

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

September 15, 2011

MINUTES

PRESENT: Sarah Beekman, Jane Borrelli, Margaret Carballeira, Betty Cleary, Cheryl Cufari, Patricia Franco, Marion Grimes, Bonnie Kerr, Barbara Madonna, Ellen McHale, Jean Wildgrube and Carol Clingan, Director.

EXCUSED: René Roser

GUESTS: Kathleen Insero, Sue Rokos

President Betty Cleary called the meeting to order at 9:30 am.

Barbara Madonna moved; Ellen McHale seconded approval of the minutes from August 25, 2011 as presented. All approved.

The **Director's Report** for August was distributed before the meeting. Carol reported:

1. Schoharie County Flood Damage: Sue Rokos and Sharon O'Brien went to Schoharie County to collect computers and other materials to hold at MVLS. Schoharie and Middleburgh delivery materials are being held at MVLS and Val Catlin is cleaning computers.
2. A workshop on library districts and funding will be held Saturday, September 17, 2011 at the Canajoharie Library. Libby Post is the presenter. 20 people have registered.
3. Carol forwarded new information provided by NYLA addressing the 2% tax cap and the status of funding initiatives on the school district and municipal ballots. Libraries can ask for more than the 2% tax cap providing 60% of the library board approves the increase to be presented to the voting public. A simple majority of vote is required for passage.
4. NYLA is arranging a contract with attorneys for specific legal advice on library issues for systems. Fees will be included in the 2012 MVLS budget.
5. MVLS staff met with Jon Allen, the consultant working on the CDLC Strategic Plan.
6. Encouraged trustees to visit the Library Development website to view responses to the NY Library 2020 Visioning Process to understand the library needs for the future and read ideas from the library community. The site address is: <http://www.nysl.nysed.gov/libdev/adviscns/rac/responses/index.html>

Barbara Madonna reported the **Directors' Council** will meet in November.

During **Privilege of the Floor**, members reported on the flood damaged libraries. Margaret Carballeira reported the Schoharie Free Library sustained a lot of water damage but was happy to have done some flood awareness preparations with the previous renovations. The library is very grateful to the many volunteers, MVLS staff and Eric Trahan, Canajoharie Director who provided guidance and helpful information. Cathy Caiazzo, Schoharie Director, has posted pictures on the library's website. Sarah Beekman reported the Middleburgh Library sustained a lot of damage also, but fared better than Schoharie. Middleburgh has already applied new sheetrock. Both libraries are moving along with the clean up and welcome donations.

Trustees expressed best wishes to both libraries. They commended Eric Trahan for visiting both Schoharie and Middleburgh libraries and providing excellent straight-forward information and organization ideas.

Betty Cleary shared newspaper clippings of events from several member libraries.

Carol noted Canajoharie sustained flood damage to the basement area from Hurricane Lee and rain. Carpeting has been removed but there was no damage to gallery or library materials.

TREASURER REPORT

Margaret Carballeira noted no outstanding issues with the financial reports.

COMMITTEE REPORTS

AUDIT AND FINANCE

Margaret presented the Financial Statements for August 2011 and Payment Schedule for August 2011.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for August 2011. Committee. Passed.

Payment Schedules:

MOTION: To approve Payment Schedule #8 for August in the amount of \$140,677.83. Cufari/Wildegrube. Passed.

BUILDING & EQUIPMENT

Carol reported the parking lot was sealed. A small leak was repaired in Sue Rokos' office.

LIBRARY SERVICES

A meeting is scheduled for October 18, 2011 to address Public Library Construction grants and for planning for the system Plan of Service.

NOMINATING

A new trustee representing Schoharie County will be elected at the October meeting.

PERSONNEL

A meeting is scheduled following the business meeting.

JOINT AUTOMATION COUNCIL

Carol reported Tom Gessick, T.M. Byxbee, presented the 2010 Audit Review and reported no findings. The Polaris build will take place overnight October 25 to address problems encountered with the upgrade to Polaris. Inquiries are being made to purchase software for online meetings and remote service to library pcs. Purchasing catalog records was discussed.

TRUSTEE ROSTER

Betty Cleary noted the revised trustee roster and committee list were included in board packets.

CONFLICT OF INTEREST POLICY

Carol Clingan stated T.M. Byxbee recommend the trustees do an annual Conflict of Interest Disclosure. MVLS attorney, Kathryn McCary, said this was not necessary. The Board will consider this matter.

NEW BUSINESS

DIRECTOR SEARCH COMMITTEE

Search Committee members are: Betty Cleary, Chair, Margaret Carballeira, Cheryl Cufari, Patty Franco, Marion Grimes, Kathy Inero, Andy Kulmatiski, Barbara Madonna, Ellen McHale, Sharon O'Brien, and René Roser. A meeting is scheduled for Monday, September, 19, 2011 at MVLS.

OCTOBER BOARD MEETING

Carol noted that the October meeting will be held at the Northville Public Library. Directions will be sent.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:45 A.M.

Respectfully submitted,

Patty Franco
Secretary

NEXT MEETING:

Date: Thursday October 20, 2011
Time: 10:00 a.m.
Place: Northville Public Library