

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

April 26, 2018

MVLS Service Center

MINUTES

PRESENT: Jane Borrelli, Patty Franco, Anthony Gaddy, Marion Grimes, Katherine Hawkins, Bonnie Kerr, Christina Knee, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, Eleanor Spencer, and Eric Trahan Director.

GUESTS: Kathy Insero

President Barbara Madonna called the meeting to order at 9:30 a.m. Jane Borrelli moved, Christina Knee seconded, approval of March 15, 2018 minutes as presented. All approved.

The **Director's Report** for March was distributed prior to the meeting. Eric reported:

- The state budget has been approved with a small increase in operating funds. The Public Library Construction budget was increased by \$10 million. MVLS is entitled to approximately \$900,000. Eric reminded board members that systems are eligible to apply for building renovation funds.
- Libraries are encouraged to contact their senators and assembly representatives to request Bullet Aid.

The **Director's Council** will meet Thursday, May 3, 2018 at The Community Library in Cobleskill.

During **Privilege of the Floor** Bonnie Kerr shared library news articles. Katherine Hawkins noted the Schoharie libraries are now listed in the Times Journal Community Directory. Eleanor Spencer noted the Middleburgh Library is having an Anniversary Celebration Party May 19, 2018.

TREASURER'S REPORT: Eric Trahan presented the financial statements for March 2018 and Payment Schedules for March 2018. Eric produced and presented a document of the Financial Report income and expenditures listing with explanations of funds and line items.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for March 2018. Franco/Spencer. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #3 for March 2018 in the amount of \$104,919.79. Kerr/Spencer. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE

No report.

AWARDS COMMITTEE

Bonnie Kerr thanked the Committee and reported recipients have been chosen for the awards. Marion Grimes stated the nominations were "very vibrant" this year. There were three nominations for the Library Recognition Award and four nominations for the Harold & Junice Wusterbarth Volunteer Service Award. The awards will be given out at the annual dinner meeting. The Committee will meet after the business meeting.

BUILDING & EQUIPMENT

The building annual walkabout will follow the June business meeting.

COMMUNICATIONS

Tony Gaddy reported the committee will meet.

LIBRARY SERVICES

No report.

NOMINATING COMMITTEE

Patty Franco reported a slate of officers is ready for election in June. A representative is needed for Schenectady County. Joanne Mickle, representing Montgomery County, may be re-elected for a second term.

PERSONNEL

No report.

JOINT AUTOMATION COUNCIL

Eric Trahan reported the Council will meet May 23, 2018 at SALS.

UNFINISHED BUSINESS**MVLS ANNUAL MEETING**

The MVLS Annual Dinner Meeting is Wednesday, May 9, 2018, 5:30 p.m. at the River Stone Manor in Glenville. Board members were encouraged to have library trustees and staff attend.

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

MOTION: To appoint Bonnie Kerr of Montgomery County and Marion Grimes of Schenectady County to a (3) year term on the Foundation board.
Mickle/Franco. Ayes - All. Nays - None.

Eric Trahan reported the Foundation for Mohawk Valley Libraries Annual Meeting is scheduled for Wednesday, June 6, 2018 at the Schenectady County Public Library. Kim McMann is presenting on Communication Across Barriers.

NEW BUSINESS**2017 MVLS STATE ANNUAL REPORT CERTIFICATION**

MOTION: To approve the 2017 State Annual Report Assurances.
Grimes/Kerr. Ayes - All. Nays - None.

DELIVERY CONTRACT RENEWAL

MOTION: To approve a 3-Year delivery contract renewal with Airline Luggage Delivery Service (ALDS) with an added 2.5% increase each year.
Knee/Hawkins. Ayes - All. Nays - None.

OUTCOME MEASURES

Eric Trahan reported he and Lois Gordon had attended a workshop on using data and stories to raise the profile of public libraries. MVLS is exploring better ways to quantify system services for member libraries.

Wade Abbott has created a blog titled MVLS Library Stories. It can be viewed at: www.stories.mvls.info It features stories of how our libraries create a positive impact in the community and inspire individual patrons.

Eric stated MVLS currently measures library service by the state annual report submitted by the system and member libraries, the MVLS Plan of Service, and the MVLS Impact Statement. He is considering developing a way to better quantify and communicate system impact. More discussions will follow.

TIME AND PLACE OF NEXT MEETING:

Date: June 21, 2018

Time: 9:30 a.m.

Place: MVLS Service Center

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:18 AM.

Respectfully submitted,

Jane Borrelli, Secretary