

Report of the Automation Project Manager:

The PCs, laptops and printers from the year end group order have arrived and JA staff are working on updating the images. Once configured, libraries will be contacted to arrange delivery. The next group order will be in the early spring 2024.

We are still waiting on Adirondack Cabling to install wiring for the last three SALS library sites to get their new Meraki wireless hardware. As soon as we can get the wiring for BAL, BUR and GRN, Chris will complete the installations.

We have started setting up the new public website for the JA Project information. We are using the web accessible themes from the ARPA funding project. We will be working on the design and content and will have this site live before moving on to redesigning the private intranet portion.

Chris has been working with Adirondack Cabling and the Stillwater Public Library director on their new building. The library will be closed the week of November 6th and plan to reopen on November 14th. The wiring is being completed now. Once the Spectrum line is in place, JA staff will setup the network and wireless equipment, then computers and printers.

We had an instance at one of our libraries where a person arrived unannounced claiming to be from Spectrum and asking for access to their network equipment. This person did not have credentials but offered a phone number to their supervisor. When library staff called the number they did not get the expected response. The library correctly turned the person away. Chris sent out a message to all libraries reminding them to never allow access and to contact us immediately.

Some of the other projects JA staff are currently working on – Cassie upgrades at a few sites; Providing support to SAR as they update and replace self-checks; SCP RFID replacement project when SCP and Bibliotheca are ready; future COB renovations; Looking at the next releases of Polaris to plan for our next upgrade; Reviewing SA profile settings to develop guidelines; Reviewing Polaris permissions to provide better ways to manage permissions based on job function.

Michele Largeteau, November 2023

2024 Meeting dates:

January 10, 2024 at MVLS

March 13, 2024 at SALS

May 8, 2024 at MVLS

July 10, 2024 at SALS

September 11, 2024 at MVLS

November 13, 2024 at SALS