

Directors' Council Minutes

Thursday, Sep 8, 2016, at CAN; 9:30 – 11:30 am

Agenda

Attendance:

NHemsley,AMS; HAhrens CAN; DHedges COB; BMadonna, NHauser GLV; EWing JOH; TPavoldi MID; MBurnett NOR; DLamphere STJ; KBradley SCP; GWilday SHS; CCaiazzo SHO; ETrahan, SRokos, LGordon, SObrien MVLS

1. **MVLS Board of Trustees meeting**

Sept 15 at MVLS, 9:30 a.m.

Oct 20 at FTP, 9:30 a.m.

Nov 17 at BOR, 9:30 a.m.

2. **Grants & MVLS Staff Info**

Sue reported:

SRP final report due 9/15 to MVLS; Want to set up Beanstack for each library, will be in touch with each library; 5 more bags will be completed for each of the 1000 Books before Kindergarten sets, bringing each set to 10 bags for ages 3-5; New NYS Family Literacy Grant focused this year on Storytime training with Joyce Laiosa, Beanstack, and early literacy support training; December 5 workshop offers the NYSPEP's 2016 Strong Roots training institute "**Helping Parents Prepare Young Children for School Success**" on Monday, December 05 at Carondelet Hospitality Center, 385 Watervliet Shaker Road, Latham, NY 12110, \$50, paid for through the Family Literacy Grant; the NYS Ready to Read initiative next workshop is "Everyone serves young children" focused for staff and trustees, Sue will offer to present at member libraries; MVLS has all the labels for remaining library and branches for Picture Book City, contact her to set up project and help weed picture books; Science @ the Library available for Fall/Winter programming at libraries or outreach sites. MVLS has DiscoverBooks.com bin for donated/weeded books, cds, dvds – can send one bin per week to MVLS attn: Sue or Sharon.

Lois reported:

Construction grants coming due, Library Services Meeting to discuss Sept. 14 at MVLS, 4 libraries are submitting: SHO; SCP; GLV; FTP. The NYS Adult Literacy grant will fund AMS with staffed Job Center, computer and printer; and SCP with ESL classes beginning next week at BOR. Creative Connections Grant – two programs held so far. Talking Book and Braille Libraries – will offer training programs, let Lois know if your library would like.

Eric reported:

MVLS has two applications available for member libraries: NYLA Conference Grant \$250 per library, and Library Public Services Foundation Grant, \$400, return application with library bylaws/constitution by Sept. 30 to be eligible.

3. **Workshops & Meetings 2016 - 17**

Sept 28, a.m. or p.m. Social Media & Marketing Your Library at SALS/reg. filled
Sept. 30, Third Annual Library Programs Symposium 12:30 - 2:30 pm / University at Albany,
Campus Center Assembly Hall Register at: <https://libraryprogramssquared.wordpress.com/>
Oct 13 9:30 a.m. ROT "Circulation & Processing Policies & Standards"
Oct. 28- Nov. 1 SAR NYLA
Dec. 5 Latham, **Helping Parents Prepare Young Children for School Success** at Carondelet
Hospitality Center, 385 Watervliet Shaker Road, Latham, NY 12110, \$50, paid for through the
Family Literacy Grant; For details and registration links: please visit www.nyspep.org/strong-roots
Jan 5 MVLS Best of the Best
Feb 9 (snow Feb 10) SCP Summer Reading Workshop

4. Central Library Issues

Karen reported:

Central Library/Rob would like input on non-fiction collections, what is wanted and needed, sent suggestions to Rob (rlang@mvls.info) and cc Karen (kbradley@mvls.info). Current emphasis is on test prep and travel, this can evolve. Central Bk Aid also supports nonfiction ebooks, overdrive and Zinio.

5. JA Council / Polaris

Sharon reported:

Inching towards econtent integration, some lingering tickets on overdrive stats. Note that all Polaris econtent stats are wrong. Three sites (COB, JOH, ROT) will pilot LEAP, the web based circ. Not fully functional yet, limited to patron circ, send list on ipad..... Annual report will have weird numbers this year, MVLS will give proper numbers to members.

Discussion on Stat class – 350 options where live. Developing new fields to get folks where they actually live in their proper chartered service areas – working the Center for Government Research to develop geolocation system so Polaris automatically knows, will take all current data

Ginny asked if JA can set up receipt printers like the Apollo system so the bottom can say You've saved \$\$\$ so far this year – checked out \$\$\$ worth of items, etc.

Next JA meeting is Sept 14, 9:30 a.m. at SALS.

6. E-Resources

Showing bigger circ in July and August

Discussion on Hoopla, streaming movies, SCP considering, said to be B list movies, MidYork testing.

Discussion centered on films available are not the films patrons who stream movies actually want.

7. Rotating collections

Audio – J audios, consensus to add into regular audio sets.

DVD – Sharon weeding, commented that they are huge, but they are circling. Reminder to check sets and let Sharon know if items are missing. Explanation of rotation dates explained.

8. Delivery system

New Driver Eric working out. August delivery actually up 10+ % after going down or being stagnant for last few years.

9. MVLS Plan of Service / Direct Access

Eric reported on the Free Direct Access Plan, asked for each member library board to review and approve. Let Eric know of any comments. Discussion over Polaris circulation and excessive experience; need non circ trigger; programming restriction is allowed. Eric will come and discuss with boards. As well as with the Plan of Service, state format, looking for comments. Discussion on ILL – in report means within MVLS/SALS; Adult Literacy, none in SCP; Coordinated outreach, correction facilities versus jails and service too.

Planning process summary, next week, ongoing ramifications: expand communication to Boards, more training opportunities needed, HATS training available for trustees.

Devin mentioned developing new member orientation for awareness and structure to improve boards. Big discussion on Boards and issues; Terry has developed Board Job Descriptions, present at orientations which has helped with their board meeting; Eric suggested a round table discussion on trustees for Dec. 1 date. Eric mentioned that 34 board members answered the plan survey, answers not that different from the director answers. Three top priorities are Tech (rfid?); Eresources; Advocacy/Marketing/Promotion. Asked what is it that libraries need but not have. Barb noted that NYLA incoming president has this as her NYLA agenda. MVLS is developing a project to advance community engagement to get real answers & evaluate services to become more effective. Discussion on stats: how libraries statewide are funding and used. State average is \$50 per capita. NOR closest at \$46. Average MVLS is \$22 w/out SCP it is just over \$10. For FTE, statewide and in the capital district it is .65 staff per 1000 people. MVLS is .33, or half of that. Great need, and basis of MVLS project is to go to community and develop program to show community continued value, as basis for increasing funding.

10. Other business

Barb reported that Farley Day is coming up, and GLV will probably move this fall as need to start on construction so as not to lose grants.