

# MOHAWK VALLEY LIBRARY SYSTEM

## BOARD OF TRUSTEES

August 8, 2013

### MINUTES

**PRESENT:** Gordon Beebe, Jane Borrelli, Cheryl Cufari, Mary France, Patricia Franco, Marion Grimes, Bonnie Kerr, and Eric Trahan, Director.

**EXCUSED:** Sarah Beekman, Betty Cleary, Barbara Madonna, Ellen McHale, Janet Sand and Debby Wyngowski.

**GUESTS:** Ron Barrows

President Cheryl Cufari called the meeting to order at 9:40 am.

Eric introduced new employee Pam Lombardi.

### PRESENTATION

Ron Barrows, from The Barrows Group was introduced. Mr. Barrows presented information on libraries and library systems raising money, and answered the trustees' questions.

Bonnie Kerr moved; Mary France seconded approval of the minutes from June 13, 2013 as presented. All approved.

The **Director's Report** for June and July were distributed before the meeting. Eric Trahan reported:

1. State Aid has not been released, but should be soon. MVLS has sufficient cash on hand.
2. The Fort Plain Library is recovering from the recent flooding.
3. The LTA Newsletter and website is featuring Schenectady County Public Library and the Mohawk Valley Library System this month.

**DIRECTORS' COUNCIL** No report.

### PRIVILEGE OF THE FLOOR

Cheryl Cufari commended Lois Gordon for organizing the NYSCA programs. Cheryl also commended Sue Rokos for the Summer Reading Program and for always keeping up with new things. Gordon Beebe promoted the 110<sup>th</sup> Anniversary Celebration for the Amsterdam Free Library to be held on Sunday, November 3<sup>rd</sup> from 10:00 a.m. – 3:00 p.m.

### TREASURER REPORT

Cheryl Cufari presented the Financial Statements for June and July 2013 and Payment Schedules for June and July 2013.

### Statements of Financial Position:

**MOTION:** To accept for audit the Statements of Financial Position for June and July 2013.  
Grimes/Franco. Passed.

### Payment Schedules:

**MOTION:** To approve Payment Schedule #6 for June in the amount of \$86,515.52 and Payment Schedule #7 for July in the amount of \$90,573.81.  
Kerr/Borrelli. Passed.

## COMMITTEE REPORTS

### AUDIT AND FINANCE

The Committee will meet September 19, 2013 following the Board meeting to begin the 2014 budget process.

**AWARDS** No report.

### BUILDING & EQUIPMENT

The Committee will meet after the Board meeting for the annual walkabout.

**LIBRARY SERVICES**

Patty Franco reported the committee will meet Tuesday, Sept. 17, 9:30 a.m. at MVLS to discuss the Public Library Construction Grants. MVLS is expecting several applications.

**NOMINATING** No report.

**PERSONNEL**

The Committee met prior to the Board meeting. Eric will provide an updated Personnel Manual to the Board before the September meeting for consideration for approval at that meeting.

**JOINT AUTOMATION COUNCIL**

Eric presented the following motion:

**MOTION:** To transfer \$5,000 from Syndetics to Professional Fees and \$486 from Syndetics to Generator. Beebe/France. Passed.

**NEW BUSINESS**

**NYS DEFERRED COMPENSATION PLAN**

**MOTION:** To approve offering employees access to the NYS Deferred Compensation Plan. Beebe/Kerr. Passed.

**THE BARROWS GROUP PRESENTATION**

The board held a general discussion concerning Ron Barrows' presentation. The trustees expressed interest and excitement for the possibilities, but want to proceed with appropriate caution. Eric will write up a summary of the presentation and discussion, and get additional information from Mr. Barrows to share with the trustees. The discussion will be continued at the September meeting.

**PERSONNEL**

**MOTION:** To go into Executive Session to discuss personnel matters at 11:14. Borrelli/Grimes. Passed.

**MOTION:** To reconvene to Business Meeting at 11:25. Grimes/Franco. Passed.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:30 A.M.

Respectfully submitted,

Patty Franco  
Secretary

**NEXT MEETING:**

Date: Thursday September 19, 2013  
Time: 9:30 a.m.  
Place: MVLS