

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

April 20, 2017

MVLS Service Center

MINUTES

PRESENT: Jane Borrelli, Anthony Gaddy, Bonnie Kerr, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, Eleanor Spencer, and Eric Trahan Director.

EXCUSED: Patty Franco, Marion Grimes

GUESTS: Kathy Insero, Sue Rokos

President Barbara Madonna called the meeting to order at 9:33 a.m. Bonnie Kerr moved, Jane Borrelli seconded, approval of January 19, 2017 minutes as presented. All approved.

The **Director's Report** for January, February, and March was distributed prior to the meeting. Eric reported:

- The state budget has been approved at the 2016 funding level. The Public Library Construction budget was increased by \$5 million. MVLS is entitled to approximately \$700,000. Bullet aid has been included in the budget. Libraries are encouraged to write their senators and assembly representatives to request this funding. NYLA has produced materials to help advocate to the state legislators.
- School district budget votes are coming up for several MVLS libraries. Eric reviewed several issues that have come up this year, including issues related to school district mergers, proposition requirements and other legal issues.

The **Director's Council** will meet June 1, 2017 at MVLS.

During **Privilege of the Floor** Bonnie Kerr shared library news articles. Keith Seeber reported the Fort Plain Free Library has kick-started a program to help fund construction costs by selling commemorative paver blocks. Barbara Madonna reported the Gloversville Public Library bank loan was approved. The library moved to its temporary building and the renovation of the Carnegie building will take 14 - 18 months to complete. An elevator will be installed.

TREASURER'S REPORT: Eric Trahan presented the financial statements for January, February and March 2017 and Payment Schedules for January, February, and March 2017.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for January, February, and March 2017.
Spencer/Seeber. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #1 for January 2017 in the amount of \$101,115.16, Payment Schedule #2 for February 2017 in the amount of \$102,385.96, and Payment Schedule #3 for March 2017 in the amount of \$94,722.22.
Mickle/Gaddy. Ayes - All. Nays - None.

COMMITTEE REPORTS

AUDIT AND FINANCE

No report.

AWARDS COMMITTEE

Bonnie Kerr reported the Committee chose the recipients for the awards. There were four nominations for the Library Recognition Award. There were three nominations for the Harold & Junice Wusterbarth Volunteer Service Award. Awards will be given out at the annual dinner meeting. Bonnie thanked the Committee. She suggested the guidelines and applications be reviewed for criteria.

BUILDING&/EQUIPMENT

Eric Trahan reported on a possible project to replace the 4' tube lights with LED lighting.

COMMUNICATIONS

Tony Gaddy reported the committee will move forward with goals and budget.

LIBRARY SERVICES

No report.

NOMINATING COMMITTEE

A slate of officers is needed for election in June. Two representatives are needed for Schoharie County. Bonnie Kerr, Montgomery County, and Jane Borrelli, Fulton County may be re-elected for a second term.

Eric Trahan reported Bern Allanson, Schenectady County has resigned.

MOTION: To accept with regret Bernard Allanson's resignation.
Kerr/Gaddy. Ayes - All. Nays - None.

Schenectady County Public Library is working to fill the vacancy left by Bernard Allanson.

PERSONNEL

Eric Trahan noted five interviews are scheduled for the Communications Coordinator position.

JOINT AUTOMATION COUNCIL

Eric Trahan reported the Council will meet May 10, 2017 at SALS. The Polaris upgrade was successful. Data cleanup is being addressed. Patron residency information software is being developed.

UNFINISHED BUSINESS

MVLS ANNUAL MEETING

The MVLS Annual Dinner Meeting is Wednesday, May 10, 2017, 5:30 p.m. at the Hales Mills Country Club in Johnstown. Board members were encouraged to have library trustees and staff attend.

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

Eric Trahan reported there will be a golf tournament in June at the Mohawk Golf Club in Schenectady. There is one scheduled in July in Canajoharie. Sponsorships are needed.

MOTION: To appoint Jane Borrelli of Fulton County and Cheryl Cufari of Schenectady County to a (3) year term on the Foundation board.
Kerr/Mickle. Ayes - All. Nays - None.

The Foundation for Mohawk Valley Libraries will hold its Annual Meeting Wednesday, June 14, 2017, 6:00 PM at the Rotterdam Branch Library.

NEW BUSINESS

2016 MVLS STATE ANNUAL REPORT CERTIFICATION

MOTION: To approve the 2016 State Annual Report Assurances.
Salluzzo/Kerr. Ayes - All. Nays - None.

COMMUNITY ENGAGEMENT INITIATIVE

Eric Trahan presented the Library Benchmark Statistics and Model Libraries chart he produced and discussed its content. The 21st Century Libraries Initiative document was distributed. Eric noted it will be used to assist the Communications Coordinator with ideas for community engagement and planning for the Library Impact Cycle project.

TIME AND PLACE OF NEXT MEETING:

Date: June 15, 2017

Time: 9:30 a.m.

Place: MVLS Service Center

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:50 AM.

Respectfully submitted,

Jane Borrelli, Secretary