

MOHAWK VALLEY LIBRARY SYSTEM

BOARD OF TRUSTEES

October 17, 2019

MINUTES

PRESENT: Rosemary Barger, Jane Borrelli, Patty Franco, Marion Grimes, Katherine Hawkins, Barbara Madonna, Joanne Mickle, Mary Salluzzo, Eleanor Spencer, Felicia Spivey, Christine Witkowski, and Eric Trahan, Director.

EXCUSED: Christina Knee

GUESTS: Kathy Insero, Sue Rokos

President Barbara Madonna called the meeting to order at 9:30 am.

Katherine Hawkins moved; Eleanor Spencer seconded approval of the minutes from September 19, 2019 as presented. All approved.

The **Director's Report** for September was distributed before the meeting. Eric reported:

- The Director's Council discussed e-resources. Member library contributions will be increased by \$6,000 to \$86,000. Central Library Aid will fund an additional \$45,000. E-magazines are now available through Overdrive.
- McMillan publishers are restricting e-resources to one copy for library purchase. Eric will forward a link to the online ALA petition.
- Advocacy is needed for library funding in the New York State Budget. Governor Cuomo cuts library funding in the budget every year and the Legislators usually restores all or most of it. NYLA has a letter to the editor template on their website to target the Governor for library funding. Eric will forward the link.

Directors' Council – No report.

During **Privilege of the Floor**, Joanne Mickle shared a news article highlighting Amy and Ron Dievendorf of the Canajoharie Library and their work with the book sales. Christine Witkowski of Schenectady reported the library's book sale collected over \$18,000. Jane Borrelli reported Northville Public Library also collected over \$1,000 more this year. Barbara Madonna stated Gloversville netted \$1,800 for one sale. Katherine Hawkins reported she was very impressed with Kim Zimmer, the new Director at Cobleskill.

TREASURER REPORT

Eric Trahan presented the Statement of Financial Position and Payment Schedule for September 2019. He noted the financials reflected September budget amendments.

Statements of Financial Position:

MOTION: To accept for audit the Statements of Financial Position for September 2019. Franco/Mickle. Ayes - All. Nays - None.

Payment Schedules:

MOTION: To approve Payment Schedule #9 for September in the amount of \$100,665.42. Salluzzo/Borrelli. Ayes - All. Nays – None.

COMMITTEE REPORTS

AUDIT AND FINANCE

The Committee met after the September meeting to discuss the 2020 Budget. MVLS finances, past budgets and future possibilities were addressed. The budget is expected to have income and expenses between \$1.7 and \$1.8 million, with a slight budget deficit. A draft copy of the proposed budget will be distributed prior to the November meeting.

AWARDS No report.

BUILDING AND EQUIPMENT

The circulation pump for the boiler is being repaired.

COMMUNICATIONS

Katherine Hawkins reported the Committee had a nice productive meeting at the Gloversville Public Library.

LIBRARY SERVICES

Jane Borrelli reported the committee met October 11, 2019 at MVLS to discuss the Public Library Construction Grants. Six applications were received. The Public Library Construction Grant total is \$899,993. All applications were reviewed, accepted and funded. Frothingham Free Library and Northville Public Library were fully funded for their request. The remaining four libraries were funded approximately 94% of the total amount requested. The following is the Committee's recommendation:

- Amsterdam Free Library \$466,241
- The Community Library, Cobleskill/Richmondville \$270,918
- Frothingham Free Library, Fonda \$4,864
- Northville Public Library \$5,265
- Schenectady County Public Library – Scotia Branch \$92,216
- Schenectady County Public Library – Woodlawn Branch \$60,489

MOTION: To approve the Construction Grants as presented.

Committee. Ayes - All. Nays – None.

NOMINATING

Patty Franco and Joanne Mickle were appointed to the Nominating Committee. Due to the resignation of Keith Seeber, there is currently one Montgomery County vacancy and a Vice President vacancy.

PERSONNEL No report.

JOINT AUTOMATION COUNCIL

The 2020 Budget was approved by the Council and SALS Board. Expenses are decreased due to the Polaris Hosted beginning October 22, 2019. The budget is balanced.

MOTION: To approve the Joint Automation 2020 Budget as presented.
Grimes/Borrelli. Ayes - All. Nays – None.

UNFINISHED BUSINESS

THE FOUNDATION FOR MOHAWK VALLEY LIBRARIES

The 2019 annual appeal letters are being prepared for mailing.

NEW BUSINESS

RESOURCE SHARING DATA & DISCUSSION

Eric Trahan presented MVLS Circulation By Patron Statistical Class 2018, Circulation By Item Branch 2018, and ILL Loaning Rate 2018 documents. He stated the numbers will reflect actual annual borrowing practices of users. Eric noted that geography determines which library is conveniently used by a patron. The documents illustrate the various resource sharing practices that the system promotes, including free direct access, interlibrary loan, rotating collections and e-resources.

DELIVERY SERVICE

Mohawk Valley Library System has contracted with Arnoff Global Logistics for delivery service. Some member libraries will have 3-day a week delivery and others will continue to have 5-day a week service. There are currently 2 routes; Monday - Friday and Tuesday, Thursday, Saturday. The delivery schedule will be reviewed at a later date for any needed adjustments. There is now an expense increase for this service. Empire Library Delivery has been contracted for delivery to and from MVLS, CDLC, and UHLS.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,

J. Borrelli
Secretary

NEXT MEETING:

Date: Thursday November 21, 2019
Time: 9:30 a.m.
Place: MVLS Service Center