

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

June 21, 2018

MINUTES

PRESENT: Jane Borrelli, Patty Franco, Marion Grimes, Katherine Hawkins, Bonnie Kerr, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, Eleanor Spencer, and Eric Trahan, Director.

EXCUSED: Anthony Gaddy, Christina Knee

GUESTS: Kathleen Insero, Sue Rokos

President Barbara Madonna called the meeting to order at 9:28 a.m.

ELECTION OF OFFICERS

On behalf of the nominating Committee, Patty Franco presented the slate of nominees for Board officers.

President	Bonnie Kerr
Vice President	Keith Seeber
Treasurer	Cheryl Cufari
Secretary	Jane Borrelli

There were no nominations from the floor. Patty Franco presented the following:

MOTION: To accept the slate as presented.
Franco/Grimes. Ayes - All. Nays - None.

Marion Grimes moved, Barbara Madonna seconded approval of the minutes from April 26, 2018 and May 9, 2018 as presented. All approved.

The **Director's Report** for April/May was distributed before the meeting. Eric stated great things are happening at member libraries and he reported:

1. Library budget votes were significantly successful. Johnstown became a school library district library.
2. Lois Gordon has collaborated with Upper Hudson and Southern Adirondack systems on the National Library of Medicine Grant.
3. MVLS and member libraries will receive Bullet Aid.
4. Eric is assisting member libraries with their charters and bylaws to distinguish trustee terms and numbers.
5. A list of acronyms was distributed.

Barbara Madonna reported the **Directors' Council** met May 3rd at Cobleskill. Libraries going "fine free" and the annual member library contributions for E-resources, were discussed. System staff shared information on a variety of grants & projects.

During **Privilege of the Floor**, Joanne Mickle announced Hannah Stahl is the new Canajoharie Director, news articles of member library activities was shared. Barbara Madonna reported the Gloversville Public Library construction project should conclude in nine weeks. An October re-opening is being planned. The Summer Reading Program has started with the red wagon *Traveling Storytime*, the MVLS Library Recognition Award winner, with collaboration from community businesses. The library is working on its Plan of Service.

TREASURER REPORT

Eric Trahan presented the Financial Statements for April and May 2018 and Payment Schedules for April and May 2018. Eric stated budget amendments will be done in September to reflect actual income of state aid.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for April and May 2018.
Mickle/Spencer. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #4 for April in the amount of \$103,990.94 and Payment Schedule #5 for May in the amount of \$121,638.22.
Mickle/Spencer. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE No report.

AWARDS

Bonnie Kerr reported the Gloversville Public Library received the Library Recognition Award for its *Traveling Storytime* program. Ron and Amy Deivendorf was awarded the Harold & Junice Wusterbarth Volunteer Service Award for organizing and running the quarterly book sales at the Canajoharie Library & Art Gallery. Bonnie distributed a review of the May committee meeting. The Committee will meet July 12, 2018 at MVLS.

BUILDING & EQUIPMENT

The annual walkabout will be done following the business meeting.

LIBRARY SERVICES

Eric Trahan reported the Committee will meet to discuss Construction Grants.

NOMINATING

A representative is needed from Schenectady County.

PERSONNEL No report.

JOINT AUTOMATION COUNCIL

Eric Trahan reported the Council will meet July 11, 2018 at MVLS. An update for Polaris is scheduled for June 24, 2018. The upgrade will allow the catalog to work on smart phones. Patron registration is also being addressed.

COMMUNICATIONS

The Committee will meet following the August meeting. Katherine Hawkins joined the Committee.

UNFINISHED BUSINESS

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

A fundraising golf tournament will be held July 30, 2018 in Canajoharie. The fundraisers and donation appeals provide grants to member libraries for advocacy initiatives, community engagement and library services.

Bonnie Kerr has sent brochures to member libraries for support and sponsorships for the Canajoharie Golf Tournament. She and Christine Knee have gained several new sponsors and contacts.

The Foundation annual meeting was held June 6, 2018 at the Schenectady County Public Library. Kim McMann, Executive Director, Berkshire Food Project presented *Communication Across Barriers*. The presentation addressed your library's appearance and policies and how to make it more inviting to all potential library users.

NEW BUSINESS

REORGANIZATION MOTIONS:

The following Reorganization Motions were presented:

MOTION: To approve NBT as the official bank of the Mohawk Valley Library System.

MOTION: To designate The Daily Gazette as the official newspaper for the Mohawk Valley Library System.

MOTION: To authorize the President, Vice President, or Treasurer, to sign checks for the Mohawk Valley Library System and the MVLS/SALS Joint Automation System.

The above three motions were approved as one. Grimes/Seeber. Ayes - All. Nays - None.

COMMITTEE ASSIGNMENTS

Eric noted the Committee Assignment document and asked if revisions were needed. An updated list will be provided upon completion. Bonnie Kerr presented the following:

MOTION: To appoint Barbara Madonna to be Alternate Auditor.
Borrelli/Seeber. Ayes - All. Nays - None.

2018-2019 BOARD MEETING SCHEDULE

A schedule of meetings was included in the board packet. The August meeting will be **Thursday, August 23, 2018** due to the NYALS Conference. The October meeting will be held at the Amsterdam Free Library.

MOTION: To approve the Schedule of Meetings for 2018 – 2019.
Franco/Spencer. Ayes - All. Nays - None.

CASH EXPOSURE LIMITS

MOTION: To approve annual cash exposure limits: \$500,000 for MVLS and \$300,000 for MVLS / SALS Joint Automation Project.
Franco/Madonna. Ayes - All. Nays - None.

E-RESOURCES

Eric Trahan reported the information and statistics used to vote on member libraries e-resources contributions. This data provides a great reminder libraries that invest in resources experience a significant return in increased use.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:12 A.M.

Respectfully submitted,

Jane Borrelli
Secretary

NEXT MEETING:

Date: Thursday August 23, 2018
Time: 9:30 a.m.
Place: MVLS Service Center

Reminder: No July Meeting