

MOHAWK VALLEY LIBRARY SYSTEM

**BOARD OF TRUSTEES**

April 19, 2012

MVLS Service Center

**MINUTES**

**PRESENT:** Sarah Beekman, Jane Borrelli, Betty Cleary, Cheryl Cufari, Patty Franco, Bonnie Kerr, Barbara Madonna, Ellen McHale, Janet Sand, Jean Wildgrube, and Sue Rokos, Interim Director.

**EXCUSED:** Margaret Carballeira, Marion Grimes, René Roser.

**GUESTS:** Eric Trahan

President Betty Cleary called the meeting to order at 9:30 a.m.

The minutes of the March 22, 2012 meeting were accepted as submitted.  
Madonna/Cufari. Passed.

The **Interim Director's Report** for March was distributed prior to the meeting. Sue reported:

- The **final state aid budget** appropriated an additional \$2.65 million. Library Development is working on working library aid charts, systems will use 2010 census for state aid formula and hold harmless for those systems with lost populations.
- \$14 million is again approved for **NYS construction grants**, systems and libraries can begin now to prepare applications for next budget cycle, while we wait for the state to release last year's funding to applicants.
- Our 2012-2013 **LSTA Service Improvement Grant** and **Summer Reading Program minigrant** were approved. We now wait for the state to release the first 20% payment.
- Library Development is looking for any input into NYS's new **5 year LSTA plan** before April 27.
- The annual **Science @ The Library** grant for \$3760 to the GE Volunteers Grant fund was submitted April 4. A spring vacation program was held at the Sharon Springs library April 13 with 9 children and 3 adults, and 4 teen volunteers.
- Lois Gordon organized a tour of SCPL branches for Sue Hensley-Cushing from Literacy NY-Greater Capital Region April 3 and 5 in preparation for MVLS's **LSTA Service Improvement Grant/Adult Literacy**.
- MVLS' **system annual report** was submitted on April 4.
- Glen Winter, CPA of TM Byxbee Company sent in a **990 extension** for MVLS.
- Erica Wing will start Monday morning April 23rd as the **new Johnstown Public Library Director**.
- It looks like replacement of the bridge over I-88 at this thruway exit 25A will begin in the near future; check with MVLS staff if you're planning to travel to MVLS for alternate routes.

There was no **Director's Council** report.

During **Privilege of the Floor** Eric Trahan was introduced and greeted the board. He also noted that Canajoharie will hold a school district vote for a \$100,000 increase on June 5 to support the

Canajoharie Library & Art Gallery. Bonnie Kerr and Betty Cleary circulated newspaper articles about member libraries. Barbara Madonna reported that the Gloversville Library's next funding vote will have a \$5901 tax increase and two trustee election. She also presented the library's Communitywide Read! focusing on baseball which is occurring over the next three months. Cheryl Cufari presented Schenectady Library's current Reading Streak program, begun with their program featuring the author of **The Reading Promise**.

## COMMITTEE REPORTS

### AUDIT AND FINANCE

Sue Rokos presented the Financial Statements for March 2012 and Payment Schedules for March 2012.

#### Statements of Financial Position:

**MOTION:** To accept for audit the Statements of Financial Position for March 2012. Madonna/Wildgrube. Passed.

#### Payment Schedules:

**MOTION:** To approve Payment Schedules #3 for March in the amount of \$73,543.94. Kerr/Franco. Passed.

### AWARDS COMMITTEE

On behalf of Marion Grimes, Patty and Sue reported 6 nominations were received; four for the Harold and Junice Wusterbarth Award and two for the Library Recognition Award. The committee met electronically. Winners were contacted and will be announced at the annual dinner meeting on May 16, 2012. The winner of the Library Recognition Award has been asked to do a short presentation at the annual meeting.

### BUILDING&EQUIPMENT

Sue reported that a seasonal groundskeeping contract was signed for 2012, and that the alarms malfunctioned on Friday, April 13, leaving the service center without telephones for much of the day.

### LIBRARY SERVICES

The committee presented the definition of need which MVLS will use to define which libraries qualify for the 75/25% construction match for NYS's construction grant program.

**MOTION:** To approve the following definition, MVLS may allocate up to 75% of the total project approved costs from the New York State Public Library Construction Grant program. This will take effect beginning April 1, 2012.

An economically disadvantaged community shall be defined as communities that meet one of the following criteria:

- A political subdivision that has 11 percent or more of its population living in poverty as shown in the latest federal census.
- The percentage of student enrollment in a public school district eligible for free and reduced lunch under the National School Lunch Program that is 35 percent or more for at least one month during the twelve months prior to the date of filing of the grant application.

- Support a member library that is located in a designated disaster area either by the State or Federal Governments for a period of 5 years from designation.

Franco/Cufari. Passed.

### **NOMINATING COMMITTEE**

Ellen McHale reported that she has contacted Schoharie County libraries for nominations to fill a seat vacated by Margaret Carballeira.

### **PERSONNEL**

Cheryl Cufari presented the following:

**MOTION:** To recommend Eric D. Trahan be appointed Executive Director of the Mohawk Valley Library System beginning June 7, 2012.  
Cufari/Kerr. Passed.

The Search Committee is formally disbanded having completed its charge.

### **JOINT AUTOMATION COUNCIL**

The May JA Council meeting has been postponed until June. A new member library director representative will be approached to replace Eric Trahan on the council.

### **OLD BUSINESS**

### **MVLS ANNUAL DINNER MEETING**

The MVLS Annual Dinner Meeting, sponsored by NBT Bank this year, is scheduled for Wednesday, May 16, 2012 at the River Stone Manor in Glenville. Reservations are due May 4.

### **NEW BUSINESS**

### **MVLS 2011 ANNUAL REPORT CERTIFICATION**

Sue forwarded electronic copies of the MVLS 2011 report. After discussion:

**MOTION:** To certify the MVLS 2011 Annual Report and Budget Summary (MVLS Annual Report Part 12) to New York State.  
Madonna/Wildgrube. Passed.

### **TIME AND PLACE OF NEXT MEETING:**

Date: June 21, 2012

Time: 9:30 a.m.

Place: MVLS Service Center

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Patti Franco, Secretary