

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

January 18, 2018

MVLS Service Center

MINUTES

PRESENT: Jane Borrelli, Patty Franco, Anthony Gaddy, Katherine Hawkins, Bonnie Kerr, Christina Knee, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Keith Seeber, and Eric Trahan, Director.

EXCUSED: Marion Grimes, Eleanor Spencer

GUESTS: Wade Abbott, Kathy Insero, Sue Rokos

President Barbara Madonna called the meeting to order at 9:32 A.M. Jane Borrelli moved, Katherine Hawkins, seconded, approval of November 16, 2017 minutes as presented. All approved.

The **Director's Report** for December was distributed prior to the meeting. Eric Trahan also reported the following:

- April 19, 2018 Business meeting needs to be rescheduled. Eric will be attending a System Leader Conference in Utica.

MOTION: To approve changing the date of the April 2018 meeting to Thursday, April 26, 2018. Salluzzo/Franco. Ayes - All. Nays – None.

- Governor Cuomo has proposed library funding cuts in the 2018 Budget, reducing library aid to the 2015 level.
- NYLA Advocacy Day is **Wednesday, February 28, 2018**. MVLS will carpool. Contacting Assemblymen and Senators in the MVLS library districts is very important for library funding. Advocacy Day appointments with legislators can have a big impact. He encouraged trustees to attend and tell their library's story.
- The MVLS Annual Meeting is proposed for **Wednesday, May 9, 2018**. Details will be announced.

Eric Trahan introduced Wade Abbott, MVLS Community Engagement & Communications Specialist. Wade presented the blog he is producing to highlight member library stories. He is currently working on community advocacy with Amsterdam and Gloversville libraries.

Eric reported on Advocacy Day schedules and events for the new trustees.

Directors' Council: Met January 4, 2018 for a roundtable discussion. MVLS staff discussed upcoming programs and workshops. Schenectady County Public Library's new program *Repair Café* was shared. Notes of the Directors' Council meeting can be found on the MVLS website at: <http://www.mvls.info/insidemvls/directors-council/>

During **Privilege of the Floor**, Bonnie Kerr shared several member library news articles. Barbara Madonna reported the Gloversville Public Library held three USS Slater programs, added a new teen group aged 13-18, and Sally continues with daycare visits. The library's renovation is approximately 40% complete. Katharine Hawkins and Christine Knee met with Devon Hedges, Director, The Community Library – Cobleskill, to discuss library issues and view the annex.

TREASURER'S REPORT: Eric Trahan presented the Statements of Financial Position for November 2017, and December 2017 and Payment Schedules for November 2017 and December 2017. He noted there was a slight budgeted deficit but MVLS was in good financial shape.

Statements of Financial Position

MOTION: To accept and file for audit the Statements of Financial Position for November 2017, and December 2017.
Kerr/Mickle. Ayes - All. Nays – None.

Payment Schedules

MOTION: To approve 2017 Payment Schedules #11 in the amount of \$181,395.01, and Schedule #12 in the amount of \$134,943.72.
Gaddy/Seeber. Ayes - All. Nays - None.

COMMITTEE REPORTS**AUDIT & FINANCE**

Eric stated T.M. Byxbee Company will provide the 2017 review audit for MVLS at a cost of \$3,750, and the Joint Automation Project at a cost of \$2,850.

AWARDS

Nomination and guideline information for the MVLS Library Recognition and Harold & Junice Wusterbarth Volunteer Service awards will be distributed to Directors and Board Presidents with a due date of March 30, 2018. Information will be posted on the MVLS website.

BUILDING & EQUIPMENT No report.

COMMUNICATIONS

Meeting to follow business meeting.

LIBRARY SERVICES No report.

NOMINATING

Patty Franco was appointed as Chair of the Nominating Committee. Marion Grimes, Joanne Mickle, and Christina Knee are committee members. There is currently one Schenectady County vacancy. The term for Joanne Mickle of Montgomery County will expire. Joanne is eligible for re-election. The Committee will present a slate of officers at the June organizational meeting.

PERSONNEL No report.

JOINT AUTOMATION COUNCIL

The Council met January 10, 2018. Fees for 2018 and 2019 and the Patron Residence project were discussed. The Council approved a new fee structure. The JA Project currently has a deficit budget. The fee structure for 2018 will produce a specific fee income dollar amount based on 2017 circulation and holdings. There will be a 3.5% increase in 2019 and an increase in future years until the JA budget is balanced. Approximately 3-4 years.

MOTION: To approve the 2019 fees increase of 3.5%.
Seeber/Salluzzo. Ayes - All. Nays - None.

UNFINISHED BUSINESS**FOUNDATION FOR MOHAWK VALLEY LIBRARIES**

The year-end appeal yielded good results. There are two golf tournaments scheduled for 2018.

NEW BUSINESS

2018 CLDA GRANT

MOTION: To approve the Schenectady County Public Library 2018 CLDA Grant Application.
Hawkins/Mickle. Ayes - All. Nays - None.

ADVOCACY GRANT

Johnstown Public Library submitted an Advocacy Grant application to help fund a budget vote.

MOTION: To approve \$2,500 for the Johnstown Public Library Advocacy Grant.
Hawkins/Borrelli. Ayes - All. Nays - None.

NEW YORK STATE FAMILY MEDICAL LEAVE

Private employers are mandated to provide Family Medical Leave to employees. It has been a long tradition for MVLS to provide payment for Disability Insurance for its employees. Eric proposed MVLS also provide and fund the Family Medical Insurance for its employees.

MOTION: To approve MVLS provide and fund Family Medical Insurance to its employees.
Franco/Knee. Ayes - All. Nays - None.

EXTENSION OF UNION BENEFITS TO EXEMPT EMPLOYEES

MOTION: To approve extending Union Benefits to Non-Union employees for 2018. Including a 2.5% salary increase retroactive to January 1, 2018.
Hawkins/Borrelli. Ayes - All. Nays - None.

ADJOURNMENT

There being no further business, the meeting was adjourned 11:34 A.M.

TIME AND PLACE OF NEXT MEETING

Date: Thursday March 15, 2018

Time: 9:30 A.M.

Place: MVLS Service Center

Respectfully submitted,

Jane Borrelli, Secretary