

**Mohawk Valley Library System**  
**Profit & Loss Budget vs. Actual**  
**September, 2019**

|                                   | ACTUAL<br>2018      | 2019                |                     |                    |               |
|-----------------------------------|---------------------|---------------------|---------------------|--------------------|---------------|
|                                   |                     | Jan - Sep           | Budget              | \$ Over Budget     | % of Budget   |
| <b>Income</b>                     |                     |                     |                     |                    |               |
| <b>State Aid:</b>                 |                     |                     |                     |                    |               |
| Basic State Aid                   | 648,249.00          | 648,613.00          | 648,613.00          | 0.00               | 100.0%        |
| Automation Aid                    | 77,257.00           | 77,257.00           | 77,257.00           | 0.00               | 100.0%        |
| Outreach Grant                    | 76,694.00           | 76,732.00           | 76,732.00           | 0.00               | 100.0%        |
| Local Services Support Aid        | 65,154.00           | 58,668.00           | 65,187.00           | -6,519.00          | 90.0%         |
| Supplemental System Aid           | 116,215.00          | 116,273.00          | 116,273.00          | 0.00               | 100.0%        |
| Central Book Aid                  | 67,599.00           | 67,633.00           | 67,633.00           | 0.00               | 100.0%        |
| Central Library Development Grant | 99,272.00           | 99,322.00           | 99,322.00           | 0.00               | 100.0%        |
| Local Library Services Aid        | 79,385.00           | 72,176.00           | 80,196.00           | -8,020.00          | 90.0%         |
| Institutions Aid                  | 4,003.00            | 4,005.00            | 4,005.00            | 0.00               | 100.0%        |
| Corrections Aid                   | 6,350.00            | 6,353.00            | 6,353.00            | 0.00               | 100.0%        |
| Other State Grants                | 90,224.00           | 17,391.00           | 21,000.00           | -3,609.00          | 82.81%        |
| Federal Grants                    | 0.00                | 0.00                | 0.00                | 0.00               | 0.0%          |
| Other Grants & Contributions      | 22,995.11           | 15,756.62           | 30,000.00           | -14,243.38         | 52.52%        |
| Interest                          | 2,820.42            | 2,249.59            | 3,500.00            | -1,250.41          | 64.27%        |
| <b>Earned Income</b>              |                     |                     |                     |                    |               |
| From JA                           | 0.00                | 0.00                | 0.00                | 0.00               | 0.0%          |
| Members - e-resources             | 67,447.41           | 80,000.02           | 80,000.00           | 0.02               | 100.0%        |
| Members - Rotating Collections    | 2,400.00            | 2,600.00            | 2,500.00            | 100.00             | 104.0%        |
| Members - Supplies                | 1,321.95            | 242.95              | 2,000.00            | -1,757.05          | 12.15%        |
| Members - JA Fees                 | 208,477.15          | 176,871.18          | 235,260.00          | -58,388.82         | 75.18%        |
| Members - JA Equipment            | 71,389.07           | 199,294.97          | 210,000.00          | -10,705.03         | 94.9%         |
| Members - Other                   | 1,523.00            | 1,435.00            | 5,000.00            | -3,565.00          | 28.7%         |
| From Others                       | 0.00                | 0.00                | 0.00                | 0.00               | 0.0%          |
| Sponsorships                      | 0.00                | 0.00                | 0.00                | 0.00               | 0.0%          |
| Miscellaneous                     | 1,084.00            | 1,536.00            | 2,500.00            | -964.00            | 61.44%        |
| <b>Total Income</b>               | <b>1,709,860.11</b> | <b>1,724,409.33</b> | <b>1,833,331.00</b> | <b>-108,921.67</b> | <b>94.06%</b> |
| <b>Expenses</b>                   |                     |                     |                     |                    |               |
| <b>Salaries &amp; Benefits</b>    |                     |                     |                     |                    |               |
| Salaries                          | 480,248.31          | 374,410.90          | 495,000.00          | -120,589.10        | 75.64%        |
| Benefits                          | 176,986.09          | 76,490.54           | 193,000.00          | -116,509.46        | 39.63%        |
| <b>Library Materials</b>          |                     |                     |                     |                    |               |
| Books                             | 33,330.36           | 22,718.03           | 32,000.00           | -9,281.97          | 70.99%        |
| Recordings                        | 2,482.47            | 1,829.02            | 2,500.00            | -670.98            | 73.16%        |
| Serials                           | 1,058.22            | 491.78              | 2,500.00            | -2,008.22          | 19.67%        |
| e-books                           | 60,600.57           | 27,210.55           | 70,000.00           | -42,789.45         | 38.87%        |
| e-resources (audio & access)      | 31,705.11           | 18,430.57           | 35,000.00           | -16,569.43         | 52.66%        |
| Software                          | 24,087.26           | 493.60              | 17,000.00           | -16,506.40         | 2.9%          |

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**September, 2019**

|                                 | ACTUAL<br>2018      | 2019                |                     |                    |             |
|---------------------------------|---------------------|---------------------|---------------------|--------------------|-------------|
|                                 |                     | Jan - Sep           | Budget              | \$ Over Budget     | % of Budget |
| <b>Cash Grants</b>              |                     |                     |                     |                    |             |
| LLSA                            | 79,385.00           | 72,176.40           | 80,196.00           | -8,019.60          | 90.0%       |
| CLDA                            | 98,298.00           | 89,345.00           | 99,272.00           | -9,927.00          | 90.0%       |
| Other NYS                       | 75,047.00           | 1,087.00            | 5,000.00            | -3,913.00          | 21.74%      |
| Federal                         | 0.00                | 0.00                | 0.00                | 0.00               | 0.0%        |
| System                          | 13,060.00           | 13,635.00           | 18,000.00           | -4,365.00          | 75.75%      |
| Books & Materials (All)         | 8,340.90            | 10,217.33           | 12,000.00           | -1,782.67          | 85.14%      |
| Member Library Purchases        | 359.70              | 377.70              | 2,000.00            | -1,622.30          | 18.89%      |
| <b>Building Operations</b>      |                     |                     |                     |                    |             |
| Utilities                       | 7,631.12            | 5,646.89            | 9,000.00            | -3,353.11          | 62.74%      |
| Supplies                        | 313.46              | 241.60              | 300.00              | -58.40             | 80.53%      |
| Repairs                         | 3,283.26            | 188.15              | 3,000.00            | -2,811.85          | 6.27%       |
| Insurance                       | 8,297.43            | 7,873.78            | 9,000.00            | -1,126.22          | 87.49%      |
| Service Contracts               | 7,682.73            | 10,142.33           | 9,000.00            | 1,142.33           | 112.69%     |
| Consultants & Professional Fees | 27,015.13           | 20,447.85           | 27,000.00           | -6,552.15          | 75.73%      |
| Contracts                       |                     |                     |                     |                    |             |
| Cataloging                      | 7,628.68            | 7,588.58            | 8,000.00            | -411.42            | 94.86%      |
| Delivery                        | 130,599.71          | 99,953.52           | 133,000.00          | -33,046.48         | 75.15%      |
| Automation - State              | 110,385.00          | 120,982.00          | 121,085.00          | -103.00            | 99.92%      |
| Automation - JA Fees            | 223,099.61          | 175,407.12          | 235,260.00          | -59,852.88         | 74.56%      |
| Automation - JA Equipment       | 83,062.22           | 174,494.36          | 210,000.00          | -35,505.64         | 83.09%      |
| Office Equipment                | 4,044.54            | 2,525.89            | 4,000.00            | -1,474.11          | 63.15%      |
| Other                           | 2,540.62            | 2,818.50            | 2,900.00            | -81.50             | 97.19%      |
| Automotive                      | 913.96              | 496.72              | 1,000.00            | -503.28            | 49.67%      |
| Supplies & Materials            | 5,844.32            | 607.77              | 3,000.00            | -2,392.23          | 20.26%      |
| Telecommunications              | 2,680.46            | 1,514.70            | 3,000.00            | -1,485.30          | 50.49%      |
| Postage & Freight               | 550.74              | 434.77              | 800.00              | -365.23            | 54.35%      |
| Publicity & Printing            | 797.00              | 368.67              | 2,000.00            | -1,631.33          | 18.43%      |
| Travel & Conference             | 10,988.93           | 4,642.95            | 6,000.00            | -1,357.05          | 77.38%      |
| Membership Fees                 | 6,255.00            | 5,048.00            | 6,000.00            | -952.00            | 84.13%      |
| Capital Expenses                | 1,888.40            | 0.00                | 3,000.00            | -3,000.00          | 0.0%        |
| Miscellaneous - Other           | 1.80                | -582.70             | 0.00                | -582.70            | 100.0%      |
| <b>TOTAL EXPENSES</b>           | <b>1,730,493.11</b> | <b>1,349,754.87</b> | <b>1,859,813.00</b> | <b>-510,058.13</b> |             |
| <b>NET INCOME</b>               | <b>-20,633.00</b>   | <b>374,654.46</b>   | <b>-26,482.00</b>   | <b>401,136.46</b>  |             |
|                                 |                     |                     |                     |                    |             |
|                                 |                     |                     |                     |                    |             |
|                                 |                     |                     |                     |                    |             |

# Mohawk Valley Library System

## TREASURERS REPORT

SEPTEMBER, 2019

### ALL BANK ACCOUNTS

|                                   | <u>August 31, 2019</u> | <u>September 30, 2019</u> |
|-----------------------------------|------------------------|---------------------------|
| NBT OPERATING CHECKING ACCOUNT    | 7,745.57               | 10,514.86                 |
| NBT PAYROLL CHECKING ACCOUNT      | 7,984.59               | 8,044.04                  |
| NBT MONEY MARKET ACCOUNT          | 9,126.96               | 9,600.73                  |
| NBT REGIONAL MONEY MARKET ACCOUNT | 316,116.73             | 230,231.11                |
| NBT CDARS ACCOUNT(S)              | 1,150,000.00           | 1,150,000.00              |
| <b>TOTAL CASH</b>                 | <b>1,490,973.85</b>    | <b>1,408,390.74</b>       |

|  | <u>NBT Operating<br/>Checking Account</u> | <u>NBT Payroll<br/>Checking Account</u> | <u>NBT Money<br/>Market Account</u> | <u>NBT Regional<br/>Money Market Acct.</u> | <u>NBT CDARS<br/>Account(s)</u> |
|--|---|---|-------------------------------------|--|---------------------------------|
| <b>CASH BALANCE SEPTEMBER 1, 2019</b>  | 7,745.57                                  | 7,984.59                                | 9,126.96                            | 316,116.73                                 | 1,115,000.00                    |
| <b>RECEIPTS:</b>                       |   |   |                                     |  |                                 |
| Deposits                               | 16,910.74                                 | -                                       | 473.00                              |  |                                 |
| Income - Other & Misc.                 | -   |   | -                                   | -  | -                               |
| Transfers In                           | 42,000.00                                 | 44,000.00                               | -                                   | -  | -                               |
| Interest                               | -   | -                                       | 0.77                                | 14.38                                      | -                               |
| <b>DISBURSEMENTS:</b>                  |   |   |                                     |  |                                 |
| Checks Written                         | (56,141.45)                               | (43,940.55)                             | -                                   |  | -                               |
| Transfers Out                          | -   | -                                       | -                                   | (86,000.00)                                | -                               |
| <b>BANK BALANCE SEPTEMBER 30, 2019</b> | <b>10,514.86</b>                          | <b>8,044.04</b>                         | <b>9,600.73</b>                     | <b>230,131.11</b>                          | <b>1,115,000.00</b>             |