

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

June 15, 2017

MINUTES

PRESENT: Jane Borrelli, Patty Franco, Anthony Gaddy, Marion Grimes, Bonnie Kerr, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, Eleanor Spencer, and Eric Trahan, Director.

GUESTS: Kathleen Insero, Sue Rokos

President Barbara Madonna called the meeting to order at 9:30 a.m. MVLS's new employee, Wade Abbott, Community Engagement and Communications Specialist was introduced.

ELECTION OF OFFICERS

On behalf of the nominating Committee, Bonnie Kerr presented the slate of nominees for Board officers.

President	Barbara Madonna
Vice President	Keith Seeber
Treasurer	Cheryl Cufari
Secretary	Jane Borrelli

There were no nominations from the floor. Patty Franco presented the following:

MOTION: To accept the slate as presented.
Franco/Grimes. Ayes - All. Nays - None.

Eleanor Spencer moved, Jane Borrelli seconded approval of the minutes from April 20, 2017 and May 11, 2017 as presented. All approved.

The **Director's Report** for April/May was distributed before the meeting. Eric opened discussion of annual meeting thoughts or considerations. Eric reported:

1. Library budget votes held in May were largely successful.
2. Net Neutrality, the established practice that holds no internet traffic is given priority over any other, is an issue that is being debated at the federal level. Eric asked trustees to participate in upcoming advocacy efforts to protect net neutrality.

Barbara Madonna reported the **Directors' Council** met June 1st at MVLS. Libraries going "fine free" and the annual member library contributions for E-resources, were discussed. System staff shared information on a variety of grants & projects.

During **Privilege of the Floor**, Bonnie Kerr shared news articles of member library activities. Joanne Mickle reported the Canajoharie Library had a fun community square dance event. Patty Franco reported the Gloversville Public Library has moved to its temporary facility. Renovations have begun on the Carnegie building. A ground-breaking ceremony was held with state leaders in attendance. Barbara Madonna reported the Gloversville Public Library summer reading program was started with a community event to crochet and knit caps for cancer patients. Circulation in May showed an increase at the library. Attendance at Storytime for Children programs has increased due to better space for children at the temporary building. Outreach and advocacy was done at the Adirondack Festival by board members. Eric Trahan stated the Library Sustainability presentation held at The Foundation for Mohawk Valley Libraries annual meeting was very good.

TREASURER REPORT

Eric Trahan presented the Financial Statements for April and May 2017 and Payment Schedules for April and May 2017.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for April and May 2017.
Gaddy/Grimes. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #4 for April in the amount of \$94,605.69 and Payment Schedule #5 for May in the amount of \$111,450.82.
Gaddy/Grimes. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE No report.

AWARDS

Bonnie Kerr reported the Fort Hunter Free Library received the Library Recognition Award for its *Children's Programming*. Cheryl Cufari was awarded the Harold & Junice Wusterbarth Volunteer Service Award for enhancing library services at the Schenectady County Public Library and through her service on the Mohawk Valley Library System Board of Trustees.

BUILDING & EQUIPMENT

The annual walkabout will be done following the business meeting. Eric noted a new lighting initiative through National Grid to upgrade all 4' tube lights for a cost saving of approximately \$1,800 per year.

MOTION: To approve spending up to \$2,000 from the Vehicle, Equipment, and Auto line to upgrade the 4' tube lights.

Borrelli/Seeber. Ayes - All. Nays - None.

LIBRARY SERVICES No report.

NOMINATING

Two representatives are needed from Schoharie County and one from Schenectady County.

PERSONNEL

MOTION: To approve a base salary of \$48,111 for the new position of Community Engagement and Communications Specialist.

Mickle/Kerr. Ayes - All. Nays - None.

JOINT AUTOMATION COUNCIL

Eric Trahan reported the Council will meet July 12, 2017 at MVLS. Discussion will include Security Policy implementation, upgrade issues, and patron address verification.

UNFINISHED BUSINESS

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

The Mohawk Club Golf Tournament fundraiser was held June 9, 2017. There will be another fundraising golf tournament held July 31, 2017 in Canajoharie. Last year's fundraisers and donation appeals provided approximately \$15,000 in grants to member libraries for advocacy initiatives community engagement and library services.

Bonnie Kerr has contacted member libraries for support and sponsorships for the Canajoharie Golf Tournament. She has gained several new sponsors and contacts. Debbie Macomber donated two autographed books for the raffle.

The Foundation annual meeting was held June 14, 2017 at the Rotterdam Branch Library. A Library Sustainability presentation was highlighted.

COMMUNICATIONS COMMITTEE

Members are: Tony Gaddy, Chair, Wade Abbott, Patty Franco, Barbara Madonna, Sue Rokos, and Eric Trahan. A meeting will be scheduled.

NEW BUSINESS

REORGANIZATION MOTIONS:

The following Reorganization Motions were presented:

MOTION: To approve NBT as the official bank of the Mohawk Valley Library System.

MOTION: To designate The Daily Gazette as the official newspaper for the Mohawk Valley Library System.

MOTION: To authorize the President, Vice President, or Treasurer, to sign checks for the Mohawk Valley Library System and the MVLS/SALS Joint Automation System.

The above three motions were approved as one. Grimes/Gaddy. Ayes - All. Nays - None.

COMMITTEE ASSIGNMENTS

Barbara noted the Committee Assignment document and asked if revisions were needed. An updated list will be provided upon completion.

MOTION: To elect Mary Salluzzo to be Member At Large.
Madonna/Kerr. Ayes - All. Nays - None.

2017-2018 BOARD MEETING SCHEDULE

A schedule of meetings was included in the board packet. The August meeting will be **Thursday, August 10, 2017** due to the PULISDO Conference.

MOTION: To approve the Schedule of Meetings for 2017 – 2018.
Madonna/Franco. Ayes - All. Nays - None.

CASH EXPOSURE LIMITS

MOTION: To approve annual cash exposure limits: \$500,000 for MVLS and \$300,000 for MVLS / SALS Joint Automation Project.
Franco/Mickle. Ayes - 9. Bonnie Kerr abstained.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:48 A.M.

Respectfully submitted,

Jane Borrelli
Secretary

NEXT MEETING:

Date: Thursday August 10, 2017
Time: 9:30 a.m.
Place: MVLS Service Center

Reminder: No July Meeting