

MOHAWK VALLEY LIBRARY SYSTEM

**BOARD OF TRUSTEES**

March 22, 2012

MVLS Service Center

**MINUTES**

PRESENT: Sarah Beekman, Jane Borrelli, Betty Cleary, Cheryl Cufari, Patty Franco, Bonnie Kerr, Ellen McHale, René Roser, Janet Sand, Jean Wildgrube, and Sue Rokos, Interim Director.

EXCUSED: Margaret Carballeira, Marion Grimes, Barbara Madonna.

GUESTS: Kathy Insero

President Betty Cleary called the meeting to order at 9:30 a.m.

The minutes of the January 19, 2012 meeting were accepted as submitted.  
Kerr/Cufari. Passed.

The **Director's Report** for January, February and part of March was distributed prior to the meeting. Sue reported:

- Lois Gordon, Sharon O'Brien and she attended the Public Library Association Conference in Philadelphia last week, March 13-17. This conference continues to be so useful for the staff, and the member library staff as it is focused entirely on Public Libraries.
- Val Catlin reported the MVLS annual report is near completion; it should be done next week. To date, all MVLS libraries have submitted except SCP and SHS. Val has been working with the treasurer from SHS extensively on their financial report.
- MVLS has again received a \$1,000 grant from Stewart's to supplement the teen and children's Graphic Novels Rotating collections.
- MVLS received a payment on the LSTA Services Improvement grant for \$7980.
- Governor Cuomo did not reduce funding in the Executive Budget for this year. As of today, the NYS Senate has proposed a 4% increase in Library Aid that would restore \$3.1 million in funding for libraries and library systems, and the NYS Assembly has proposed a \$1 million restoration in Library Aid. Please use the NYLA Advocacy Tools to send a letter to your elected representatives in support of this funding restoration.
  - Among the 2012 Legislative Priorities I wanted to alert you to is the **System Funding Flexibility Bill**. This bill (S. 6492 Farley/A. Reilly) would give more local control to library systems on how to allocate reduced funding from the state to the meet the needs of the libraries and communities they serve.
- *MicroKnowledge* presented Tuesday's hands on workshop at MVLS on Windows 7 and Microsoft Word/Excel 2010 Training with 2 sessions, and 24 in attendance. This grant was provided through our current LSTA Services Improvement Grant, which ends March 31.
- The GE Elfyn Society donated \$400 each to Middleburgh and Schoharie Libraries.
- Bees have woken up early in this warm weather and are swarming in and out of holes in the fascia; Hometown Pest Management is scheduled for this afternoon to eradicate them.
- Miriam Grimes had her surgery, she'll be recuperating in Massachusetts.

There was no **Director's Council** report.

During **Privilege of the Floor** Janet Sand reported the Cobleskill library held a teddy bear raffle that raised \$2,000 for flood ridden Schoharie and Middleburgh libraries. Cobleskill also paired with the school district for a *Battle of the Books* program. Devon Hedges is the new Director at Cobleskill. Betty circulated newspaper articles about the member libraries. Bonnie Kerr stated Sue Rokos assisted the Forth Plain Free Library with a massive weeding of the children's books. This had enabled the new Director, Whitney Hubbard to rearrange the children's area and start new programming.

Sue Rokos presented the financial statements for January and February 2012 and Payment Schedules for January and February 2012.

**Statements of Financial Position:**

**MOTION:** To accept for audit the Statements of Financial Position for January and February 2012.  
Franco/Borrelli. Passed.

**Payment Schedules:**

**MOTION:** To approve Payment Schedule #1 for January in the amount of \$92,979.17 and Payment Schedule #2 for February in the amount of \$64,312.84.  
McHale/Franco. Passed.

**COMMITTEE REPORTS**

**AUDIT AND FINANCE**

**2012 Budget Adjustment:**

**MOTION:** To adjust the 2012 budget creating the Over Drive-eBooks line for income at \$50,000 and expense at \$55,000.  
Kerr/Beekman. Passed.

**AWARDS COMMITTEE**

On behalf of Marion Grimes, Sue reported that guidelines and nomination forms have been distributed via email several times to member library directors and presidents; thus far one library and three volunteer nominations have been received. Trustees were asked to promote these awards at their own library. Forms are on the MVLS website on the front page, and are due March 30.

**BUILDING&/EQUIPMENT**

René Roser reported MVLS had lighting issues resolved.

**LIBRARY SERVICES**

Patty Franco stated the Committee needs to develop a policy with criteria to define which libraries qualify for the 25% construction match by June. Some of the indices could include State Aid to the schools, literacy, unemployment rates. The committee will have a policy to bring to the board to discuss and approve in April.

**NOMINATING COMMITTEE**

Ellen McHale reported all board Officers has accepted nominations for the 2012-2013 terms. She will contact Schoharie County libraries for nominations to fill a seat vacated by Margaret Carballeira. Trustees are elected at the annual dinner.

**PERSONNEL**

Will hold a discussion in Executive Session later in the meeting.

### **JOINT AUTOMATION COUNCIL**

Sue reported the Joint Automation Council has not met. Michael Burnett is pursuing a meeting to discuss the Agreement. The next meeting is scheduled for May 9. Member library Agreements have been distributed to the libraries for library approval and President's signatures.

### **SEARCH COMMITTEE**

**MOTION:** To enter into Executive Session at 10:00 am to discuss the Search Committee report.

Cufari/Wildgrube. Passed.

**MOTION:** To resume the Business Meeting at 10:30 am.

McHale/Kerr. Passed.

Cheryl Cufari presented the following:

**MOTION:** To recommend Eric D. Trahan be offered the Executive Director position at a salary of \$80,500 and benefits according to guidelines of the Mohawk Valley Library System.

Cufari/Wildgrube. Passed.

**MOTION:** To extend Sue Rokos' stipend of \$1,000 for one month after the appointment of the new Executive Director.

Cufari/Wildgrube. Passed.

On behalf of the Board, Betty Cleary commended Cheryl Cufari and the Search Committee for doing an excellent job.

### **UNFINISHED BUSINESS**

The MVLS Annual Dinner has been rescheduled for **Wednesday, May 16, 2012** at the River Stone Manor, Glenville.

### **NEW BUSINESS**

#### **LSTA APPLICATION AUTHENTICATION**

MVLS is applying for a \$6,000 LSTA Summer Reading Program grant to provide workshop activities, materials, programming at member libraries, and attendance to the SRP Planning Workshop.

**MOTION:** To authenticate the LSTA Summer Reading Program Grant application. Wildegrube/Beekman. Passed.

MVLS is applying for an LSTA Service Improvement one year grant, April 1, 2012 - March 31, 2013 for \$11,400 with two projects: Coordinated by Lois Gordon through *Adult Learners Belong in Libraries*, MVLS will partner with literacy affiliates and member libraries for adult literacy services, materials, and increase the number of tutors. (\$7000) Sue Rokos will coordinate the \$4400 project: *Beyond Storytime: Positioning Libraries As Early Learning Centers*. This grant is in collaboration with the Upper Hudson Library System, to provide workshop activities, materials and programming at member libraries.

**MOTION:** To authenticate the LSTA 2012-2013 Services Improvement Grant application. Wildegrube/Franco. Passed.

Betty Cleary commended Sue Rokos and staff for doing a great job securing grants to provide programming and materials to the member libraries.

**TIME AND PLACE OF NEXT MEETING:**

Date: April 19, 2012

Time: 9:30 a.m.

Place: MVLS Service Center

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Patti Franco, Secretary