

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

October 19, 2017

The Community Library

MINUTES

PRESENT: Patty Franco, Marion Grimes, Bonnie Kerr, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, Eleanor Spencer, and Eric Trahan, Director.

EXCUSED: Jane Borrelli, Anthony Gaddy

GUESTS: Katherine Hawkins, Devon Hedges, Kathy Insero, Christina Knee

President Barbara Madonna called the meeting to order at 9:40 am. Devon Hedges, Director of The Community Library welcomed the MVLS Board of Trustees and introduced the guests.

Joanne Mickle moved; Eleanor Spencer seconded approval of the minutes from September 21, 2017 as presented. All approved.

The **Director's Report** for September was distributed before the meeting. Eric reported:

- For the 2018 New York State Budget process, some estimates indicate income is down and therefore funding for libraries may decrease. NYLA advocacy is communicating with the Governor's office to keep funding at this year's level if possible. Trustee advocacy is still needed.
- The Central Library Committee met to review state Central Library Development aid spending. Member libraries would prefer to fund e-resources, and more direct services to member libraries.

Directors' Council – No report.

During **Privilege of the Floor**, Barbara Madonna reported the Gloversville Public Library construction project is 25% complete. Programming includes the traveling Erie Canal presentation. The library is hiring 3 new staff members. Bonnie Kerr shared member libraries news articles and reported she attended the Fort Plain Free Library's very interesting Historical Roundtable. Eleanor Spencer noted Middleburgh Library is very busy with children's programming for Halloween. Joanne Mickle reported the Canajoharie Library is busy with children's programming and the Erie Canal project. Hanna Conbeer, Director, will be taking maternity leave. Keith Seeber noted the Fort Plain Free Library's garden project was complete. Eric Trahan noted the Glenville Branch is getting new carpet installed.

TREASURER REPORT

Eric Trahan presented the Statement of Financial Position and Payment Schedule for September 2017. He noted most of the state aid has been received. Bullet aid was distributed to member libraries. Finances are good.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for September 2017. Franco/Spencer. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #9 for September in the amount of \$99,823.07. Grimes/Kerr. Ayes - All. Nays – None.

COMMITTEE REPORTS

AUDIT AND FINANCE

Eric Trahan and Barbara Madonna met after the September meeting to discuss the 2018 Budget and look at the long term forecast.

AWARDS

Marion Grimes stated there are wonderful people doing wonderful things at all the member libraries. She pleaded with trustees and directors to keep in mind the wonderful people or wonderful programs that could be considered for the MVLS Awards in 2018.

BUILDING AND EQUIPMENT No report.

COMMUNICATIONS

Eric Trahan proposed amending the MVLS Committees Charges document with this language: *The Communications Committee advises the board, director and staff on communications and advocacy initiatives and activities. The committee will meet a minimum of 2x per year.*

MOTION: To approve adding the above language to the Communication Committee Charge as presented.
Salluzzo/Seeber. Ayes - All. Nays – None.

LIBRARY SERVICES No report.

NOMINATING

There are two vacancies from Schoharie County and one vacancy from Schenectady County.

PERSONNEL No report.

JOINT AUTOMATION COUNCIL

The 2018 Budget was approved by the Council and SALS Board. MVLS and SALS will need to increase the system's contribution in 2018 to address the deficit budget.

MOTION: To approve the Joint Automation 2018 Budget as presented.
Kerr/Mickle. Ayes - All. Nays – None.

Eric stated the Council will meet November 8, 2017 at MVLS.

UNFINISHED BUSINESS

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

Twelve libraries received Do and Dream Grants to enhance library services. Wireless service, children's room renovations, and technology equipment are some of the upgrades. The annual appeal letters are being prepared for mailing.

NEW BUSINESS

STATE MINIMUM STANDARDS

Eric Trahan reviewed revisions for the State Minimum Standards for libraries. The Division of Library Development has been working with the public library system directors on updating the state minimum standards for libraries. There are currently 11 minimum standards. The state is updating many of the existing standards and adding 3 more.

Most of the language in the proposed standards has been discussed and edited by the system directors and by a minimum standards committee on which Sue served. The proposed new standards are on the DLD website at: http://www.nysl.nysed.gov/libdev/excerpts/finished_regs/902-revision.htm#revision902.

MISSION STATEMENT REVIEW

Eric distributed the MVLS Mission Statement and worksheet. Trustees were encouraged to review the Services and Impact Statement found at <http://www.mvls.info/insidemvls/mission-plan-of-service/services-and-impact-statement/> and be prepared to discuss it at the November meeting. He noted the bulleted items were state mandates.

ADJOURNMENT

On behalf of the Board of Trustees, Marion Grimes thanked Devon Hedges and The Community Library for the invitation to visit the library. She thanked Christina Knee and Katherine Hawkins for attending and considering to be trustees of the Board.

There being no further business, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

K. Inero
Recorder

NEXT MEETING:

Date: Thursday November 16, 2017
Time: 9:30 a.m.
Place: MVLS Service Center