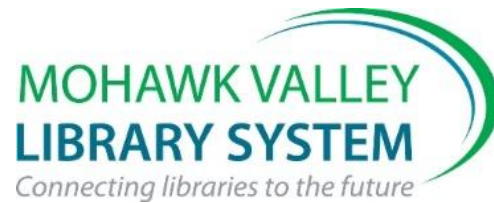


MVLS Policy Manual



Section 1 – Governance Policies 1.2

MVLS Trustee Job Description

MVLS Trustees play a vital role in providing services that empower member libraries to be cherished community anchors with secure futures. This job description provides guidelines to help MVLS trustees effectively fulfill their role in supporting system services to member libraries and the wider community.

Trustee Eligibility

In order to become and/or remain an MVLS trustee, individuals must:

1. Live within the service area of MVLS or an MVLS member library according to MVLS Bylaws
2. Be 18 years of age or older
3. Actively participate in board and committee meetings and trustee training according to the MVLS Bylaws
4. Sign and comply with the Oath of Office and Conflict of Interest Policy as required
5. Support the MVLS Mission, Vision, Goals, Plan of Service, and Policies

Trustee Attributes

1. MVLS Trustees are team players. Trustees always work in concert with the Board, Director and Staff. A trustee's authority is a collective authority; and their role is system governance.
2. MVLS Trustees are committed fiduciaries. Trustees are diligent in protecting and supporting the system mission, financial assets, and property.
3. MVLS Trustees are active advocates. Trustees advocate for system services, state and federal funding, library core values, and library sustainability.
4. MVLS Trustees are effective connectors. Trustees help the system impact all potential library users and supporters in the service area through partnerships and collaboration.
5. MVLS Trustees are enthusiastic visionaries. Trustees regularly evaluate services, and are attuned to trends and to the aspirations of member libraries and community members; and to library core values.

Trustee Responsibilities MVLS trustees:

1. Develop and promulgate the mission of MVLS and are prepared to articulate it effectively
2. Regularly plan and evaluate the MVLS's service program based on the mission and need
3. Select, hire, empower, and regularly evaluate a qualified system director
4. Secure adequate, sustainable funding for MVLS services
5. Exercise fiduciary responsibility for the use the system funds, property, assets, and mission
6. Adopt and regularly review policies and rules regarding MVLS governance and operations
7. Promote MVLS services to the member libraries and in the wider community
8. Conduct the business of MVLS in an open and ethical manner in compliance with all applicable laws and regulations, the ALA Core Values; and with respect for the institution, staff, and public

Approved ???, 2026