

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

March 17, 2016
MVLS Service Center

MINUTES

PRESENT: Bernard Allanson, Jane Borrelli, Marion Grimes, Bonnie Kerr, Barbara Madonna, Mary Salluzzo, Keith Seeber, Rebecca Sokol and Eric Trahan, Director.

EXCUSED: Sarah Beekman, Anthony Gaddy

GUESTS: Kathy Insero, Sue Rokos

Vice President Barbara Madonna called the meeting to order at 9:26 a.m. Bernard Allanson moved, Marion Grimes seconded, approval of February 18, 2016 minutes as presented. All approved.

The **Director's Report** for February was distributed prior to the meeting. Eric reported:

- NYLA Advocacy Day was very positive, although more member library participation is needed. The Assembly and Senate are asking for more funding for libraries and construction.
- The Bornt Branch opened to the public on February 29, 2016. Each MVLS Trustee received a letter from SCPL thanking MVLS staff for the assistance to a smooth opening.

Eric introduced Sue Rokos to present the STEM Kits that are now available for borrowing. Sue stated kits are a follow-up to the legos and noted there is a big push encouraging play for early learning through Maker Spaces and programming. She noted the Johnstown Public Library held a very successful Maker Space program using stations with different science projects. The kits are to inspire science, technology, engineering and math. Sue is currently writing a grant to purchase building blocks.

Eric reported the **Director's Council** will meet in May or June.

During **Privilege of the Floor** Bonnie Kerr shared library news. Rebecca Sokol reported the Margaret Reaney Memorial Library will hold its Flapjacks and Fairytales event in September. Barbara Madonna stated the Gloversville Public Library will hold monthly picture book and short story storytimes at the Fulton County Infirmary. Keith Seeber reported the Fort Plain Free Library extension is moving along nicely with the roofing and siding complete.

TREASURER'S REPORT: Eric Trahan presented the Financial Statements and Payment Schedules for February 2016. He noted a new expenditure line for cataloguing services from Skyriver was added. High expenditures for JA Equipment was due to new equipment being ordered for Schenectady County Public Library.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for February 2016.
Borrelli/Kerr. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #2 for February 2016 in the amount of \$116,572.95.
Kerr/Grimes. Ayes - All. Nays - None.

COMMITTEE REPORTS

EXECUTIVE No report.

AUDIT AND FINANCE No report.

AWARDS COMMITTEE

Bonnie Kerr reported letters, nomination forms, and guidelines were sent to member library Presidents and Directors. Nominations are due March 31, 2016. A reminder letter will be sent next week. Awards will be given out at the annual dinner meeting.

BUILDING&/EQUIPMENT No report.

LIBRARY SERVICES No report.

NOMINATING COMMITTEE

Bonnie Kerr was appointed as Chair. Marion Grimes volunteered to be on the Committee. A slate of officers is needed for election in June. Schoharie County has two vacancies.

PERSONNEL

Will enter into Executive Session after New Business to discuss personnel matters.

JOINT AUTOMATION COUNCIL

Eric Trahan reported the Council met March 16, 2016. E-resources integration, Leap, and credit card acceptance was discussed. The Software Maintenance line needs to increase by \$16,050 to fund the integration of e-circulation into the Polaris system. Security issues with the Leap product are being addressed. It currently is not as secure as the JA staff network.

MOTION: To approve the Software Maintenance line be increased by \$16,050 to fund the e-circulation software.

Grimes/Seeber. Ayes - All. Nays - None.

UNFINISHED BUSINESS

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

The Foundation is currently working on two golf tournament fundraisers. There is a Fulton County vacancy.

PLAN OF SERVICE

The Plan of Service is a work in progress. Eric is visiting member library Boards of Trustees. A survey has been completed by directors, staff and trustees. Most comments are positive. Focus groups are scheduled for 6:00 pm at Johnstown Public Library March 29th, Canajoharie Library March 30th, and Cobleskill Library March 31st. Schenectady County Public Library will be scheduled.

NEW BUSINESS

ANNUAL MEETING

Eric conducted a survey with Directors for consideration of a change in venue, timeline, price, trivia, and program. The consensus was to remain at the Riverstone Manor with a similar timeline. The MVLS annual meeting will be held **Wednesday, May 11, 2016** at the Riverstone

Manor in Glenville. The cost is \$25.00. RSVP by Wednesday, May 4, 2016. Registration will begin at 5:15 p.m.

MOTION: To pay the cost for the Member Library Director, one Board Trustee and MVLS staff.
Kerr/Borrelli. Ayes - 7. Nays - None. Abstain – Seeber

2016 – 2018 STATE LITERACY GRANTS

Funding for the three year Early Literacy Family and Adult grants will remain similar to 2015 levels. New applications are being prepared for the state.

EXECUTIVE SESSION

Barbara Madonna presented the following:

MOTION: To enter into Executive Session at 10:35 a.m. to discuss a personnel matter.
Grimes/Allanson. Ayes - All. Nays - None.

The business meeting resumed at 11:18 a.m.

TIME AND PLACE OF NEXT MEETING:

Date: April 21, 2016

Time: 9:30 a.m.

Place: MVLS Service Center

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Jane Borrelli, Secretary