

Director's Council Notes

Meeting - Thursday, January 4, 2018 at MVLS; following workshop

Attendance: COB (D. Hedges), GLV (N. Hauser), MID (T. Pavoldi), NOR (M. Burnett), SCP (K. Bradley)
MVLS (W. Abbott, L. Gordon, S. O'Brien, S. Rokos, E. Trahan)
JA (M. Largeteau)

(These notes follow the agenda, which differs somewhat from the order in which items were discussed at the meeting)

Agenda

1. MVLS Board of Trustees meeting

The MVLS Board will next meet on 1/18. We almost have a full contingent of trustees! (Still need a representative from SCP)

2. Grants & MVLS Staff Info

Lois reported: Talking Book & Braille Library participation is a new NYS Annual Report question. Contact Lois for more info on that participation. NYSCA book discussion title choices are due. Lois reminded NYSCA participants to please use Project Outcome for evaluations.

Sue reported: Science @ The Library scheduling for 2018 can start now. The GE Foundation no longer funds these programs, but MVLS is keeping them going.

Wade reported: Gloversville's participation in the initial community engagement element of the 21st Century Library Initiative is nearing completion. The interim report is available for any interested library. Amsterdam will be starting soon. Contact Wade for more information.

3. Workshops & Meetings 2018

1/11/18 Adult Program Swop, MVLS

1/24/18 UHLS Social Media workshop
2/1/18 Summer Reading Program, Schenectady
2/8/18 CDLC RIO
2/28/18 Advocacy Day!!!
3/1/18 Everyone Serves Young Children, Schenectady
3/8/18 Central Library Workshop - Bridges Out of Poverty
3/28/18 Adult Program Swop, SALS - adult summer reading
4/26/18 Teen Meetup at East Greenbush

Adult Program Swops continue regularly

Customer Service and Outreach workshops are in planning for April-June

4. Central Library Issues

Rob Lang is looking for input on CBA items. Doug Bixler would like a heads up about what libraries need re: graphic design. Mary Ann Warner can talk about collection issues.

5. JA Council / Polaris

Registration Issues: Sharon & Michele reviewed the new registration fields. The Statistical Class field now holds library chartered service area information. New user defined fields - on the screen where you put in the Driver's License number - hold information on Town/City and School District. For the few libraries where the service area is village or hamlet specific (FTH, FON, SHO, STJ) the new Statistical Class field also has options for the village of Schoharie, Village of St. Johnsville, and Tribes Hill CDA (contained within the Towns of Schoharie, St. Johnsville & Mohawk).

Libraries should add information to these fields where you have confidence that you have correct information. If you don't know, it is OK to leave one of these fields blank.

JA is working on a system that will automatically add correct information to all of these "geography" fields. That process should be up-and-running within a few months.

Please note that the information in these fields is location of residence, not mailing address. Many people have a city in their address that does not reflect the town where they live - many people who live in Guilderland have a Schenectady address, for example. Also, there is no change to the recommended verification procedures for addresses.

Fees: Eric reviewed the new fee structure. As of the January 2018 billing - which libraries receive in February - fees will be based on the circulation and item counts as of 12/31/17. Each year JA will determine a fee budget number, and each library's share will be based on the item and circulation counts for the previous year; billed monthly as the item fee is done now. This change was necessary to keep the JA functioning in an environment of declining holdings and circulation. Contact Eric with any questions.

6. Fine Free & Other Barriers: discussion tabled for the next meeting.
7. E-Resources
No discussion
8. Rotating collections
No Discussion
9. Delivery system:
No Discussion
10. Other business
Karen reported that SCP is starting a Repair Cafe - a recurring program where talented volunteers help patrons fix things - from a torn shirt to a broken toaster. The central library is planning a January 20 program to introduce the concept to the community. Karen will send out additional information.

Due to the snowstorm, the meeting adjourned early.