City	N/A
8.	Zip Code (enter five digits only)	N/A
9.	Term Begins - Month	N/A
10.	Term Begins - Year (yyyy)	2011
11.	Term Expires - Month or N/A	June
12.	Term Expires - Year (YYYY) or N/A	2016
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	N/A
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Ms.
2.	First Name	Mary
3.	Last Name	France
4.	Institutional Affiliation	Middleburgh Library
5.	Professional Title	Patron
6.	Mailing Address	2556 State Rte 165
7.	City	Sharon Springs
8.	Zip Code (enter five digits only)	13459
9.	Term Begins - Month	June
10.	Term Begins - Year (yyyy)	2012
11.	Term Expires - Month or N/A	June
12.	Term Expires - Year (YYYY) or N/A	2017

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 5/24/2012
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 5/30/2012
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Mr.
2. First Name Anthony
3. Last Name Gaddy
4. Institutional Affiliation Schenectady County Public Library
5. Professional Title Trustee
6. Mailing Address 2046 State St., Apt C
7. City Schenectady
8. Zip Code (enter five digits only) 12304
9. Term Begins - Month September
10. Term Begins - Year (yyyy) 2014
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2019
13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 5 years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 7/21/2014
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 7/24/2014
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Mr.
2. First Name Keith

3. Last Name Seeber
4. Institutional Affiliation Fort Plain Free Library
5. Professional Title Retired
6. Mailing Address 6930 St. Highway 5S
7. City Fort Plain
8. Zip Code (enter five digits only) 13339
9. Term Begins - Month March
10. Term Begins - Year (yyyy) 2014
11. Term Expires - Month or N/A June
12. Term Expires - Year (YYYY) or N/A 2016
13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). 2 Years
14. The date the trustee took the Oath of Office (mm/dd/yyyy) 3/24/2014
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 3/31/2014
16. Is this a brand new trustee? N

COORDINATED OUTREACH COUNCIL

- 3.44 Has the Coordinated Outreach Council met at least two times during the calendar year Y per CR 90.3 (j)(2)(iv)? (Enter Y for Yes, N for No).

Coordinated Outreach Council Members - complete one record for each Council Member for the period January 1, 2015, through 2-5 of the repeating group. The number of council members must be 5 to 11 (no less than five and no more than 11).

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Mr.
2. First Name Barry
3. Last Name Finley
4. Institutional Affiliation Schenectady County public Library
5. Professional Title patron
1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Ms.
2. First Name Donna
3. Last Name Kuhner

- | | | |
|----|---|---|
| 4. | Institutional Affiliation | Gloversville Public Library |
| 5. | Professional Title | Assistant Director |
| 1. | Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant | Ms. |
| 2. | First Name | Lois |
| 3. | Last Name | Gordon |
| 4. | Institutional Affiliation | Mohawk Valley Library System |
| 5. | Professional Title | Outreach Coordinator |
| 1. | Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant | Ms. |
| 2. | First Name | Marion |
| 3. | Last Name | Grimes |
| 4. | Institutional Affiliation | Schenectady County Public Library |
| 5. | Professional Title | Trustee |
| 1. | Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant | Ms. |
| 2. | First Name | Linda |
| 3. | Last Name | Burns |
| 4. | Institutional Affiliation | CASA at Centro Civico |
| 5. | Professional Title | Director/Manager |
| 1. | Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant | Ms. |
| 2. | First Name | Sarah |
| 3. | Last Name | Beekman |
| 4. | Institutional Affiliation | Literacy Volunteers of Schoharie County |
| 5. | Professional Title | Program coordinator |
| 1. | Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant | Ms. |
| 2. | First Name | Carol |
| 3. | Last Name | Young |
| 4. | Institutional Affiliation | Hale Creek Correctional Facility A.S.A.T.C.A. |
| 5. | Professional Title | Librarian |

4. Public Library System Transactions and Collection

- 4.1 Number of registered system borrowers 0

4.2	Total system circulation	1,476
4.3	System Visits	1,884

GENERAL SYSTEM HOLDINGS

4.4	Total Cataloged Book Holdings	44,084
4.5	Uncataloged Book Holdings	0
4.6	Total Print Serial Holdings	26
4.7	All Other Print Materials Holdings	110
4.8	Total Number of NOVELNY Databases	11
4.9	Total Electronic Holdings	6,994
4.10	Other Non-Electronic Materials	80
4.11	Grand Total Holdings (total questions 4.4 through 4.10)	51,305

ROTATING COLLECTIONS/BOOK LOANS

4.12	Does the system have rotating collections/bulk loans? (Enter Y for Yes, N for No)	
4.13	Number of collections	241
4.14	Average number of items per collection	36

5. System Services

TECHNOLOGY AND RESOURCE SHARING

INTEGRATED LIBRARY SYSTEM (ILS)

5.1	Does the system provide an integrated library automation system (ILS) for its member libraries? (Enter Y for Yes, N for No)	Y
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5.2 Indicate which modules of the system's ILS have been implemented (check all that apply):

a.	Circulation	Yes
b.	Public Access Catalog	Yes
c.	Cataloging	Yes
d.	Acquisitions	Yes
e.	Inventory	Yes
f.	Serials Control	Yes
g.	Media Booking	No
h.	Community Information	No
i.	Electronic Resource Management	No
j.	Digital Collections Management	No

5.3	Identify ILS system vendor	III Polaris
5.4	How many member libraries fully participate in the ILS?	2
5.5	% of member libraries participating (calculated field)	14.29%

- 5.6 How many member libraries participate in some ILS modules? 12
- 5.7 Indicate features of the system's ILS (check all that apply):
- a. ILS shared with other library systems Yes
- b. ILS software permits patron-initiated ILL Yes
- c. ILL feature implemented and used Yes
- 5.8 Number of titles in the ILS bibliographic database 675,276
- 5.9 Number of new titles added by the system in the reporting year 820
- 5.10 Number of Central Library Aid titles added in the reporting year 2,585
- 5.11 Number of new titles added by the members in the reporting year 15,456
- 5.12 **Total new titles (total questions 5.9 through 5.11)** 18,861

UNION CATALOG OF RESOURCES

- 5.13 How many libraries participate in (or submit records for) the union catalog? 14
- 5.14 Is the system's union catalog shared with any other library system(s)? (Enter Y for Yes, N for No) Y
- 5.15 Number of titles in the system's union catalog 673,412
- 5.16 Number of holdings in the system's union catalog 726,733
- 5.17 Number of new titles added in the last year 16,846
- 5.18 Number of holdings added in the last year 49,401

UNION LIST OF SERIALS

- 5.19 Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.20.) Y
- 5.20 How many libraries participate in (or submit records for) the union list of serials? 12

COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

- 5.21 Does the system's union catalog contain both books and serials? (Enter Y for Yes, N for No, or N/A) Y

VIRTUAL CATALOG

- 5.22 Does the system provide a virtual catalog for member libraries? (Enter Y for Yes, No for No, or N/A) N
- 5.23 How many Internet-accessible member library catalogs are included in the virtual catalog? 0
- 5.24 How many member libraries have holdings included in a database that serves as a link of the virtual catalog? 0
- 5.25 Indicate the features of the system's virtual catalog (check all that apply):
- a. Non-member catalogs are included (if checked, please name non-member catalogs using the State note) No
 - b. Non-library catalogs are included (if checked, please name non-library catalogs using the State note) No
 - c. Patron-initiated ILL available and used through this catalog No
 - d. N/A No
- 5.26 Does the library system provide access to member library catalogs which are not Internet accessible through the virtual catalog? (Enter Y for Yes, N for No) If yes, please describe using the State note. N

VISITS TO THE SYSTEM'S WEB SITE

- 5.27 Annual number of visits to the system's web site 179,439

STATEWIDE INTERNET LIBRARIES (FORMERLY NOVEL_{NY}- READY LIBRARIES)

- 5.28 How many of the system's member libraries have achieved Basic Statewide Internet Library-ready status? 0
- 5.29 How many of the system's member libraries have achieved Advanced Statewide Internet Library-ready status? 14
- 5.30 How many of the system's member libraries have achieved Leader Statewide Internet Library-ready status? 0
- 5.31 **Total Statewide Internet Library-Ready Libraries (total questions 5.28 through 5.30)** 14

SYSTEM INTERLIBRARY LOAN ACTIVITY

- 5.32 Total items provided (loaned) 1,397

5.33	Total items received (borrowed)	819
5.34	Total requests provided (loaned) unfilled	211
5.35	Total requests received (borrowed) unfilled	70
5.36	Total interlibrary loan activity (total questions 5.32 through 5.35)	2,497

DELIVERY

5.38 Indicate delivery methods used by the system (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also pl

a.	System courier (on the System's payroll)	No
b.	Other system's courier	No
d.	Contracted service (paid by System - not on payroll)	Yes
e.	U.S. Mail	Yes
f.	Commercial carrier (e.g., UPS, DHL, etc.)	No
g.	Other (specify using the State note)	No
5.39	Number of stops (pick-up and delivery sites per week)	116

CONTINUING EDUCATION/STAFF DEVELOPMENT Workshops/Meetings/Training Sessions

Resource sharing (ILL, collection development, etc.)

5.40	Number of sessions	4
5.41	Number of participants	55

Technology

5.42	Number of sessions	4
5.43	Number of participants	51

Digitization

5.44	Number of sessions	0
5.45	Number of participants	0

Leadership

5.46	Number of sessions	3
5.47	Number of participants	58

Management & Supervisory

5.48	Number of sessions	1
5.49	Number of participants	23

Planning and Evaluation

5.50	Number of sessions	4
5.51	Number of participants	51

Awareness and Advocacy

5.52	Number of sessions	4
5.53	Number of participants	28

Trustee/Council Training

5.54	Number of sessions	12
5.55	Number of participants	154

Special Client Populations

5.56	Number of sessions	1
5.57	Number of participants	9

Children's Services/Elementary Grade Levels

5.58	Number of sessions	4
5.59	Number of participants	178

Young Adult Services/Middle and High School Grade Levels

5.60	Number of sessions	3
5.61	Number of participants	122

General Adult Services

5.62	Number of sessions	0
5.63	Number of participants	0

5.64 **Other:** Does the system provide other Workshops/Meetings/Training Sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Topic	N/A
2.	Number of sessions	N/A
3.	Number of participants	N/A

5.65 **Grand Total Sessions** (total questions 5.40, 5.42, 5.44, 5.46, 5.48, 5.50, 5.52, 5.54, 5.56, 5.58, 5.60, 5.62 and total of question #2 of Repeating Group #5) 40

5.66 **Grand Total Participants** (total questions 5.41, 5.43, 5.45, 5.47, 5.49, 5.51, 5.53, 5.55, 5.57, 5.59, 5.61, 5.63 and total of question #3 of Repeating Group #5) 729

COORDINATED SERVICES

5.67 Indicate which services the system provides (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also pl

- a. Coordinated purchase of print materials Yes
- b. Coordinated purchase of non-print materials Yes
- c. Negotiated pricing for licensed electronic collection purchases (not purchasing) Yes
- d. Cataloging Yes
- e. Materials processing Yes

f.	Coordinated purchase of office supplies	Yes
g.	Coordinated computer services/purchases	Yes
h.	Virtual reference	No
i.	Other (describe using the State note)	No
j.	N/A	No

CONSULTING AND TECHNICAL ASSISTANCE SERVICES

5.68	Number of contacts - Consulting with member libraries on grants, and state and federal funding	572
5.69	Number of contacts - Consulting with member libraries on funding and governance	253
5.70	Number of contacts - Consulting with member libraries on charter and registration work	13
5.71	Number of contacts - Consulting with member libraries on automation and technology	2,765
5.72	Number of contacts - Consulting with member libraries on youth services	19,694
5.73	Number of contacts - Consulting with member libraries on adult services	730
5.74	Number of contacts - Consulting with member libraries on physical plant needs	511
5.75	Number of contacts - Consulting with member libraries on personnel and management issues	180
5.76	Number of contacts - Consulting with state and county correctional facilities	80
5.77	Number of contacts - Providing information to local, county, and state legislators and their staffs	58
5.78	Number of contacts - Providing system and member library information to the media	35
5.79	Number of contacts - Providing website development and maintenance for member libraries	102

5.80 Does the system provide other Consulting and Technical Assistance Services not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic. If No, enter N/A for questions 1 and 2 of one repeating group. Y

1. Topic Outreach

2. Number of contacts (all types) 75

1. Topic ILL

2. Number of contacts (all types) 463

5.81 **Total other contacts** (total of question #2 of Repeating Group #6) 538

5.82 **Total number of contacts** (total of questions 5.68 through 5.79 and 5.81) 25,531

REFERENCE SERVICES

5.83 Total Reference Transactions 156

SERVICES TO SPECIAL CLIENTS (Direct and Contractual)

5.84 Indicate services the system provides to special clients (check all that apply):

a. Services for patrons with disabilities Yes

b. Services for patrons who are educationally disadvantaged Yes

c. Services for patrons who are aged Yes

d. Services for patrons who are geographically isolated Yes

e. Services for patrons who are members of ethnic or minority groups in need of special library services No

f. Services to patrons who are in institutions Yes

g. Services for unemployed and underemployed individuals Yes

i. N/A No

5.85 Number of BOOKS BY MAIL loans 0

5.86 Number of member libraries with Job/Education Information Centers or collections 5

5.87 Number of State Correctional Facilities libraries served 1

5.88 Number of County Jails libraries served 3

- 5.89 Number of institutions served other than jails or correctional facilities 3
- 5.90 Does the system provide other special client services not listed above? If yes, complete one record for each service provided. If no, enter N/A in questions 1 and 2 of one repeating group. Y
1. Service provided Lip Reading Software
2. Number of facilities/institutions served 21
- 5.91 Does the system charge fees for any program or service? Enter Y for Yes; N for No. If yes, briefly describe using the text box below; if no, enter N/A in Question 5.92. Y
- 5.92 Description of fees A small fee is charged for some CE programs

6. Operating Funds Receipts

LOCAL PUBLIC FUNDS

- 6.1 Does the system receive county funding? Enter Y for Yes, N for No. If yes, please complete one record for each county. If No, enter N/A on questions 1 through 4 of one repeating group. N
1. County Name N/A
2. Amount N/A
3. Subject to Public Vote (Enter Y for Yes, N for No, or N/A) N/A
4. Written Contract (Enter Y for Yes, N for No, or N/A) N/A
- 6.2 **Total County Funding** \$0
- 6.3 All Other Local Public Funds \$0
- 6.4 **Total Local Public Funds** (total questions 6.2 and 6.3) \$0

STATE AID RECEIPTS

- 6.5 Adult Literacy Library Services Grants \$4,235
- 6.6 Central Library Development Aid \$89,010
- 6.7 Central Book Aid \$60,610
- 6.8 Conservation/Preservation Grants \$0
- 6.9 Construction for Public Libraries Aid \$0
- 6.10 Coordinated Outreach Services Aid \$68,765

6.11	Correctional Facilities Library Aid	\$5,693
6.12	County Jails Library Aid	\$3,589
6.14	Family Literacy Grants	\$7,621
Local Library Services Aid		
6.18	Kept at System Headquarters	\$0
6.19	Distributed to members	\$71,178
6.20	Total LLSA (total questions 6.18 and 6.19)	\$71,178
6.21	Local Services Support Aid	\$58,419
6.22	Local Consolidated Systems Aid	\$0
6.26	Public Library System Basic Aid	\$650,502

Regional Bibliographic Data Bases (RBDB) Aid

6.31	Regional Bibliographic Data Bases (RBDB) Grant(s) from 3Rs	\$0
6.35	Special Legislative Grants and Member Items	\$56,000
6.36	Supplementary System Aid	\$104,201
6.37	The New York Public Library - The Research Libraries	\$0
6.38	The New York Public Library, Andrew Heiskell Library for the Blind and Physically Handicapped Aid	\$0
6.39	The New York Public Library, City University of New York	\$0
6.40	The New York Public Library, Schomburg Center for Research in Black Culture Library Aid	\$0
6.41	The New York Public Library, Science, Industry and Business Library	\$0
6.42	Does the system receive state funding from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.35).	Y

Complete one record for each grant. If the system does not receive other state aid, enter N/A on questions 1 and 2 of one repeating group.

1.	Funding Source	NYSCA
2.	Amount	\$5,000
6.43	Total Other State Aid (total question #2 of Repeating Group #9 above)	\$5,000
Total State Aid Receipts		

6.44 (total questions 6.5 through 6.14, question 6.17, questions 6.20 through 6.22, questions 6.25 through 6.27, questions 6.30 through 6.41, and question 6.43) \$1,184,823

FEDERAL AID

6.45 Library Services and Technology Act (LSTA) \$0

6.46 Does the system receive any other Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No. N

Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one rep

1. Funding Source N/A

2. Amount N/A

6.47 **Total Other Federal Aid** (total questions #2 of Repeating Group #10 above) \$0

6.48 **Total Federal Aid** (total questions 6.45 and 6.47) \$0

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

6.49 Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No. N

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group

1. Contracting Agency N/A

2. Contracted Service N/A

3. Total Contract Amount N/A

6.50 **Total Contracts** (total question #3 of Repeating Group #11 above) \$0

MISCELLANEOUS RECEIPTS

6.51 Gifts, Endowments, Fundraising, Foundations (include Gates Grants here; specify project number(s) and dollar amount using the state note) \$12,095

6.53 Income from Investments \$1,854

Proceeds from Sale of Property

6.54 Real Property \$0

6.55 Equipment \$0

6.56 Does the system have other miscellaneous receipts in categories not listed in questions 6.51 through 6.55? Enter Y for Yes, N for No. Y

Complete one record for each income category. If the system does not have other miscellaneous receipts, enter N/A on question

1. Receipt category Annual Dinner

2.	Amount	\$1,050
1.	Receipt category	Computer Equipment Reimbursable
2.	Amount	\$68,156
1.	Receipt category	Electronic Equipment Reimbursable
2.	Amount	\$60,705
1.	Receipt category	Member Fees (ILS-JA) Reimbursable
2.	Amount	\$220,110
1.	Receipt category	Miscellaneous Income
2.	Amount	\$276
1.	Receipt category	Program / Workshop Reimbursements
2.	Amount	\$5,934
1.	Receipt category	Materials Reimbursable
2.	Amount	\$2,350
1.	Receipt category	Office & Library Supplies Reimbursable
2.	Amount	\$1,387
6.57	Total Other Miscellaneous Receipts (total question #2 of Repeating Group #12 above)	\$359,968
6.58	Total Miscellaneous Receipts (total questions 6.51 through 6.55 and question 6.57)	\$373,917
6.59	TOTAL OPERATING FUND RECEIPTS - Total Local Public Funds, Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts (total questions 6.4, 6.44, 6.48, 6.50, and 6.58)	\$1,558,740
6.60	BUDGET LOANS	\$0
	TRANSFERS	
6.61	From Capital Fund (Same as question 9.6)	\$0
6.62	From Other Funds	\$0
6.63	Total Transfers (total questions 6.61 and 6.62)	\$0
6.64	CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2014; 3Rs - July 1, 2014. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2013; 3Rs - June 30, 2014.)	\$635,964

6.67	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER (Public Library Systems and 3Rs - total questions 6.59, 6.60, 6.63 and 6.64 - must agree with question 7.83) (School Library Systems - total questions 6.59, 6.65 and 6.66 - must agree with question 7.83)	\$2,194,704
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7. Operating Fund Disbursements

STAFF EXPENDITURES

Salaries

7.1	System Director and Librarians	\$298,031
7.2	Other Staff	\$129,001
7.3	Total Salary and Wages Expenditures (total questions 7.1 and 7.2)	\$427,032
7.4	Employee Benefits Expenditures	\$189,087
7.5	Total Staff Expenditures (total questions 7.3 and 7.4)	\$616,119

COLLECTION EXPENDITURES

7.6	Print Materials Expenditures	\$57,946
7.7	Electronic Materials Expenditures	\$62,220
7.8	Other Materials Expenditures	\$2,160
7.9	Total Collection Expenditures (total questions 7.6 through 7.8)	\$122,326

GRANTS TO MEMBER LIBRARIES

Cash Grants Paid From

7.10	Local Library Services Aid (LLSA)	\$71,178
7.11	Central Library Aid (CLDA/CBA)	\$0
7.15	Other State Aid/Grants (e.g., Construction, Special Legislative or Member Grants)	\$56,622
7.16	Federal Aid	\$5,591
7.17	Other cash grants paid from system funds	\$0
7.18	Total Cash Grants (total questions 7.10 through 7.17)	\$133,391
7.19	Book/Library Materials Grants	\$5,223
7.20	Other Non-Cash Grants	\$0

7.21	Total Grants to Member Libraries (total questions 7.18 through 7.20)	\$138,614
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CAPITAL EXPENDITURES FROM OPERATING FUNDS

7.22	Bookmobile	\$0
7.23	Other Vehicles	\$0
7.24	Computer Equipment	\$4,416
7.25	Furniture/Furnishings	\$0
7.26	Other Capital Expenditures	\$4,593
7.27	Total Capital Expenditures from Operating Fund (total questions 7.22 through 7.26)	\$9,009

TOTAL CAPITAL EXPENDITURES BY SOURCE OF FUNDS

7.28	From Local Public Funds (71PF)	\$0
7.29	From Other Funds (71OF)	\$9,009
7.30	Total Capital Expenditures by Source (total questions 7.28 and 7.29; same as question 7.27)	\$9,009

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs To Buildings and Building Equipment by Source of Funds

7.31	From Local Public Funds (72PF)	\$0
7.32	From Other Funds (72OF)	\$4,135
7.33	Total Repairs to Buildings and Building Equipment (total questions 7.31 and 7.32)	\$4,135
7.34	Other Building & Maintenance Expenses	\$23,664
7.35	Total Operation and Maintenance of Buildings (total questions 7.33 and 7.34)	\$27,799

MISCELLANEOUS EXPENSES

7.36	Total Operation & Maintenance of Bookmobiles and Other Vehicles	\$1,344
7.37	Office and Library Supplies	\$2,053
7.38	Telecommunications	\$2,264
7.39	Binding Expenses	\$0
7.40	Postage and Freight	\$407
7.41	Publicity and Printing	\$0
7.42	Travel	\$5,861
7.43	Fees for Consultants and Professionals - Please include a State Note with the consultants' or vendors' names and a brief description of the service(s) provided.	\$49,152

- 7.44 Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid \$4,906
- 7.46 Does the system have other miscellaneous expenses in categories not listed in questions 7.36 through 7.45? Enter Y for Yes, N for No. Y

Complete one record for each expense category. If the system does not have other miscellaneous expenses, enter N/A on quest

- | | | |
|----|------------------|-----------|
| 1. | Expense category | Annual Me |
| 2. | Amount | \$1,963 |
| 1. | Expense category | Automatio |
| 2. | Amount | \$64,850 |
| 1. | Expense category | Delivery |
| 2. | Amount | \$118,661 |
| 1. | Expense category | JA Equipm |
| 2. | Amount | \$67,540 |
| 1. | Expense category | ILS (JA) |
| 2. | Amount | \$220,395 |
| 1. | Expense category | Member Li |
| 2. | Amount | \$976 |
| 1. | Expense category | Programs |
| 2. | Amount | \$2,332 |
| 1. | Expense category | Rental, M |
| 2. | Amount | \$2,807 |
| 1. | Expense category | Software |
| 2. | Amount | \$49 |

- 7.47 **Total Other Miscellaneous Expenses** (total question #2 of Repeating Group #13) \$479,573
- 7.48 **Total Miscellaneous Expenses** (total questions 7.36 through 7.45 and 7.47) \$545,560

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

- 7.49 Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No. N

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2, and 3 of one repeating gro

- | | | |
|------|---|-----|
| 1. | Contracting Agency (specify using the State note) | N/A |
| 2. | Contracted Service (specify using the State note) | N/A |
| 3. | Total Contract Amount | \$0 |
| 7.50 | Total Contracts (total question #3 of Repeating Group #14 above) | \$0 |

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

7.51	From Local Public Funds (73PF)	\$0
7.52	From Other Funds (73OF)	\$0
7.53	Total Capital Purposes Loans (total questions 7.51 and 7.52)	\$0
7.54	Other Loans	\$0
7.55	Total Debt Service (total questions 7.53 and 7.54)	\$0
7.56	TOTAL TOTAL DISBURSEMENTS - Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55)	\$1,459,427

TRANSFERS

Transfers to the Capital Fund

7.57	From Local Public Funds (76PF)	\$0
7.58	From Other Funds (76OF)	\$0
7.59	Total Transfers to Capital Fund (total questions 7.57 and 7.58; same as question 8.2)	\$0
7.60	Total Transfers to Other Funds	\$0
7.61	Total Transfers (total questions 7.59 and 7.60)	\$0
7.62	TOTAL DISBURSEMENTS AND TRANSFERS (total questions 7.56 and 7.61)	\$1,459,427
7.63	CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year (For Public Library Systems - December 31, 2014) (For 3Rs - June 30, 2015)	\$735,277

7.83 **GRAND TOTAL DISBURSEMENTS, TRANSFERS, & BALANCE/ROLLOVER** \$2,194,704
 (total questions 7.62, 7.63, 7.73, and 7.82)

FISCAL AUDIT

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

7.84 Last audit performed (mm/dd/yyyy) 10/16/2014
 7.85 Time period covered by this audit (mm/dd/yyyy - mm/dd/yyyy) 01/01/2013-12/31/2013
 7.86 Indicate type of audit (select one from drop-down): Private Accounting Firm

ACCOUNT INFORMATION

Complete one record for each financial account

1. Name of bank or financial institution NBT Bank
 2. Amount of funds on deposit \$735,260
 7.87 **Total Bank Balance** (total question #2 of Repeating Group #15) \$735,260
 7.88 Does the system have a Capital Fund? Enter Y for Yes, N for No. If yes, please complete the Capital Fund Report. If no, stop here. N

8. Capital Fund Receipts

8.1 **Total Revenue From Local Sources** \$0
 8.2 **Transfer From Operating Fund** \$0
 (same as question 7.59)

STATE AID FOR CAPITAL PROJECTS

8.3 State Aid Received for Construction \$0

ALL OTHER AID AND/OR GRANTS FOR CAPITAL PROJECTS

8.4 Does the system receive any other aid and/or grants for capital projects. Enter Y for Yes, N for No. If yes, complete one record for each award. If no, enter N/A on questions 1 and 2 of one repeating group. N
 1. Contracting Agency N/A
 2. Amount N/A
 8.5 **Total Aid and/or Grants** (total question #2 of Repeating Group #16 above) \$0

8.6	TOTAL RECEIPTS - Revenues from Local Sources, Interfund Revenue, State Aid for Capital Projects, and Total Federal Aid (total questions 8.1, 8.2, 8.3, and 8.5)	\$0
8.7	NONREVENUE RECEIPTS	\$0
8.8	TOTAL RECEIPTS - Total Receipts and Nonrevenue Receipts (total questions 8.6 and 8.7)	\$0
8.9	CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2014; 3Rs - July 1, 2014. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2013; 3Rs - June 30, 2014.)	\$0
8.10	TOTAL RECEIPTS AND CASH BALANCE (total questions 8.8 and 8.9)	\$0

9. Capital Fund Disbursements

PROJECT EXPENDITURES

9.1	Total Construction	\$0
9.2	Incidental Construction	\$0
9.3	Books and Library Materials	\$0
9.4	Total Other Disbursements	\$0
9.5	Total Project Expenditures (total questions 9.1 through 9.4)	\$0
9.6	TRANSFER TO OPERATING FUND (Same as question 6.61)	\$0
9.7	TOTAL NONPROJECT EXPENDITURES	\$0
9.8	TOTAL DISBURSEMENTS - Total Project Expenditures, Transfer to Operating Fund, and Total Nonproject Expenditures (total questions 9.5 through 9.7)	\$0

9.9	CLOSING CASH BALANCE IN CAPITAL FUND at the End of the Current Fiscal Year	\$0
	(December 31, 2014, for Public Library Systems; June 30, 2015, for 3Rs)	
9.10	TOTAL DISBURSEMENTS AND CASH BALANCE (total questions 9.8 and 9.9)	\$0

12. Projected Annual Budget For Library Systems

Public Library Systems Budget for January 1, 2015 - December 31, 2015

PROJECTED OPERATING FUND - RECEIPTS

12.1	Total Operating Fund Receipts (include Local Aid, State Aid, Federal Aid, Contracts and Miscellaneous Receipts)	\$1,537,735
12.2	Budget Loans	\$0
12.3	Total Transfers	\$0
12.4	Cash Balance/Rollover in Operating Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, 2015, must be the same as the December 31, 2014, closing balance reported on Q7.63 of the 2014 annual report)	\$735,277
12.5	Grand Total Operating Fund Receipts, Budget Loans, Transfers and Balance/Rollover (total questions 12.1 through 12.4)	\$2,273,012

PROJECTED OPERATING FUND - DISBURSEMENTS

12.6	Total Operating Fund Disbursements (include Staff Expenditures, Collection Expenditures, Grants to Member Libraries, Capital Expenditures from Operating Funds, Operation and Maintenance of Buildings, Miscellaneous Expenses, Contracts with Libraries and Library Systems in New York State and Debt Service)	\$1,537,735
12.7	Total Transfers	\$0

- 12.8 Cash Balance/Rollover in Operating Fund at the end of the fiscal year (For Public Library Systems, balance as of December 31, 2015) \$735,277
- 12.9 **Grand Total Operating Fund Disbursements, Transfers and Balance/Rollover (total questions 12.6 through 12.8)** \$2,273,012

PROJECTED CAPITAL FUND - RECEIPTS

- 12.10 Capital Fund Receipts (include Revenues from Local Sources, Transfer from Operating Fund, State Aid for Capital Projects and All Other Aid for Capital Projects) \$0
- 12.11 Nonrevenue Receipts \$0
- 12.12 **Cash Balance in Capital Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, 2015, must be the same as the December 31, 2014, closing balance reported on Q9.9 of the 2014 annual report)** \$0
- 12.13 **Grand Total Capital Fund Receipts and Balance (total questions 12.10 through 12.12)** \$0

PROJECTED CAPITAL FUND - DISBURSEMENTS

- 12.14 Capital Fund Disbursements (include Project Expenditures, Transfer to Operating Fund and Nonproject Expenditures) \$0
- 12.15 Cash Balance in Capital Fund at the end of the current fiscal year (For Public Library Systems, December 31, 2015) \$0
- 12.16 **Grand Total Capital Fund Disbursement, Transfers, and Balance (Sum of questions 12.14 and 12.15)** \$0

ASSURANCE

12.17 The library system will be operating under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Budget Summary" was reviewed and accepted by the System Board/Council on (date - mm/dd/yyyy)

11/20/2014

13. State Formula Aid Disbursements

Public Library Systems Basic Aid

PUBLIC LIBRARY SYSTEMS BASIC AID, SUPPLEMENTAL AID and either LOCAL LIBRARY SERVICES AID (Brooklyn, New York Public and Queens Borough only)

Statutory Reference (Basic Aid): Education Law 273(1)(a, c, d, Commissione 90.3

Statutory Reference (LLSA): Education Law 273(5) Commissione 90.3 and 90.9 The formula i capita of a me chartered serv a minimum of library with fo to 1991 LLIA

Statutory Reference (LSSA): Education Law 273(1)(f)(6) Commissione 90.3 and 90.1 The formula i capita for syst living outside service areas o libraries plus : LLSA.

Statutory Reference (LCSA): Education Law 273(1)(f)(7) Commissione 90.3 The formula i capita plus 2% total with forr 1991 LLIA.

Education Law

Statutory Reference (Supplemental): The formula i of \$39,000 an equal to 10.94 amount of Ba provided unde Law § 273(1) n).

BECPL Special Aid: Education Lav Annual sum o a continuity o project. (Inclu Aid Payment)

Brooklyn Special Aid: Education Lav Annual sum o business libra in Basic Aid I

Nassau Special Aid: Education Lav

13.1.1-13.1.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

13.1.1 Total Full-Time Equivalents (FTE) 3
 13.1.2 Total Expenditure for Professional Salaries \$229,266

13.1.3-13.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.1.3 Total Full-Time Equivalents (FTE) 3
 13.1.4 Total Expenditure for Other Staff Salaries \$129,001
 13.1.5 **Employees Benefits:** Indicate the total expenditures for all system employee fringe benefits. \$189,087

13.1.6 **Purchased Services:** Did the system expend funds for purchased services? Y
 Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Otl

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Expenditure Category Library systems vendor contract for automation (e.g, integrated library system, virtual
 2. Provider of Services MVLS/SALS JA
 3. Expenditure \$64,850

1. Expenditure Category Building and maintenance expenses
 2. Provider of Services Various
 3. Expenditure \$27,799

1. Expenditure Category Delivery/courier

2. Provider of Services ALDS
3. Expenditure \$118,661

1. Expenditure Category Consultant fees/professional fees
2. Provider of Services The Barrows Group
3. Expenditure \$20,935

1. Expenditure Category Other (specify using the State note)
2. Provider of Services River Stone
3. Expenditure \$1,963

1. Expenditure Category Telecommunications
2. Provider of Services Time Warner
3. Expenditure \$2,264

1. Expenditure Category Institutional membership dues
2. Provider of Services Various
3. Expenditure \$4,906

13.1.7 **Total Expenditure - Purchased Services** \$241,378

13.1.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category Office/library supplies and postage
2. Expenditure \$2,460

1. Expenditure Category Books and other print materials
2. Expenditure \$5,223

1. Expenditure Category Other (specify using the State note)
2. Expenditure \$1,344

13.1.9 **Total Expenditure - Supplies and Materials** \$9,027

13.1.10 **Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No.

If yes, complete one record for each applicable category; if no enter N/A for questions 1 and 2 of one repeating group.

1. Type of Travel System Staff Travel
2. Expenditure \$5,861

13.1.11 **Total Expenditures - Travel** \$5,861

13.1.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of \$5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No. Y

If yes, complete one record for each applicable category; if no enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Type of Item	Computer Equip
2.	Quantity	3
3.	Unit Cost	\$1,472
4.	Expenditure	\$4,416

1.	Type of Item	Lighting Upgrades
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	\$4,593

13.1.13 **Total Expenditure - Equipment and Furnishings** \$9,009

13.1.14 **Local Library Services Aid Expenditures:** Indicate the total expenditures to member libraries for Local Library Services Aid. \$71,178

13.1.15 **Grants to Member Libraries:** Did the system expend funds for grants to member libraries? Enter Y for Yes, N for no. N

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	Johnstown Public Library
2.	Allocation	\$200
3.	Project Description (no more than 300 words)	Travel grant for conference registration.

1.	Recipient	Middleburgh Library
2.	Allocation	\$200
3.	Project Description (no more than 300 words)	Travel grant for conference registration.

1.	Recipient	Cobleskill Public Library
2.	Allocation	\$93
3.	Project Description (no more than 300 words)	Trustees Award

13.1.16 **Total Expenditures - Grants for Member Libraries** \$493

- 13.1.17 **Total Expenditure (total 13.1.2, 13.1.4, 13.1.5, 13.1.7, 13.1.9, 13.1.11, 13.1.13, 13.1.14, and 13.1.16)** \$884,300
- 13.1.18 **Cash Balance at the Opening of the Fiscal Year**
NOTE: The opening balance must be the same as the closing balance of the previous year. \$0
- 13.1.19 **Total Allocation from 2014-2015 State Aid:** \$884,300
- 13.1.20 **Cash Balance at the End of the Current Fiscal Year** \$0
- 13.1.21 **Final Narrative:** Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities carried out with these State Aid Funds. Basic State Aid allows the Mohawk Valley Library System to serve members by providing consultants, administrative staff, ILS and Delivery service and system overhead expenses.

Central Book Aid

CENTRAL BOOK AID (

Statutory Reference: Education Law § 272, 273(1) Commissioners Regulations
Central Book Aid is a flat sum for each public library system. For Library Program Guidelines <http://www.nysl.nysed.gov/> for more information.
Include in this category library materials. CBA library materials. CBA expended for adult non-fiction language library materials, including content.

Yes must be answered at least once in Qu

- 13.2.1 **Purchased Services:** Did the library system expend CBA funds for purchased services for CBA library materials? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

List services purchased with CBA funds in separate repeating groups, itemizing by vendor contract. If yes, complete one record for each.

- | | | |
|----|----------------------|--|
| 1. | Expenditure Category | Commercial electronic content vendor contracts |
| 2. | Provider of Services | Overdrive |
| 3. | Expenditure | \$15,000 |

- 13.2.2 **Total Expenditure - Purchased Services** \$15,000
Supplies and Materials

13.2.3 : Did the library system expend CBA funds for adult non-fiction and foreign language library materials with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Expenditure Category	Adult non-fiction and foreign language library materials - print
2.	Quantity	2,585
3.	Unit Cost	\$18
4.	Expenditure	\$45,897

13.2.4 **Total Expenditure - Supplies and Materials** \$45,897

13.2.5 **Grants to Central/Co-Central Libraries:** Did the system expend funds for grants to central/co-central libraries? Enter Y for Yes, N for No. N

If yes, complete one record for each grant; if no, enter N/A for questions 1,2, and 3 of one repeating group.

1.	Recipient	N/A
2.	Allocation	N/A
3.	Project Description (no more than 300 words)	

13.2.6 **Total Expenditure - Grants to Central/Co-Central Libraries** \$0

13.2.7 **Total Expenditure (total 13.2.2, 13.2.4, and 13.2.6)** \$60,897

13.2.8 **Cash Balance at the Opening of the Current Fiscal Year**
NOTE: The opening balance must be the same as the closing balance of the previous year. \$71,674

13.2.9 **Total Allocation from 2014-2015 State Aid** \$60,611

13.2.10 **Cash Balance at the End of the Current Fiscal Year** \$71,388

13.2.11 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds. CBA is used to pay the platform fee that allows all libraries to have access to e-books CBA is used to pay for adult nonfiction print resources. The cash balances are due to CBA in the fiscal year.

Central Library Development Aid

Statutory Reference: Education Law § 272, 273(1) Commissioners Regulations
 The formula is \$0.32 per cap whichever is greater. Please Library Program Guidelines <http://www.nysl.nysed.gov/> for more information.
 Note: CLDA funds which are used for library materials must be used for non-fiction and foreign language electronic content.

13.3.1-13.3.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees (paid from CLDA funds).

13.3.1 Total Full-Time Equivalents (FTE) N/A

13.3.2 Total Expenditure for Professional Salaries N/A

13.3.3-13.3.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees (paid from CLDA funds).

13.3.3 Total Full-Time Equivalents (FTE) N/A

13.3.4 Total Expenditures for Other Staff Salaries N/A

13.3.5 **Employee Benefits:** Indicate the total expenditures for all system employee benefits (paid from CLDA funds). N/A

13.3.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No. N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category N/A
2. Provider of Services N/A
3. Expenditure N/A

13.3.7 **Total Expenditure - Purchased Services** \$0

13.3.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category N/A

2. Expenditure N/A

13.3.9 **Total Expenditure -
Supplies and Materials** \$0

13.3.10 **Travel Expenditures:** Did
the system expend funds for
travel? Enter Y for Yes, N for
No. N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of travel N/A

2. Expenditure N/A

13.3.11 **Total Expenditures - Travel** \$0

13.3.12 **Equipment and
Furnishings:** Did the system
expend funds for equipment
and furnishings with a unit
cost of \$5,000 or more and
having a useful life of more
than one year. Enter Y for
Yes, N for No. N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group

1. Type of item N/A

2. Quantity N/A

3. Unit cost N/A

4. Proposed Expenditure N/A

13.3.13 **Total Expenditure -
Equipment and Furnishings** \$0

13.3.14 **Grants to
Central/Co-Central
Libraries:** Did the system
expend funds for grants to
central/co-central libraries?
Enter Y for Yes, N for No. Y

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient Schenectady County Public Library

2. Allocation \$0

3. Project Description (no more
than 300 words) Past practice at MVLS has been for all CLDA to be granted to the Central Library. In :
system requiring SCPL to formally apply for this funding. Due to scheduling issues an
in devising this new procedure, that grant application was not received and approved b
after the end of the fiscal year. So 2013 CLDA was paid in late 2013, and 2014 CLDA
early 2015.

13.3.15 **Total Expenditure - Grants to
Central/Co-Central Libraries** \$0

13.3.16 **Total Expenditure (total
13.3.2, 13.3.4, 13.3.5, 13.3.7,
13.3.9, 13.3.11, 13.3.13, and
13.3.15)** \$0

- 13.3.17 **Cash Balance at the Opening of the Fiscal Year**
NOTE: The opening balance must be the same as the closing balance of the previous year. \$0
- 13.3.18 **Total Allocation from 2014-2015 State Aid:** \$89,009
- 13.3.19 **Cash Balance at the end of the Current Fiscal Year** \$89,009
- 13.3.20 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds. Past practice at MVLS has been for all CLDA to be granted to the Central Library. In a system requiring SCPL to formally apply for this funding. Due to scheduling issues in devising this new procedure, that grant application was not received and approved before after the end of the fiscal year. So 2013 CLDA was paid in late 2013, and 2014 CLDA early 2015.

Coordinated Outreach Library Services Aid

COORDINATED OUTREACH LIBRA

Statutory Reference: Education La Commission 90.3

13.4.1-13.4.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

13.4.1 Total Full-Time Equivalents (FTE) 1

13.4.2 Total Expenditure for Professional Salaries \$68,765

13.4.3-13.4.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.4.3 Total Full-Time Equivalents (FTE) N/A

13.4.4 Total Proposed Expenditure for Other Staff Salaries N/A

13.4.5 **Employee Benefits:** Indicate the total expenditures for all system employee benefits. N/A

13.4.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No. N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category N/A

2. Provider of Services N/A

3. Expenditure N/A

13.4.7 **Total Expenditure - Purchased Services Supplies and Materials:** \$0

13.4.8 Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category N/A
2. Expenditure N/A

13.4.9 **Total Expenditure - Supplies and Materials** \$0

13.4.10 **Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. Indicate the total expenditures for system employee travel only in this category. N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2.

1. Type of Travel N/A
2. Expenditure N/A

13.4.11 **Total Expenditure - Travel** \$0

13.4.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of \$5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No. N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1. Type of item N/A
2. Quantity N/A
3. Unit Cost N/A
4. Expenditure N/A

13.4.13 **Total Expenditure - Equipment and Furnishings** \$0

13.4.14 Did the system expend funds on grants to member libraries? Enter Y for Yes, N for No. N

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient N/A
2. Allocation N/A
3. Description of Project

- 13.4.15 **Total Expenditure - Grants to Member Libraries** \$0
- 13.4.16 **Total Expenditure (total 13.4.2, 13.4.4, 13.4.5, 13.4.7, 13.4.9, 13.4.11, 13.4.13, and 13.4.15)** \$68,765
- 13.4.17 **Cash Balance at the Opening of the Fiscal Year**
NOTE: The opening balance must be the same as the closing balance of the previous year. \$0
- 13.4.18 **Total Allocation from 2014-2015 State Aid:** \$68,765
- 13.4.19 **Cash Balance at the End of the Current Fiscal Year** \$0
- 13.4.20 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds. At this point, the salary for our Outreach Coordinator exceeds the Coordinated Outreach only expenses listed in this section.

Services to County Jails Aid

SERVICE TO COUNTY JAILS (INTERIM)

Statutory Reference: Education

The intent of the Services to County Jails Program is to provide basic reading materials for those individuals who are incarcerated magazine / newspaper subscriptions which are acceptable to the institution (Supplies & Materials), as well as programs such as

- 13.5.1 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No. N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category N/A
2. Provider of Services N/A
3. Expenditure N/A

- 13.5.2 **Total Expenditure - Purchased Services** \$0

- 13.5.3 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category Books and other print materials

2.	Expenditure	\$4,165
13.5.4	Total Expenditure - Supplies and Materials	\$4,165
13.5.5	Total Expenditure (total 13.5.2, and 13.5.4)	\$4,165
13.5.6	Cash Balance at the Opening of the Fiscal Year: NOTE: The opening balance must be the same as the closing balance from the previous year.	\$1,220
13.5.7	Total Allocation from 2014-2015 State Aid	\$3,589
13.5.8	Cash Balance at the End of the Current Fiscal Year	\$644
13.5.9	Final Narrative: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Institutions Aid was used for books and magazines at the county jails.

State Correctional Aid

THE FOLLOWING QUESTIONS ARE FOR SYSTEMS WITH S

STATE CORRECTIONAL FAC

Statutory Reference: Education Law § Commissioners R 90.14
The amount prov Education Law is inmate.

13.6.1-13.6.2 **Professional Salaries:** Indicate total FTE and salaries for all system professional employees.

13.6.1 Total Full-Time Equivalents (FTE) N/A

13.6.2 Total Expenditure for Professional Salaries N/A

13.6.3-13.6.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.6.3 Total Full-Time Equivalents (FTE) N/A

13.6.4 Total Expenditure for Other Staff Salaries N/A

13.6.5 **Employee Benefits:** Indicate the total expenditures for all system employee benefits. N/A

13.6.6 **Purchased Services:** Does the system expend funds for purchased services? Enter Y for Yes, N for No. N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Otl

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

- | | | |
|----|----------------------|-----|
| 1. | Expenditure Category | N/A |
| 2. | Provider of Services | N/A |
| 3. | Expenditure | N/A |

13.6.7 **Total Expenditure - Purchased Services** \$0

13.6.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is selected.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

- | | | |
|----|----------------------|---------------------------------|
| 1. | Expenditure Category | Books and other print materials |
| 2. | Expenditure | \$5,790 |

- | | | |
|----|----------------------|--------------------------------------|
| 1. | Expenditure Category | Other (specify using the State note) |
| 2. | Expenditure | \$146 |

13.6.9 **Total Expenditure - Supplies and Materials** \$5,936

13.6.10 **Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

- | | | |
|----|----------------|-----|
| 1. | Type of Travel | N/A |
| 2. | Expenditure | N/A |

13.6.11 **Total Expenditure - Travel** \$0

13.6.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of \$5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No. N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

- | | | |
|----|--------------|-----|
| 1. | Type of item | N/A |
| 2. | Quantity | N/A |
| 3. | Unit Cost | N/A |
| 4. | Expenditure | N/A |

13.6.13	Total Expenditure - Equipment and Furnishings	\$0
13.6.14	Total Expenditure (total 13.6.2, 13.6.4, 13.6.5, 13.6.7, 13.6.9, 13.6.11, and 13.6.13)	\$5,936
13.6.15	Cash Balance at the Opening of the Fiscal Year: NOTE: The opening balance must be the same as the closing balance of the previous year.	\$4,264
13.6.16	Total Allocation from 2014-2015 State Aid:	\$5,693
13.6.17	Cash Balance at the End of the Fiscal Year:	\$4,021
13.6.18	Final Narrative: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds	Corrections Aid was used to purchase books and magazines for the facility library. \$1 postage on ILL requests.

14. Summary of Library System Accomplishments

Using the goals from Section 4 in the approved 2012-2016 System Plan of Service, **BRIEFLY** describe the final results of each

14.1	Element 1: Resource Sharing - Results	E-books, e-audio, CD audio and DVDs are purchased and shared among the member libraries. Collections are maintained by the system for the members for Large Print, graphic novels, titles, and holiday books Full service ILS maintained for all members Technology support Network and network security maintained for all locations Delivery made to e Monday - Friday ILL facilitated within the system and with outside agencies
14.2	Element 2: Special Client Groups - Results	Facilitated Adult Literacy Projects at 3 member libraries Coordinate with social service counties Educated members in the new TASC high school equivalency process Work at the Hale Creek correctional facility Coordinate the Summer Reading program for member members with early literacy services and Picture Book City Developed IMLS grant project museum Coordinated Science @ Your Library programs for member libraries Assisted Literacy Community Assessments
14.3	Element 3: Professional Development and Continuing Education - Results	All member libraries have staff participate in CE programs/workshops Assist member attending the annual NYLA conference
14.5	Element 5: Consulting and Development Services - Results	Member libraries assisted with a wide variety of governance, management and library libraries with the state annual report
14.6	Element 6: Coordinated Services - Results	Computers and other technology purchases done in bulk for all members Library materials members. System provides computer disc maintenance and die-cuts for members Supplies etc., purchased in bulk Coordinate orders for other supplies
14.7	Element 7: Awareness and Advocacy - Results	System coordinates member participation in statewide advocacy efforts System works funding issues Coordinate system participation in "Take Your Child to the Library!" Day
14.8	Element 8: Communication among Member Libraries and/or Branch Libraries - Results	System coordinates Directors' Council meetings System coordinates group discussions including collection development, purchasing & processing, circulation policies and circulation Maintain system blog and Facebook pages to share information
14.9	Element 9: Cooperative Efforts with Other Library Systems - Results	MVLS and SALS maintain a shared ILS and computer services, benefiting all member regularly with UHLS and CDLC on resource sharing

14.10	Element 10: Construction - Results	Five member libraries assisted with new construction applications Five ongoing projects SHPO, bidding and other issues
14.11	Element 11: Central Library - Results	Central Library Advisory Committee meets several times to set parameters for spending Reporting mechanism developed to track CBA purchases New CLDA Grant process developed implemented in 2015
14.12	Element 12: Direct Access - Results	System worked with residents in the un-served area of Broadalbin to explore the form: All but 7% of system population is served by a member library through a charter or contract
14.13	Element 13: Other Goal(s) - Results	The Foundation for Mohawk Valley Libraries formed to help member libraries with accreditation development issues NYSCA grant provides adult book discussion programs at member for assisting libraries with adult programming are explored

15. Current system URL's

15.1	System Home Page URL	www.mvls.info
15.2	URL of Current List of Members	http://www.mvls.info/members/
15.3	URL of Current Governing Bylaws	http://www.mvls.info/wp-content/uploads/2011/03/mvlsbylaws6-07.pdf
15.4	Evaluation Form	https://docs.google.com/forms/d/1CjkbyZsZQ0L-Zli0wo89rcaoIT184sUqWpOJu0rwf
15.5	Evaluation Results	https://docs.google.com/spreadsheets/d/1iuePT3vZ79Vo7d_5JEqaJeCEWXOcka7AE
15.6	Central Library Plan	http://www.mvls.info/wp-content/uploads/2011/03/Central-Library-Plan-of-Service-2011-2013.pdf
15.7	Direct Access Plan	http://www.mvls.info/wp-content/uploads/2011/03/Direct-Access-Plan-November-2010.pdf

16. Assurance and Contact Information

CONTACT INFORMATION

16.1	Contact name (person completing report)	Eric Trahan/Joe Sherry
16.2	Contact telephone number (enter 10 digits only and hit the Tab key)	3552010
16.3	Contact e-mail address	mvls@mvls.info

ASSURANCE

16.4	The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" was reviewed and accepted by the System Board/Council on (date - mm/dd/yyyy)	4/16/2015
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APPROVAL (for New York State Library use only/not a required field)

16.5	The Library System's Annual Report was reviewed and approved by the New York State Library on (date - mm/dd/yyyy)	
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Suggested Improvements

Library System

Mohawk Valley Library Association

Name of Person Completing Form Eric Trahan/Joe Sherry

Phone Number and Extension (enter area code, telephone number and extension only): (518) 355-2010 Ext.223

Please share with us your suggestions for improving the *Annual Report*. Thank You!