

Harold & Junice Wusterbarth VOLUNTEER SERVICE AWARD

2023 GUIDELINES

The Mohawk Valley Library System invites nominations for this year's Harold & Junice Wusterbarth Volunteer Service Award honoring an individual, an organization, a business or any other group for contributions of time and effort promoting libraries or furthering the work of a member library or the System.

The award consists of a framed certificate and a \$500 award to the recipient's library for library materials which are to be identified by bookplates.

ELIGIBILITY

Any individual, group, organization, or business whose efforts have fostered or promoted your public library is eligible to receive the award.

Nominations may be submitted by library or system staff, trustees, or Friends of the Library organizations. Staff members from member libraries and of the system are not eligible for nomination.

Previously submitted but non-winning applications can be resubmitted in subsequent years; however, they should be updated.

Nominations should include a completed application and support materials.

A previous award-winning individual, organization, or business may not be re-nominated.

Nominations must be submitted electronically to the MVLS by the announced deadline using the official form. Libraries that win any MVLS annual award should skip a year before re-applying.

CRITERIA

Complete and sign application on the MVLS form. Attach up to 2 pages of supporting documentation.

Narrative to include some or all:

___connection of nominee to your library ___recognition of leadership qualities ___clear description of contribution(s) ___community impact ___effect on library use/visibility/sustainability ___documentation included ___dates of activity

SUPPORTING DOCUMENTATION may include any of the following (2 pages maximum):

___press releases ___photos of activities ___presentations on or off- site ___publicity
___interviews or other solicited comments ___link to library website

SELECTION AND AWARD ANNOUNCEMENT

The MVLS Awards Committee, appointed annually by the MVLS Board of Trustees, reviews and selects the award recipient based on the application materials.

The Committee may disqualify a nomination that does not meet the eligibility guidelines or criteria.

Winning Library is informed in advance of the MVLS Annual Meeting.

The Volunteer Service Award is presented annually at the MVLS Annual Meeting.

MVLS informs local media of the winner of the Service Award and provides information about the nature of the recipient's service.

The Awards Committee and MVLS Board of Trustees reserve the right to not present the Award in a given year. The Committee/Board may also choose to have the award shared by more than one applicant.