

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

August 10, 2017

MINUTES

PRESENT: Jane Borrelli, Patty Franco, Anthony Gaddy, Marion Grimes, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, Eleanor Spencer and Eric Trahan, Director.

EXCUSED: Bonnie Kerr

GUESTS: Kathy Insero, Sue Rokos

President Barbara Madonna called the meeting to order at 9:30 am.

Jane Borrelli moved, Eleanor Spencer seconded approval of the minutes from June 15, 2017 as presented. All approved.

The **Director's Report** for June and July was distributed before the meeting. Eric Trahan reported:

1. **Advocacy Alert:** The Senate and Assembly have passed a bill to support the NYS Summer Reading Program by adding a contribution line on the NYS Income Tax form. The bill has been sent to Governor Cuomo. The NYLA website has an easy link to send a letter of support of the bill to Governor Cuomo. All trustees and library staff are asked to send the letter.
2. **Library Charter Issue:** Several member libraries need amendments to their Bylaws and/or Charter for accuracy on the number of trustees and term lengths. The Bylaws cannot deviate from the Charter. Eric will notify libraries who need to make changes.
3. The October business meeting will be held at The Community Library in Cobleskill.

DIRECTORS' COUNCIL will meet September 7, 2017 at the Johnstown Public Library. Barbara noted the Johnstown and the Cobleskill libraries are in the process of hiring librarians.

PRIVILEGE OF THE FLOOR

Marion Grimes presented the following:

MOTION: To thank the Foundation team, especially Bonnie Kerr, for all of the preparation work for the successful Foundation Golf Tournament held in Canajoharie.
Grimes/Mickle. Ayes - All. Nays - None.

Barbara Madonna reported the Gloversville Public Library has started demolition of the entryway. Sanitation lines are being replaced. The Summer Reading Program is going very well. Adult programming attendance has increased. Children's storytime is traveling to other venues. This has all increased the community awareness. Eric reported Wade Abbott, Communications Specialist, is looking at ways to do web news postings.

TREASURER REPORT

Eric Trahan presented the Financial Statements for June and July 2017 and Payment Schedules for June and July 2017. He noted most state aid has arrived and been distributed accordingly. Budget amendments will be needed for Bullet Aid and Building and Service contracts.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for June and July 2017.
Mickle/Seeber. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #6 for June in the amount of \$100,920.72 and Payment Schedule #7 for July in the amount of \$237,215.63.
Franco/Spencer. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE

The Committee will meet September 21, 2017 following the Board meeting to begin the 2018 budget process.

AWARDS No report.

BUILDING & EQUIPMENT

Eric Trahan reported the LED lighting project is complete.

MOTION: To approve decreasing the Vehicle/Building/Equipment/Automation board designated fund by the actual expenditure of \$1,841.24.
Grimes/Seeber. Ayes - All. Nays - None.

COMMUNICATIONS

Wade Abbott is drafting the MVLS Communications plan. The Committee will meet in September.

LIBRARY SERVICES

Jane Borrelli reported the committee will meet September 11, 2017 at MVLS to discuss the Public Library Construction Grants.

NOMINATING

The MVLS Board of Trustees has two vacancies in Schoharie County and one vacancy in Schenectady County.

PERSONNEL No report.

JOINT AUTOMATION COUNCIL

Eric reported the Joint Automation Council will meet September 13, 2017. He presented the following budget amendments:

MOTION: To approve decreasing the Equipment line by \$400 to increase Office Supplies by \$250 and Generator Maintenance by \$150.

MOTION: To approve increasing the NOVELIST line by \$5,332.

The above two motions were approved as one.

Franco/Salluzzo. Ayes - All. Nays - None.

UNFINISHED BUSINESS

FOUNDATION UPDATE

Joanne Mickle reported for Bonnie Kerr. The Canajoharie Golf fundraiser was very successful. Bonnie's detailed report included a list of over 40 sponsors, 11 teams, and each step taken from start to finish. Eric reported approximately \$3,000 was raised for Advocacy Grants for member libraries.

COMMUNICATIONS

Eric reported the Amsterdam fire, and the Fonda flooding were very unfortunate, but gave opportunities toward community awareness building. Amsterdam Free Library hosted the statewide opening of the Summer Reading Program with DLD representatives and Education Commissioner Mary Ellen Elia present.

The Gloversville Public Library is working on a community engagement project to verify what the community would like to see in their new building.

NEW BUSINESS

FOUNDATION GRANTS

The Foundation will fund for the third year a Library Public Services grant. The grant amounts will be \$400 per library, and Schenectady will get \$800.

MOTION: To approve a total of \$6,000 for grants to member libraries. Each library will receive \$400, and Schenectady will receive \$800.
Borrelli/Mickle. Ayes - All. Nays - None.

The new competitive Advocacy Grants are available to assist member libraries with local public funding for libraries. Applications are reviewed twice a year.

MOTION: To approve an Advocacy Grant for the Johnstown Public Library in the amount of \$2,500 to assist with becoming a school district public library.
Grimes/Salluzzo. Ayes - All. Nays - None.

NEW YORK STATE FAMILY LEAVE ACT

Information on a new mandate for the New York State Family Leave Act is very confusing at this time. All employers in New York State will have to provide a paid Family Leave for employees beginning January 1, 2018. This insurance will mirror the state disability insurance. More information will follow.

NEW YORK LIBRARY ASSOCIATION

MVLS will offer a \$250 grant to each member library for a representative to attend the New York Library Association Conference in Saratoga.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:40 A.M.

Respectfully submitted,

Jane Borrelli
Secretary

NEXT MEETING:

Date: Thursday September 21, 2017
Time: 9:30 A.M.
Place: MVLS Service Center