

# MOHAWK VALLEY LIBRARY SYSTEM

## BOARD OF TRUSTEES

August 22, 2012

### MINUTES

**PRESENT:** Jane Borrelli, Betty Cleary, Cheryl Cufari, Mary France, Patricia Franco, Marion Grimes, Bonnie Kerr, Barbara Madonna, René Roser, Jean Wildgrube and Eric Trahan, Director.

**EXCUSED:** Sarah Beekman, Ellen McHale, Janet Sand.

**GUESTS:** Sue Rokos

President Cheryl Cufari called the meeting to order at 9:51 am.

Bonnie Kerr moved; Barbara Madonna seconded approval of the minutes from June 21, 2012 as presented. All approved.

The **Director's Report** for June and July were distributed before the meeting. Eric Trahan reported:

1. A thank you card from Terri Flower was passed.
2. MVLS has begun receiving NYS 2012 state aid; remaining to be received are Corrections Aid and Supplemental Aid.
3. At the PULISDO and NYALS retreat last week, all systems in NYS agreed to pool funds to hire, through NYLA, a lobbyist with the sole purpose of getting state aid back up working through the governor's initial budget. MVLS's first year share will be \$950.
4. MVLS's facebook page and purpose was shown through a laptop computer, and trustees were asked to promote it at their member libraries. The real purpose of the page is to demonstrate to our communities the impact of MVLS libraries.
5. Cobleskill, Fonda, Middleburgh and Schoharie libraries are taking part in a national contest through ALSC and Lego. The most nominated library in the "Read! Build! Play!" project will receive \$5,000 for books and LEGO supplies, and the top 200 libraries receive a special LEGO DUPLO Read! Build! Play! Toolkit. Anyone can vote one vote per email per day.
6. Most of our member libraries received bullet aid from the state, courtesy of Senators Farley and Seward. Initial letters have been received; however, we don't know how or when the funds will be distributed.

Barbara Madonna reported the **Directors' Council** has not met. Summer programming at member libraries has been full and Michael Burnett thanks MVLS for the summer programming support. A Directors' Council meeting has been scheduled for Thursday, October 4, 2012 at MVLS. A main topic will be discussing Overdrive for 2013.

During **Privilege of the Floor**, Betty Cleary shared newspaper clippings from several member library events. Cheryl Cufari encouraged board members to sign up for the MVLS blog, which offers many useful and educational webinars appropriate for trustees. Betty Cleary asked for a moment of silence for past trustee and treasurer, Carol Raphael.

### TREASURER REPORT

Cheryl Cufari presented the Financial Statements for June and July 2012 and Payment Schedules for June and July 2012. Bottom line, MVLS is in shape. Barbara Madonna congratulated staff on good budget management.

### Statements of Financial Position:

**MOTION:** To accept for audit the Statements of Financial Position for June and July 2012.  
Wildgrube/Madonna. Passed.

### Payment Schedules:

**MOTION:** To approve Payment Schedule #6 for June in the amount of \$69,017.13 and Payment Schedule #7 for July in the amount of \$67,015.85.  
Cleary/Wildgrube. Passed.

### COMMITTEE REPORTS

**AUDIT AND FINANCE** No Meeting. The committee will meet after the Sept. 20 Board Meeting to look at the 2013 budget.

**BUILDING & EQUIPMENT**

René Roser asked about status of repairs needed since walkabout; loose post not addressed yet; trees have been trimmed; brick repair being looked at. Eric proposed two future MVLS service center projects for when construction grant funds are available and not being used by member libraries: proposed back wall insulation project and possible boiler replacement. Cheryl thanked the staff for weeding.

**LIBRARY SERVICES**

Patty Franco reported construction grant forms are due to MVLS by Sept. 5. Betty Cleary noted that someone from SCPL-Central will need to replace Andy on the Library Services Committee. The committee will meet Tuesday, Sept. 18, 9:30 a.m. at MVLS to discuss the Public Library Construction Grants and MVLS Plan of Service.

**PERSONNEL**

Meeting is scheduled following this Board Meeting. Cheryl noted that by virtual executive session that the evaluation tool would be shared with Eric. Betty noted that evaluators should mark the evaluation tool with NA if they do not know the answer to the question.

**JOINT AUTOMATION COUNCIL**

Eric reported a meeting was held July 11, and that currently JA will not be replacing the staff member who left this summer. A meeting is being held later today to look at the agreement and budget for 2013.

**NEW BUSINESS****BUDGET UPDATE**

The basic state aid increase is 3% over last year's numbers. Eric presented changes to the 2012 budget, bringing in line with state aid amounts and updating changes, which included items left out of the approved budget, state aid increases passed through, items under-budgeted in the approved budget, and restoring the Continuing Ed Grant that was left out of the approved 2012 budget.

**MOTION:** To accept 2012 budget changes as outlined.  
Cleary/Kerr. Passed.

**990 and DRAFT AUDIT REVIEW**

Trustees were asked to look over the distributed 990 form before MVLS submits next week. The draft audit review was distributed for a preview. T.M. Bixby will present the audit review at the September Board Meeting.

**PERSONNEL**

**MOTION:** To go into Executive Session to discuss impending retirement and position changes.  
Cleary/Madonna. Passed.

**MOTION:** To reconvene to Business Meeting.  
Cleary/Kerr. Passed.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:00 A.M.

Respectfully submitted,

Patty Franco  
Secretary

**NEXT MEETING:**

Date: Thursday September 20, 2012  
Time: 9:30 a.m.  
Place: MVLS