

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

August 15, 2019

MINUTES

PRESENT: Rosemary Barger, Jane Borrelli, Katherine Hawkins, Christine Knee, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Eleanor Spencer, and Eric Trahan, Director.

EXCUSED: Patty Franco, Marion Grimes, Keith Seeber, Felicia Spivey Christine Witkowski

GUESTS: Kathy Insero

Karen Bradley, Director, Schenectady County Public Library, welcomed the MVLS Board of Trustees to the new Mont Pleasant Branch Library. She reported statistics increased since the library opened in May.

President Barbara Madonna called the meeting to order at 9:40 A.M.

Eleanor Spencer moved, Mary Salluzzo seconded approval of the minutes from June 20, 2019 as presented. All approved.

The **Director's Report** for June and July was distributed before the meeting. Eric Trahan reported:

- He has visited libraries in other systems and noted the new Bornt, Mont Pleasant, and Gloversville libraries have designed their new spaces very well. They are welcoming, with collections, programs, and places for gathering and collaborating clearly visible to all.
- State Construction funding has been restored to \$34 million. MVLS will receive \$899,993 to fund library building projects. Due date for submitting applications to MVLS is September 26.
- Eric has been in contact with the Wilkinson Memorial Book Station in Broadalbin. The American Legion wants their building back and the Book Station is seeking ideas and answers.

DIRECTORS' COUNCIL will meet in September. There are currently openings for a Director at Canajoharie, Cobleskill, Fonda, and Fort Hunter. Eric is assisting Board Presidents to fill these positions.

PRIVILEGE OF THE FLOOR

Rosemary Barger presented the Amsterdam Free Library Friends Newsletter and highlighted library activities. The library is part of the downtown revitalization project and needs to raise \$700,000. Joanne Mickle shared news articles on the Mont Pleasant Streetscape project, the Repair Café, and the Johnstown fine free initiative. Katherine Hawkins is donating a three volume and four volume Civil War reference books to a library that would like them. Barbara Madonna reported the Gloversville Free Library has had a very busy summer. The Reptile program agreed to do two shows as it was attended by over 250 people. New patron card signups have increased by 250% since November. The library is hosting a banned book trivia contest in September. A local author fest is scheduled for November. The Outreach Committee has attended the Senior Picnic, a festival, and other community sites to give away books and promote the library. Gloversville also has two new Board members.

TREASURER REPORT

Eric Trahan presented the Financial Statements for June and July 2019 and Payment Schedules for June and July 2019. He noted most state aid has arrived and has been distributed accordingly. Budget amendments will be presented in September to reflect the .05% increase of in state aid.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for June and July 2019.
Salluzzo/Barger. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #6 for June in the amount of \$162,456.37 and Payment Schedule #7 for July in the amount of \$170,008.13.
Mickle/Spencer. Ayes - All. Nays - None.

COMMITTEE REPORTS**AUDIT AND FINANCE**

The Committee will meet September 19, 2019 following the business meeting to begin the 2020 budget process.

AWARDS No report.

BUILDING & EQUIPMENT

Eric Trahan reported the Committee did the annual walkabout June 20, 2019. The parking lot, front entryway, and signage was noted. After discussion Eric will pursue adding address numbers and "MVLS" letters to the concrete structure on the front lawn.

COMMUNICATIONS

Katherine Hawkins reported Wade Abbott, MVLS Community Engagement & Communications Specialist, interviewed and videotaped writers attending Writer's Group meetings at Schoharie and Cobleskill libraries. Feedback from libraries stated it went well, was appreciated, and the video will be used to promote upcoming events at the libraries. Wade was praised immensely by Katherine for doing a great job.

LIBRARY SERVICES

Jane Borrelli reported the committee will meet to discuss the Public Library Construction Grants October 11, 2019.

NOMINATING No report.

PERSONNEL

Eric Trahan stated the CSEA Union contract was for one year and ends December 31, 2019.

JOINT AUTOMATION COUNCIL

Eric Trahan reported the Polaris Database is moving to hosted services by III. He presented the following:

MOTION: To approve moving \$4,400 from Software Maintenance to Hardware Maintenance to assist with transitioning to hosted service.
Borrelli/Barger. Ayes - All. Nays - None.

October 30, 2019 is the target date for moving to the hosted environment. Katherine Hawkins thanked Eric for reporting on security issues stated in the Director's Report.

UNFINISHED BUSINESS**FOUNDATION UPDATE**

Eric Trahan reported the Canajoharie Golf tournament had a smaller turnout this year. The Committee is working on next year's fundraising. Foundation Advocacy Grants will provide \$2,500 for community engagement. September 1, 2019 is the application deadline.

NEW BUSINESS**SUMMER PUBLIC SERVICE GRANTS**

Dream & Do Grants are provided for Public Service Improvements. The Foundation has approved \$500 for each member library, and Schenectady will receive \$1,000 for a total of \$7,500. Applications are due late September. Eric Trahan presented the following:

MOTION: To accept by application a Dream & Do grant in the amount of \$500 for each member library, Schenectady will receive \$1,000 for a total of \$7,500.
Hawkins/Borrelli. Ayes - All. Nays - None.

NYLA CONFERENCE GRANTS

Eric Trahan reported the NYLA Conference will be held in Saratoga Springs November 13-16, 2019. He encourages participation by library staff and trustees. Eric presented the following:

MOTION: To approve \$250 per library for NYLA Conference attendance.
Mickle/Salluzzo. Ayes - All. Nays - None.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:07 A.M.

Respectfully submitted,

Jane Borrelli
Secretary

NEXT MEETING:

Date: Thursday September 19, 2019
Time: 9:30 A.M.
Place: MVLS Service Center