

## **Director's Council Notes**

Meeting - Thursday, September 6, 2018 at STJ: 9:30 AM

**Attendance:** AMS (N Hemsley), CAN (H. Stahl), FTP (W. Hubbard), GLV (B. Madonna), JOH (E. Wing), NOR (M. Burnett), SHS (H. Thomas), STJ (D. Lamphere)  
MVLS (W. Abbott, L. Gordon, S. O'Brien, S. Rokos, E. Trahan)

## **Agenda**

### 1. MVLS Board of Trustees meeting

Eric mentioned the upcoming MVLS board meeting and led a discussion on various issues on trustee recruitment and training.

### 2. Grants & MVLS Staff Info

Lois reported: Construction: six libraries submitted construction grant requests. The committee meeting where applicants will provide information on their projects will be on Monday 9/17. The Library Moon Walk consumer health grant will kick off with a 10/15 workshop at the Clifton Park Halfmoon Public Library. The NYSCA grant has to be re-submitted this year. Libraries should let Lois know about any suggested changes.

Sue reported: Libraries are encouraged to schedule Science @ the Library programs through the fall. Summer Reading Program reports due on 9/15. Bookapalooza will continue this fall. New storytime training through the Family Literacy grant will take place on 11/15 at the re-opened Gloversville Public Library; attendees get \$150 in storytime supplies. The 10/11 youth services workshop at SCP is on environmental programs.

Wade reported: 21st Century programs ongoing in GLV and AMS, with other libraries expressing interest. Wade would like to see a

small library begin the process. Stories.mvls.info has new stories; Wade is always looking for patron stories. The Library Card Sign-up Month promotion is ongoing. Wade welcomes working with libraries on special projects, like working with JOH to promote the kindergarten calendar.

3. Workshops & Meetings 2018-2019

9/13/18 - CDLC Reference, Instruction & Outreach meeting

9/27/18 - Adult Program Swop at MVLS

9/28/18 - CDLC Member Showcase

10/11/18 - Youth Services Environmental Stories at SCP

10/15/18 - Caring for the Mind 10:00 at CPH

11/7 - 11/10/18 - NYLA

11/15/18 - Early Literacy Storytime at GLV

2/7/19 - Summer Reading Planning Workshop at Colonie

4/11/19 Teen Meet Up at East Greenbush

4. Central Library Issues

A meeting will be scheduled in October for the committee to begin planning for the 2019 Central Library Development and Central Book Aid budgets. The committee will discuss adding to e-resources.

5. JA Council / Polaris

Sharon reviewed the Quipu e-card process to automatically populate geographic fields. There will be an Operations Committee meeting to develop new registration standards and policies. MVLS and SALS will probably have mandatory training for registration once the e-card system goes live.

The Security Policy was discussed. Before the end of the year, all users of Polaris accounts and JA email accounts will be required to electronically sign off on the JA Security policy. Also discussed were user privacy and generic Polaris accounts. In almost all cases,

libraries are encouraged to use individual rather than generic accounts in Polaris.

6. E-Resources

Eric reviewed that the vote results were for the member's budget to be \$80,000 in 2019, to be billed in December. With system and central library money, the total annual eresources budget is \$120,000.

7. Rotating collections

Sue is adding STEM items and Start with Science kits. Let Sue know if your library wants to get children's preview collections.

8. Delivery system: Nothing new.

9. Other business

Library cards were discussed. CAN is looking for a reputable vendor for a short run of cards. Libraries were cautioned to use proven vendors. Libraries have had bad experiences with some vendors even with JA involvement and vendors supposedly meeting standards.

SHS and CAN discussed their experience with the Beekman Harvest Festival's efforts to bring libraries into their event.

GLV shared information on construction project progress. A grand opening event is planned for November 11.