

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

September 15, 2016

MINUTES

PRESENT: Bernard Allanson, Jane Borrelli, Patty Franco, Anthony Gaddy, Barbara Madonna, Joanne Mickle, Keith Seeber, and Eric Trahan, Director.

EXCUSED: Marion Grimes, Bonnie Kerr, Mary Salluzzo

GUESTS: Eleanor Spencer, Sue Rokos

The **Director's Report** for August was distributed before the meeting. Eric Trahan reported:

1. Changes in check signing with the advent of Keith Seeber as vice-president have been set.
2. Annual NYLA Conference will be in Saratoga Nov. 2-5; MVLS offers each library a \$250 conference grant.
3. MVLS will be starting the building door replacement soon.
4. Steve Parish, our cleaner is still on disability due to a hip fracture; it is doubtful he will return. Eric is looking into replacing him with a cleaning service.

PRIVILEGE OF THE FLOOR

Keith Seeber asked about best ways to clean books; discussion followed on weeding and children's non fiction. Barbara Madonna reported the Gloversville Public Library celebrated Senator Hugh Farley on Monday, Sept. 12, as well as announcing a 2 million dollar building campaign grant through the State and Municipal Facilities program (SAM).

President Barbara Madonna called the meeting to order at 9:45 am.

Schoharie County Vacancy

MOTION: To elect Eleanor Spencer to fill the unexpired term for Schoharie County.
Borrelli/Seeber. Ayes - All. Nays - None.

Patty Franco moved, Bernard Allison seconded approval of the minutes from August 11, 2016 as presented, correcting the site of the September Board Meeting to MVLS.

All approved.

DIRECTORS' COUNCIL met September 8, 2016 at the Canajoharie Library. Barb Madonna reported that members agreed to schedule focused discussion on pertinent topics of interest.

TREASURER REPORT

Eric Trahan presented the Financial Statements for August 2016 and Payment Schedules for August 2016.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for August 2016.
Seeber/Spencer. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #8 for August in the amount of \$21,285.28 and Payment Schedule #9 for August in the amount of \$110,570.45.
Allison/Gaddy. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE

The Committee will meet today following the Board meeting to begin the 2017 budget process.

AWARDS No report.

BUILDING & EQUIPMENT

Eric Trahan reported the three exterior entry doors and the front reception area windows will be replaced this fall.

LIBRARY SERVICES

Jane Borrelli reported the committee met September 14, 2016 at MVLS to discuss the Public Library Construction Grants. Four applications were received. Three applications were approved fully for the 75% match rate:

Fort Plain Free Library	\$190,609
Schoharie Free Library	\$54,792
The Community Library, Cobleskill/Richmondville	\$45,326
The Gloversville Public Library received the remaining available funds	\$212,211

MOTION: To approve the Construction Grants as presented
Mickle/Franco. Ayes - All. Nays - None.

NOMINATING

Welcome to Ellie Spencer. There are now 2 vacancies on the MVLS Board of Trustees in Schoharie County. Active effort is ongoing to find members.

PERSONNEL

See above regarding Steve Parrish.

JOINT AUTOMATION COUNCIL

Eric reported from yesterday's Joint Automation Council meeting:

1. Working with SALS to decide on new formula for ascertaining Automation Aid, since state no longer itemizing.
2. 2017 JA Budget approved by Council, will come to MVLS Board for approval in October.
3. JA developing security policy and training, impetus being the use of credit cards, PCI compliance and privacy. The policy will probably be approved at November JA meeting, then will come to system boards for approval with anticipated staff training in early 2017.
4. Statistical Class Reform of geographic jurisdiction information closer to implementation.

UNFINISHED BUSINESS

FOUNDATION UPDATE

Eric reported the Foundation new Public Services Grant applications have been distributed, and are beginning to be returned. The next fundraiser is the Foundation Annual Appeal, due to be sent in early November.

PLANNING SUMMARY

Eric presented overviews and led discussion on:

2016 Planning Process
Draft Plan of Service
Community Engagement Project

MOTION: To approve the MVLS 2016-2021 Plan of Service as presented.
Gaddy/Borelli. Ayes - All. Nays - None.

Eric presented overview and led discussion on:

Free Direct Access Plan

MOTION: To approve the MVLS Free Direct Access Plan as presented Franco/Spencer. Ayes - All. Nays - None.

NEW BUSINESS

COMMITTEE ASSIGNMENTS

Board members should look over MVLS Board Committees, assignments will be made at the October meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:57 A.M.

Respectfully submitted,

Jane Borrelli
Secretary

NEXT MEETING:

Date: Thursday October 20, 2016

Time: 9:30 A.M.

Place: **Fort Plain Free Library**